

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 15th NOVEMBER AT 5.30PM

PRESENT:

Councillors: V Joslin (Chairman), M Coates, A Glynn, J Holdom, G Foortse.

Clerk: None (Cllr Glynn took the minutes)

Members of the Public: None

Press: None

		Action (initials)
92	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllrs P Bucknell, J Griffiths, M Dutton the Clerk and Deputy Clerk.	
93	ELECTORS QUESTIONS A request for a dog waste bin in Gwynn Crescent as received. It was felt that there are adequate bins on Smiths Lane, and it would be difficult to site just one bin in that area. Cllr Foortse raised the poor state of the land at the entrance to Tesco's which is unkempt. She is to establish which authority is responsible for this area.	GF
94	DECLARATIONS OF INTEREST There were none.	
95	MINUTES On the proposition of Cllr Coates, seconded by Cllr Glynn, the minutes of the Leisure and Environment meeting held on 25 th October 2022 were AGREED by all and signed by the Chairman.	
96	MATTERS ARISING FROM THE MINUTES Minute 77 (42,24) – Queens Road Chapel Door. Chapel Door will be removed, the building secured, door repaired and replaced on site. Minute 77 (42,24) - Queens Road Chapel Roof repairs. Nothing new to report. Minute 77 (42,25) - Fire Risk assessment for Trap Lane Pavilion. The fire risk assessment at Trap Lane has been carried out, there is a little work to be done on updating signage. Clerk to carry out. Minute 78 – Trap Lane maintenance. Nothing new to report Minute 78 - Railway Cutting maintenance plan. Nothing new to report. Minute 77 (42,28) - Millennium Park Fence repairs. The Clerk still awaiting estimates for work. Minute 77(49) – Grass Cutting contract. The Clerk had a meeting with CGM and reviewed the areas, frequency of the last contract, last reviewed in 2018. Areas of land at North Park and Bridges Walk need adding to the schedule of work. CGM advised that their prices will increase by 6%. The Director is visiting Fakenham to review the areas with the Clerk. Minute 78 – Millennium Park – FRGC meeting needed to discuss entrance gates etc. Clerk to arrange date for meeting Minute 80 – Welfare facilities for Groundsmen at Trap Lane. The Groundsmen are using the changing room at Trap Lane Pavilion. They have a heater, seating and hot drinks facilities. Minute 81 – Update on the allotment site on the Lovell development. This is still with the solicitors.	Clerk Clerk Clerk
97	COUNCIL'S ESTATE <ul style="list-style-type: none"> • Update on levelling up bid and future impact on the area – nothing new has been heard • Maintenance – guttering and windows – nothing new to report • Queens Road cemetery – refurbishment of benches at 	

	Church Lane entrance – nothing new to report	
98	TO CONSIDER THE ALLOTMENT RULES AND REGULATIONS The Clerk to check if the chickens have been removed and the allotment holders invoiced for waste clearance. A request was received by Cllr Glynn from the Duke of Lancaster Academy enquiring if FTC has a spare allotment for the students to use. Cllr Glynn to reply advising that the Council does not have spare capacity at present, and to suggest that they could create their own allotment on their site, which has plenty of unused land.	Clerk
99	TO CONSIDER REFURBISHING THE WATER SUPPLY TO THE ALLOTMENTS The Clerk is to approach Anglian Water to request they check the water pressure at both ends of the allotment site.	Clerk
100	TO CONSIDER THE BUDGET FOR 2023-24 <ul style="list-style-type: none"> Purchase/lease of new tractor - consideration to be given to replacing the tractor, and to investigate the possibility of leasing one, given the capital cost involved. This is not an immediate issue. Consideration to be given to repainting the railings at St Peter's Garden.	

101	TO CONSIDER CONSECRATING MORE LAND AT CREAKE ROAD CEMETERY More ground needs consecrating at Creake Road Cemetery. Clerk to contact the Bishop of Lynn, keeping Rev Jessop informed.	Clerk
101	TO CONSIDER REPLACEMENT WHIPS FOR CREAKE ROAD CEMETERY AND POSSIBLE ORCHARD WHIPS. It was agreed that more whips should be purchased; 320 whips for £125	
102	TO CONSIDER FUTURE PROJECTS <ul style="list-style-type: none"> Memorial to the late Queen Elizabeth II Refurbishment of war memorial railings - external funding is available for the upkeep of War Memorials, Cllr Glynn to liaise with the Clerk to put an application together 	Clerk/AG
103	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Coates seconded by Cllr Glynn RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.	
104	WHITELANDS WALL This was discussed and further action reported.	

