

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 24TH MAY 2022 AT 5.30PM

PRESENT:

Councillors: V Joslin (Chairman Presiding), P Bucknell, M Coates, J Rockett, M Coates, A Glynn, J Holdom, J Griffiths, G Foortse and M Dutton

Town Clerk: L Jennings

Members of the Public: None

Press: None

		Action (initials)
1	TO ELECT A CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL On the proposition of Cllr Griffiths, seconded by Cllr Coates that Cllr Joslin is elected Chairman of the committee. All in favour.	
2	TO RECEIVE APOLOGIES FOR ABSENCE None received.	
3	ELECTORS QUESTIONS There were none.	
4	DECLARATIONS OF INTEREST There were none.	
5	TO ELECT A VICE-CHAIRMAN OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL Cllr Joslin proposed, seconded by Cllr Griffiths that Cllr Bucknell is nominated. A second proposal for Cllr Dutton was received from Cllr Holdom, seconded by Cllr Foortse. The second proposition was voted on first with 5 votes for and 3 against. The vote for Cllr Bucknell then took place with 4 votes for with 3 abstentions. Therefore, Cllr Dutton is elected as Vice-Chairman.	
6	TO ELECT A COMMITTEE MEMBER TO THE HUMAN RESOURCES SUB-COMMITTEE On the proposition of Cllr Joslin, seconded by Cllr Foortse, with 7 votes for and 1 abstention, that Cllr Bucknell will serve on the HR sub-committee.	
7	TO ELECT A COMMITTEE MEMBER TO THE POLICY & RESOURCES SUB-COMMITTEE Cllr Griffiths proposed himself, seconded by Cllr Coates. A counter proposal by Cllr Dutton for himself, seconded by Cllr Foortse was received. A vote was taken for Cllr Dutton of 4 votes for, 1 against and 3 abstentions. A vote was then taken for Cllr Griffiths with 4 votes for and 1 abstention. As the votes were at an impasse the Chairman had the casting vote. Cllr Griffiths was duly elected to join the Policy & Resources sub-committee.	
8	MINUTES On the proposition of Cllr Coates, seconded by Cllr Glynn, the minutes of the Leisure and Environment meeting held on 26 April 2022 were AGREED by all and signed by the Vice Chairman.	
9	MATTERS ARISING FROM THE MINUTES Minute 124 – Queens Road Chapel door – The Clerk has heard nothing from the Carpenter she had contacted. Cllr Glynn will pass on another name. Minute 127 – Street lighting Rudham Stile Lane and North Park – UK Power Networks has now been paid, waiting for them to give a date for reconnection then K & M will replace the lamps.	

	Minute 130 – New concrete litter bin for Millennium Park – awaiting delivery.	
10	COUNCIL'S ESTATE <ul style="list-style-type: none"> • New Equipment for Groundsmen – Still awaiting the new hedge trimmer for the Groundsmen. Cllr Rockett will chase. • Guttering on Trap Lane Pavilion – The Groundsman has reported this is in a poor condition. The Clerk will arrange for a builder to inspect. • Cinema Triangle refurbishment progress – This is now complete with regular watering continuing. • Edward VII Lamp update on refurbishment - The work is ongoing and will hopefully be completed for the Jubilee celebrations. 	CR
11	TO DISCUSS THE POSSIBLE INCREASE OF RENTS AT TRAP LANE PAVILION DUE TO INCREASED UTILITY COSTS This will be an item for the next agenda. A copy of the current fees will be attached.	Clerk
12	TO DISCUSS PROVIDING WELFARE FACILITIES FOR THE GROUNDS STAFF Cllr Rockett had obtained a quote for a welfare cabin, the cost to connect the electricity and the water at an approximate cost of £5000. On the proposition of Cllr Glynn, seconded by Cllr Griffiths that Cllr Rockett will obtain a second quote which will be taken to the next Full Council meeting in June. This was approved by 6 votes for and 2 against. Cllr Dutton will look at an alternative use for one of the changing rooms in the Pavilion, He will get costs.	
13	TO CONSIDER FUTURE PROJECTS <ul style="list-style-type: none"> • Possible projects for support by UUP Broadband organisation. Cllr Glynn will speak to UUP regarding using the broadband connection for the CCTV cameras and also get more information on the siting of a building to house the broadband. • NNDC Greenbuild Festival in the Market Place 10th September 2022. The website has been launched. • Boots the Chemist steps and railing boards. Cllr Foortse has spoken to Boots who have promised to clear the steps of rubbish. To date nothing has been done. 	AG
14	TO RECEIVE AN INVITATION FROM NORTH NORFOLK DISTRICT COUNCIL TO INSTALL A TEXTILE BANK IN FAKENHAM. This would need to be sited on the Council's estate. Cllrs agreed that there are plenty in the town already and there was nowhere suitable in the centre of town.	
15	TO RECEIVE A REQUEST FROM FAKENHAM PARISH CHURCH TO REPLANT TREES IN THE CHURCHYARD The trees would be to replace the ones that have been removed recently and for the Jubilee. The tree officer at NNDC has trees to donate.	
16	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Coates seconded by Cllr Griffiths RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.	
17	WHITELANDS WALL A letter has been received from the Solicitors of the residents with the unstable wall. Having made no progress a letter will be drafted by Cllr Rockett, circulated to all Councillors and then sent to the Town Council's solicitors.	JR

18	<p>TO MOVE INTO OPEN SESSION On the proposition of Cllr Coates seconded by Cllr Glynn RESOLVED the Council moves into Open Session.</p>	
19	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 28th June 2022 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 18.40pm</p> <p>Confirmed this day of 2022</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	