

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 18th APRIL 2023 AT 5.30PM

PRESENT:

Councillors:

V Joslin (Chairman presiding),

M Dutton, A Glynn, J Holdom, P Bucknell, G Foortse and M Coates

Deputy Clerk: A Kerrison

Members of the Public: None

Press: None

		Action (initials)
175	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr J Griffiths.	
176	ELECTORS QUESTIONS A request for an allotment for The Duke of Lancaster school for the pupils to use has been received. It was agreed that the allotments are for individual residents, and not for organisations or groups. Unfortunately, the request would be declined. A request for a rubbish bin to be placed at the end of the path near the medical centre that runs from Rudham Stile Lane has been received. This is not something the Council can deal with as it is on private land. Cllr Glynn will inform the requester. The grit bin near the Church wall in front of the Community centre is badly damaged and needs replacing. Grit bins are paid for by FTC and filled by Highways. It was agreed an audit of all the grit bins in the Town needs to be undertaken before the winter. A small brick shed located on Bridge Street car park has fallen into disrepair and the door is falling off. The Deputy Clerk will report it to NNDC.	AG Clerk Deputy Clerk
177	DECLARATIONS OF INTEREST Cllr Joslin pecuniary and non-pecuniary interest in allotments.	
178	MINUTES On the proposition of Cllr Coates, seconded by Cllr Dutton, the minutes of the Leisure and Environment meeting held on 21 March 2023 were AGREED by all and signed by the Chairman.	
179	MATTERS ARISING FROM THE MINUTES Minute 162 – Queens Road Chapel Door. The front door is completed, and the back door is awaiting the metal decoration to be refitted. The Deputy Clerk reported that a bulge has appeared in the West end gable wall. It was agreed that a surveyor is needed to look at it, and the arch at Creake Road cemetery. It was agreed that a survey of all the Council properties should be undertaken with an annual work schedule in place. Minute 162 - Fire Risk assessment for Trap Lane Pavilion. This is ongoing. Minute 162 - Millennium Park Fence repairs. This is ongoing. Minute 162 – The Clerk has a meeting with the contractors scheduled for 26 th April 2023. Minute 162 – Millennium Park – FRGC meeting needed to discuss the entrance gates etc. This is ongoing. Minute 162 - Replacement whips for Creake Road cemetery and possible Orchard whips. This is ongoing.	Clerk

	<p>Minute 38 River Wensum Project – FTC has already contributed £5K towards the river Wensum project. There is more work to be done and the Council has been asked to contribute a further £7K. Cllr Glynn informed the meeting that she has been in touch with NNDC regarding funding, and that NCC are paying for the project and will then speak with other contributors. It was agreed that FTC have already paid a considerable sum and are not prepared to pay any more at this time.</p>	
180	<p>TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS Dog bins – New bins for Barbers Lane and Peckover Road have been received. The groundsmen will fit these over the next few days. Queens Road Chapel rear door – see Minute 162 above. St Peters Garden railings – This is ongoing. Goggs Mill / Hayes Lane – This is ongoing. Trap Lane Pavilion guttering – A 3rd quote has been received. This is ongoing. Travelers Access – The Clerk has met with a local contractor, and this is ongoing. Aldiss Park Boardwalk – The boardwalk needs replacing. This is to be discussed at an FRGC meeting. It was agreed that a notice saying “ Caution awaiting repair” needs to be placed on the boardwalk. Creake Road Cemetery – It was agreed that a structural survey is needed, with three estimates for the cost of any work that needs doing.</p>	
181	<p>TO RECEIVE A REPORT FROM A LITTER PICK ON 31st MARCH 2023 Cllr Foortse said the litter pick was well attended. Areas that were particularly bad were the old Holt Road and the track beside Morrisons garage. It was agreed to write to the companies near these areas and ask them if they would provide litter bins in the areas and also arrange for the bins to be emptied regularly. Cllr Glynn will investigate the directors of the companies.</p> <p>Cllr Foortse left the meeting.</p>	
182	<p>TO DISCUSS ALLOTMENTS There have been problems with the water supply, particularly on Greenway Lane. The groundsmen have investigated and found some of the taps to be clogged with rust. These have been cleaned and refitted and the problem has been solved.</p>	
183	<p>TO RECEIVE AN UPDATE ON THE RESURFACING OF THE ALSISS PARK ACCESS ROAD AND CAR PARK Cllr Duffy was looking into this. It is to be brought up at Full Council.</p>	
184	<p>TO DISCUSS THE PROPOSED COMMUNITY GARDEN AT WENSUM GRANGE There was nothing new to report.</p>	
185	<p>TO DISCUSS THE REFURBISHMENT OF THE BOOTS RAILINGS AND THE CHARTER MARKET NOTICE This is ongoing.</p>	
186	<p>TO RECEIVE INFORMATION REGARDING POSSIBLE NEW PROJECTS Oak street – the sculpture, bench and litter bin all need refurbishment. This is ongoing and a reply from NNDC is awaited. The war memorial refurbishment – Cllr Dutton had forwarded the information received from English heritage. It was agreed it needs conservation and maintenance. It was agreed to find out as much about the history of the memorial, and who owns it as possible. Cllr Glynn will contact the Fakenham Archive Society and the Deputy Clerk will find look in the old minutes etc in the office.</p>	<p>Clerk</p> <p>Deputy Clerk / AG</p>
187	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 20th June 2023 at 5:30pm</p>	

188	There being no further business the meeting closed at 18:35pm Confirmed this day of 2023 CHAIRMAN	
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