



Fakenham Town Council

**A meeting of the FINANCE SUB COMMITTEE WILL BE HELD AT
FAKENHAM CONNECT, OAK STREET, FAKENHAM ON
MONDAY 8th August 2022 at 4.30pm**

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording

1. To receive apologies for absence
2. To receive minutes of the Finance subcommittee meeting 11th July 2022
3. To review Matters arising from the Minutes:
 - **Minute 21 (11)** – Amendment to the Asset register:
 - **Minute 21 (13)** - Updates to Finance Regs and Standing Orders: still outstanding
 - **Minute 21 (13)** – Progress In respect of the transparency code the Council need to report the RBS report of all transactions on the Council website monthly.
4. To review finance reports for month ending 31st July 2022
 - a. Receive and review July 2022 payments and receipts for Fakenham Town Council and Charter Market
 - b. Receive and review July 2022 consolidated bank reconciliation reports for Fakenham Town Council and Charter Market bank accounts.
5. Update on budget for Advertising Town Clerk vacancy
6. To receive the Finance Team report
7. To note the date and time of the next Finance Committee meeting: Monday 12th September 2022 at 4:30pm