

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 16TH APRIL 2024 at 5.30PM

PRESENT:

Councillors:

V Joslin (Chairman presiding),

A Glynn, J Holdom, M Dutton, A May-Hannam and M Campbell

Clerk: Lesley Meanley

Deputy Clerk: A Kerrison

Members of the Public: None

Press: None

		Action (initials)
165	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllrs P Bucknell, and J Rockett	
166	ELECTORS QUESTIONS None	
167	DECLARATIONS OF INTEREST Cllr Joslin declared a non pecuniary interest in allotments.	
168	MINUTES On the proposition of Cllr Glynn, seconded by Cllr Dutton the minutes of the Leisure and Environment meeting held on 19 th March 2024 were AGREED by all and signed by the Chairman.	
169	MATTERS ARISING FROM THE MINUTES Matters arising from the Minutes: <ul style="list-style-type: none"> • Minute 151 (131) Fakenham Events Committee use of Millennium Park for a community event – confirm date – Still to be confirmed. Carried forward. 	
170	TO CONSIDER JOINING THE GREAT COLLABORATION EAST ANGLIA PILOT All agreed to join and then take time to understand the project.	
171	TO NOTE A NEW ESTATE INSPECTION LOG Noted	
172	TO RECEIVE AN UPDATE ON THE ST PETER'S CHURCH MEETING St Peters have plans to enhance the memorial garden and extend availability of ashes plots which will be open to public consultation from Monday 22 nd April. They are discussing hedging and looking at where to source, in order to eventually replace railings. The clerk has met with and is meeting with further contractors to discuss the church wall. The church understands that funds are limited for repairs and that variations in design will need to be funded by themselves.	
173	TO DISCUSS EVENTS: D-Day 80th Anniversary planning – update including wreath laying. The band due to be playing have had to withdraw, Fadlos have confirmed. The busker will be playing during the day, Cllrs agreed to give him a £50 donation and allow him to busk. The RBL have commemorative wreaths, Cllr's agreed to donate £50 for a FTC wreath that will be laid and ask the RBL if they want to lay their own wreath after the children's poem at 11:00. Cllrs would like the RBL standard bearer to be involved in the evening's activities.	

	<p>April Commemorative Car Rally 28.04.24 – 56 cars booked in by the 12th April, 70 expected by the rally. Marshalling is organised and they expect to be arriving back in the marketplace by around 12:30. Market stall on the 18th April to advertise. In the event of bad weather, the DJ can set up in the Crown's alleyway provided customers are not blocked. Cllr Glynn will approach an Ice cream van to see if they are available during the day.</p>	
174	<p>TO REVIEW THE ESTATES ACTION PLAN AND PRIORITISE IN CONJUNCTION WITH AGENDA ITEM 11 (MINUTE 175)</p> <p>Cllrs agreed the current work priorities for each area, Creake Road Cemetery, Rudham Stile lane allotments. There is an opportunity for funding from the Rural Economy Prosperity Fund to create a wetland habitat and new boardwalk in Aldiss Park. Cllr Glynn will write a report for Cllr's and on the proposition of Cllr Joslin, seconded by Cllr Dutton to recommend this to the full council. Clerk advised that the top of the concrete bin in Aldiss Park has been damaged and could cause injury. Cllr's asked Clerk to confirm damaged bin in Aldiss parks guarantee and report back to the next L&E meeting before taking any action to take out of use. The clerk will also report criminal damage to the police.</p> <p>The no overnight parking or camping sign at Goggs Mill picnic area has been stolen. Clerk to report to police and replace signage.</p> <p>Clerk to see if the ground staff can resolve the brickwork at the Tunn Street Triangle</p>	<p>AG</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
175	<p>TO RECEIVE NEW ESTATE MANAGEMENT AND BUILDING MAINTENANCE UPDATES</p> <ul style="list-style-type: none"> • To discuss Aldiss Park – including repairs to car park / Boardwalk / Bin / Tree – Car park repairs completed. Boardwalk & Bin covered under Minute 174. Tree will remain in river until water recedes sufficiently. The Clerk will try to confirm the actual position of the bridleway across the frontage from the main road. • To discuss Millenium Park – Gateway Work / Entranceway Parking – Cllrs confirmed that the gates will go where originally planned – replacing the metal gate at the start of the tree avenue, not in their previous location. Clerk to refresh the bollard quote. The Clerk advised that the brickwork around the plant beds needs some attention. • To discuss Trap Lane – Nothing to report • To discuss Creake Road Cemetery – Cemetery Inspection / Memorial Inspection / Mapping / Groundworks / Repointing / Drainage –Cemetery inspection has been mentioned in the press, the press didn't use information sent to them by FTC. The rules and regulations have been in place since at least 1996 and the office understood funeral directors gave copies when dealing with bereaved families. Families have had had 7 months' notice displayed in the cemetery, online and in the media. The office will draft a simplified visual aid of what is allowed, along with a clear explanation of the Exclusive rights of Burial to both be posted at the cemetery for next L&E to consider. Cllrs will agree a statement to explain why letters have been sent out to exclusive right holders regarding items on graves for publication on Facebook and the FTC website. Cllr's will consider longer term alternative options, such as a memorial garden or wall etc. Memorial Inspection training has been completed, Memorial Safety policy will be reviewed ahead of planned inspections for P&R. Cllrs agreed mapping of the back area to be quoted for, as well as repointing the entrance building and wall. Grounds staff will clear drains at front and assess. Large areas of grass over graves appear to have had weedkiller sprayed on them. Contractors have confirmed it wasn't them and suggested it looks like the path of a large sprayer such as a tractor. The clerk will report to the police as vandalism. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>All</p> <p>All</p> <p>Clerk</p>

	<p>Cllr Campbell left the meeting.</p> <ul style="list-style-type: none"> • To discuss Queens Road Cemetery & Chapel - Health & Safety Works / On-going Work / Entranceway Parking – Materials ordered, awaiting right weather to start work on Chapel. • To discuss the War Memorial – Cllr Glynn will liaise with the office over work to be completed. • To discuss Library Corner – Seating / Repointing Wall – The seat is still blocked and needs a professional to clear. Cllrs agreed to monitor. The wall is in need of repointing, the clerk will get quotes. • To discuss Rudham Stile Lane Allotment Boundary Fencing: – D&M committee agreed a topographical survey was the next step. Cllr Glynn will write to the developers regarding their removal of the boundary hedge. The developers have felled trees protected by a TPO and the matter is now with NNDC. 	<p>AG/Clerk</p> <p>Clerk</p>
176	<p>TO RECEIVE AND ACCEPT THE MINUTES OF THE ALLOTMENT SUB-COMMITTEE HELD ON THE 9TH APRIL 2024 On the proposition of Cllr Glynn, seconded by Cllr Dutton the minutes of the Allotment Sub-committee meeting held on 9th March 2024 were AGREED by all.</p>	
177	<p>TO DISCUSS THE FLASH PROJECT Nothing to report</p>	
178	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. On the proposition of Cllr Glynn seconded by Cllr Dutton RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
179	<p>TO RECEIVE AN UPDATE ON SKATEPARK INSURANCE CLAIM Nothing to report</p>	
180	<p>TO DISCUSS THE FLASH PROJECT Two matters were discussed</p>	
181	<p>TO MOVE INTO OPEN SESSION On the proposition of Cllr Joslin seconded by Cllr Dutton RESOLVED the Council moves into Open Session</p>	
182	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 14th May 2024 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 19:22 pm</p> <p>Confirmed this day of 2024</p> <p>CHAIRMAN</p>	