

**MINUTES OF THE FACILITIES & AMENITIES COMMITTEE MEETING  
HELD AT THE FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM**

**TUESDAY 13<sup>th</sup> JANUARY 2026 AT 18:00**

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Attending Committee Councillors: V Joslin (Chair), C Fairbrother, G Acheson & A Glynn (Mayor)

Attending Non-Committee: J Rockett & M Dutton

Town Clerk: L Meanley

General Public: None

Press: None

<b>Number</b>	<b>Agenda</b>
<b>186/26 FA</b>	<b>To receive Apologies for Absence</b> Apologies received from Cllrs Campbell & Duffy
<b>187/26 FA</b>	<b>To adjourn the Meeting for Electors' questions</b> None
<b>188/26 FA</b>	<b>Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda</b> Cllr Joslin declared an interest in agenda Item 197/26 FA and Cllr Fairbrother declared an interest in agenda item 201/26 FA
<b>189/26 FA</b>	<b>To Confirm the minutes of the Facilities &amp; Amenities meeting held on the 09<sup>th</sup> December 2025</b> On the proposition of Cllr Joslin, seconded by Cllr Fairbrother the minutes of the Facilities and Amenities meeting held on 9 <sup>th</sup> December 2025 were AGREED by all and signed by the Chairman
<b>190/26 FA</b>	<b>To discuss any matters arising from the Minutes of the Facilities &amp; Amenities Meeting held on 09<sup>th</sup> December 2025</b> The Clerk updated on the Bee Squared project, locations for seeds – Fakenham Library, Fakenham Church and Fakenham Town Council offices. Anticipated launch date 13 <sup>th</sup> February.
<b>191/26 FA</b>	<b>To receive an update on estate management</b> Cllrs noted that the zip wire repairs have been completed, groundsmen are working through the playground inspection reports. Queens Road memorial repairs are planned for w/c 26 <sup>th</sup> January weather permitting
<b>192/26 FA</b>	<b>To note any equipment expenditure within budget</b> Cllr Glynn arrived The Clerk advised Cllrs that whilst not equipment staff were undertaking NRSWA signing, lighting & guarding training
<b>193/26 FA</b>	<b>To discuss Market Place Feeder Pillar Quotations</b> On the proposition of Cllr Joslin, seconded by Cllr Fairbrother, all agreed to move forward with the DJB market feeder pillar quotation of £414 net
<b>194/26 FA</b>	<b>To discuss Love Your Market Town Planters</b> The Clerk advised that planters were due by the third week in January, Compost and gravel had been ordered, just needed engagement o assist in planting
<b>195/26 FA</b>	<b>To Receive the 2025 Annual Hawk &amp; Owl Trust Report on Bacons Piece, Gogg's Meadow and Edmondsons Acres</b> The report was noted. <b>ACTION: Cllr Joslin will review and report back to February's F&amp;A</b>
<b>196/26 FA</b>	<b>To receive an update on the ground's vehicle</b> None received. The van is awaiting repair for an accident in the snow.
<b>197/26 FA</b>	<b>To receive an update on Allotment services</b>

	Noted
<b>198/26 FA</b>	<b>To receive an update on Cemetery services</b> Noted Cllr Dutton suggested considering the reuse of grave spaces in Queens Road cemetery <b>ACTION: The Clerk will report back on the legalities and points to consider</b>
<b>199/26 FA</b>	<b>To discuss Shop Fakenham's Monthly Market.</b> The Clerk & Deputy Clerk had met with Shop Fakenham to go through some of the considerations for running a monthly market. Cllrs all agreed they were happy for a display banner to be placed outside Benbows for the week preceding each event.
<b>200/26 FA</b>	<b>To discuss War Memorial surveys</b> Deferred
<b>201/26 FA</b>	<b>To discuss the FLASH Project</b> The water had frozen on Monday. The Clerk was awaiting contact from Saunders Boston. The grounds team still have no access to any welfare facilities past a toilet. The Clerk has chased NNDC multiple times without success. <b>ACTION: Cllr Glynn will speak to the construction company directly.</b>
<b>202/26 FA</b>	<b>To confirm the date and time of next the meeting –</b> <b>Facilities &amp; Amenities: Tuesday, 10<sup>th</sup> February 2026 at 18:00</b>

	There being no further business the meeting closed at 18:45		
	Confirmed this	day of	2026
	<b>CHAIRMAN</b>		