

**MINUTES OF THE FACILITIES & AMENITIES COMMITTEE MEETING
HELD AT THE FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM**

TUESDAY 13th JANUARY 2026 AT 18:00

Attending Committee Councillors: V Joslin (Chair), C Fairbrother, G Acheson & A Glynn (Mayor)

Attending Non-Committee: J Rockett & M Dutton

Town Clerk: L Meanley

General Public: None

Press: None

Number	Agenda
186/26 FA	To receive Apologies for Absence Apologies received from Cllrs Campbell & Duffy
187/26 FA	To adjourn the Meeting for Electors' questions None
188/26 FA	Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda Cllr Joslin declared an interest in agenda Item 197/26 FA and Cllr Fairbrother declared an interest in agenda item 201/26 FA
189/26 FA	To Confirm the minutes of the Facilities & Amenities meeting held on the 09th December 2025 On the proposition of Cllr Joslin, seconded by Cllr Fairbrother the minutes of the Facilities and Amenities meeting held on 9 th December 2025 were AGREED by all and signed by the Chairman
190/26 FA	To discuss any matters arising from the Minutes of the Facilities & Amenities Meeting held on 09th December 2025 The Clerk updated on the Bee Squared project, locations for seeds – Fakenham Library, Fakenham Church and Fakenham Town Council offices. Anticipated launch date 13 th February.
191/26 FA	To receive an update on estate management Cllrs noted that the zip wire repairs have been completed, groundsmen are working through the playground inspection reports. Queens Road memorial repairs are planned for w/c 26 th January weather permitting
192/26 FA	To note any equipment expenditure within budget Cllr Glynn arrived The Clerk advised Cllrs that whilst not equipment staff were undertaking NRSWA signing, lighting & guarding training
193/26 FA	To discuss Market Place Feeder Pillar Quotations On the proposition of Cllr Joslin, seconded by Cllr Fairbrother, all agreed to move forward with the DJB market feeder pillar quotation of £414 net
194/26 FA	To discuss Love Your Market Town Planters The Clerk advised that planters were due by the third week in January, Compost and gravel had been ordered, just needed engagement o assist in planting
195/26 FA	To Receive the 2025 Annual Hawk & Owl Trust Report on Bacons Piece, Gogg's Meadow and Edmondsons Acres The report was noted. ACTION: Cllr Joslin will review and report back to February's F&A
196/26 FA	To receive an update on the ground's vehicle None received. The van is awaiting repair for an accident in the snow.
197/26 FA	To receive an update on Allotment services

	Noted
198/26 FA	To receive an update on Cemetery services Noted Cllr Dutton suggested considering the reuse of grave spaces in Queens Road cemetery ACTION: The Clerk will report back on the legalities and points to consider
199/26 FA	To discuss Shop Fakenham's Monthly Market. The Clerk & Deputy Clerk had met with Shop Fakenham to go through some of the considerations for running a monthly market. Cllrs all agreed they were happy for a display banner to be placed outside Benbows for the week preceding each event.
200/26 FA	To discuss War Memorial surveys Deferred
201/26 FA	To discuss the FLASH Project The water had frozen on Monday. The Clerk was awaiting contact from Saunders Boston. The grounds team still have no access to any welfare facilities past a toilet. The Clerk has chased NNDC multiple times without success. ACTION: Cllr Glynn will speak to the construction company directly.
202/26 FA	To confirm the date and time of next the meeting – Facilities & Amenities: Tuesday, 10th February 2026 at 18:00

	There being no further business the meeting closed at 18:45
	Confirmed this day of 2026
	CHAIRMAN