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Fakenham Town Council

Facilities & Amenities Committee Meeting

Date: **Tuesday 11th August 2026**

Time: **18:00**

Location: **FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM**

Members are hereby summoned to attend the above meeting to discuss the following items. Please take a moment to review each agenda item carefully beforehand

Committee Councillors: A Glynn (Mayor), G Thorpe (Deputy Mayor), M Campbell, T Duffy, C Fairbrother, J Rockett & A Girton.

For Information: P Bucknell, M Dutton, V Joslin, L Harrison, D Hunter.

Members of the public and the press may attend but may only address the Council during the Open Forum for Electors Questions. Questions may be raised on items on this agenda, with responses provided at a later date if necessary. Issues for future consideration may be submitted subject to a Councillor's support. This item is limited to 10 minutes. The Public may not take part in Council debates.

Yours faithfully

L Meanley

Lesley Meanley

Town Clerk

6th August 2026

Number	Agenda	Pack Page
23/26 FA	To receive Apologies for Absence	
24/26 FA	To adjourn the Meeting for Electors' questions	
25/26 FA	Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda	1 - 2
26/26 FA	To Confirm the minutes of the Facilities & Amenities meeting held on the 09 th June 2026	3 – 4
27/26 FA	To discuss any matters arising from the Minutes of the Facilities & Amenities Meeting held on 09 th June 2026	5
28/26 FA	To receive an update on estate management	
29/26 FA	To note any equipment expenditure within budget	6 - 10
30/26 FA	To note Tree Works expenditure at Queens Road Cemetery of £	
31/26 FA	To note the June 2026 operational playground inspections	11 - 164

32/26 FA	To discuss and agree play equipment repair expenditure	165
33/26 FA	To consider Estate weed management	166 – 169
34/26 FA	To consider Estate grass cutting quotes received so far for 2027/28	170
35/26 FA	To consider Verges grass cutting quotes received so far for 2027/28	170
36/26 FA	To review and agree policies and risk assessments for update: - To note the Water Safety Risk Assessment review and recommendations - To review the Children's Play & Fitness Equipment Areas Risk Assessment - The Biodiversity Policy 2024-2026 summary - The Biodiversity Policy	171-192 193-195 196-202 203 - 210
37/26 FA	To discuss adding a cost for market traders hiring the gazebo at £5.00	
38/26 FA	To confirm a donation of £100 to the Community First Responders for a free public Defibrillator and Bleed Kit training event 18th August 2026	211
39/26 FA	To discuss and agree quotations for lighting at Creake Road cemetery Lychgate and toilet	212
40/26 FA	To discuss the 2026/2027 NCC Bus Shelter Grant Scheme	213 – 219
41/26 FA	To discuss the Railway Cutting	
42/26 FA	To discuss Christmas Lights 2027	
43/26 FA	To receive an update on the ground's vehicles	
44/26 FA	To discuss the Hawk & Owl Trust's request regarding parking at Gogg's Mill Picnic Area.	220
45/26 FA	To review and agree allotment: - Rules and regulations 2027/2028 fees	221 – 235 236 – 237
46/26 FA	To receive an update on Allotment services	238
47/26 FA	To discuss quotations for Priority 1 memorials at Queens Road Cemetery	239
48/26 FA	To review and agree Cemetery - Rules and regulations - Fees from 1st September 2026	240 – 259 260 – 262
49/26	To receive an update on Cemetery services	263
50/26	To discuss the FLASH Project	
51/26	To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960	
52/26	To consider the progression of proposals for securing alternative accommodation for Council administrative staff and to determine, in principle, the next steps.	
53/26	To move into open session	
54/26	To confirm the date and time of next the meeting – Facilities & Amenities: Tuesday, 13 th October 2026 at 18:00	