

**MINUTES of the FULL COUNCIL MEETING of FAKENHAM TOWN COUNCIL**

**held at the PRICE OF WALES SUITE, FAKENHAM RACECOURSE,**

**on TUESDAY 21<sup>st</sup> December 2021 at 6:00pm**

**PRESENT:**

Councillor G Foortse (Chairman, Presiding)

Cllrs: M Campbell, V Joslin, P Bucknell, J Rockett, D Andrews, D Hunter, A Glynn,  
M Coates, J Holdom, G Acheson, T Duffy.

Town Clerk: L Jennings

District Councillors: None

County Councillor: None

Police: None

Press: None

Public: Two

		Action (initials)
	<b>TO ALLOW THE PRESENTATION OF A LASTING MEMORIAL TO THE TOWN OF FAKENHAM ON BEHALF OF HER MAJESTY'S LORD LIEUTENANT FOR NORFOLK</b> Mrs Holly Gold, a Deputy Lieutenant of Norfolk presented Cllr Foortse with a Blue Plaque. The Plaque is to recognise the work of Communities across the County, which pulled together in the challenging times of the Pandemic.	
	<b>A Minute's Silence was held in remembrance of Stephen Paul Browne, Market Trader on the Thursday Market. Mr Browne had an egg stall for some years and had passed away recently.</b>	
<b>150</b>	<b>TO RECEIVE A REPORT FROM FAKENHAM POLICE</b> Nothing received	
<b>151</b>	<b>TO RECEIVE ANY ELECTORS' QUESTIONS</b> A member of the public raised concerns on the Management of Goggs Meadow. The lack of flora and fauna and bird life was mentioned. As this land is leased the Elector was asked to write into the Clerk explaining her concerns. An Elector has written to the Town Council asking that the speed limit on the section of Norwich Road, between Smiths Lane and the A1067 is reduced to 30mph. The Clerk will write to Norfolk County Council Highways.	<b>Clerk</b>
<b>152</b>	<b>TO RECEIVE ANY REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b> A report was received from Councillor Cushing which has been circulated to all Councillors.	
<b>AGENDA</b>		
<b>153</b>	<b>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</b> Apologies for absence were received and accepted from Cllrs Dutton, Thorpe, and Griffiths and the Deputy Clerk.	
<b>154</b>	<b>DECLARATIONS OF INTEREST</b> There were none.	

155	<p><b>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 16<sup>TH</sup> NOVEMBER 2021</b></p> <p>155.1 The minutes of the meeting held on 16<sup>th</sup> November 2021 were on the proposition of Cllr Foortse and seconded by Cllr Coates, AGREED, and signed by the Chairman.</p>	
156	<p><b>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</b></p> <p>There were none.</p>	
157	<p><b>TO FILL ONE TOWN COUNCILLOR VACANY BY CO-OPTION</b></p> <p>There were no applications.</p>	
158	<p><b>TO RECEIVE THE MAYORS' ANNOUNCEMENTS</b></p> <p>17/11 Attended the launch of the Fakenham &amp; District Chamber of Trade.  17/11 Met with Tim Witting, Welfare Officer, Victory Housing.  2/12 Attended the tree planting ceremony at the Fakenham Medical Centre recognising the volunteers for their work throughout the Pandemic.  11/12 Attended the Fakenham Choral Society concert in the Parish Church.  13/12 Met with District Cllr Cushing for a tour of the new Sendat Building.  14/12 Attended the Royal British Legion AGM  22/12 Presenting a bouquet to the Post Mistress of Fakenham Post Office in thanks for continuing the service and keeping the Post Office open.</p>	
159	<p><b>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</b></p> <p>Cllr Joslin attended the Fakenham Horticultural Society meeting and is now Chairman. They are seeking Committee members.  Cllr Hunter spent a day clearing trees and debris from the River Wensum. Unfortunately, the clearing could not be completed due to the high water and safety concerns. This will be continued in the New Year.  Cllr Glynn had a tour of the new Sendat school, attended the inaugural meeting of the Fakenham Chamber of Trade and with PC Rich Dawson toured the town inspecting road signs that need replacing.</p> <p>Cllr Foortse thanked the Fakenham Events Committee for their hard work organising the Christmas Fayre which was unfortunately cancelled. She also thanked Cllr Holdom and the Electricians for their work in putting up and organising the Christmas Lights.</p> <p>On the proposition of Cllr Acheson, seconded by Cllr Andrews the Blue Plaque that was presented this evening is to be mounted on the railings of the War Memorial. All in favour. As the railings are listed the Clerk will investigate permissions required.</p>	Clerk
160	<p><b>DECISION LOG AND CLERKS REPORT</b></p> <p>The Log was discussed and updated.</p>	
161	<p><b>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</b></p> <p>ICCM Magazine – December 2021</p>	
162	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT &amp; MARKET COMMITTEE ON 29<sup>TH</sup> NOVEMBER AND &amp; 13<sup>TH</sup> DECEMBER 2021</b></p> <p>162.1 The minutes of the meeting held on 29<sup>th</sup> November 2021 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Acheson and agreed unanimously.  162.2 The minutes of the meeting held on 13<sup>th</sup> December 2021 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Acheson and agreed unanimously. It was noted that the Council is seeking to commission a traffic survey for Fakenham.</p>	

163	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE &amp; ENVIRONMENT COMMITTEE HELD ON 23<sup>rd</sup> NOVEMBER 2021</b></p> <p>163.1 The minutes of the meeting held on 23<sup>rd</sup> November 2021 were moved for reception and adoption by Cllr Joslin Seconded by Cllr Coates and agreed unanimously.</p>	
164	<p><b>FINANCIAL MATTERS</b></p> <p><b>164.1 To receive and approve Fakenham Town Council &amp; Charter Market Receipts &amp; Payments November 2021</b> On the proposition of Cllr Holdom, seconded by Cllr Glynn, RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee for November 2021.</p> <p><b>164.2 To receive and approve Fakenham Town Council &amp; Charter Market Consolidated Bank reports for November 2021</b> On the proposition of Cllr Holdom, seconded by Cllr Glynn, RESOLVED to receive and approve the consolidated bank reports as reviewed by the finance committee for November 2021.</p> <p><b>164.3 To Receive Minutes of Finance Committee Meeting held 13<sup>th</sup> December 2021.</b> The minutes of the meeting held on 13<sup>th</sup> December 2021 were moved for reception and adoption by Cllr Holdom, seconded by Cllr Glynn and agreed unanimously.</p> <p><b>164.4 To Receive Finance Team Report.</b> Nothing further to add.</p> <p><b>164.5 To Receive and update from North Norfolk District Council regarding the parish precept 2021/2022</b> Nothing further has been received.</p> <p><b>164.6 To receive the interim internal Audit report</b> The Internal Auditors report for 2021-2022 was formally received and is referred to January 2022 meetings.</p>	
165	<p><b>TO RECEIVE AND APPROVE 2022-23 BUDGET RECOMMENDATION</b></p> <p>The final draft budget shows TOTAL EXPENDITURE of £266,295 and INCOME of £40,400 The NET DEFICIT of £225,895 less current precept represents a budget SHORTFALL of £14,545. The budget was prepared through discussions at various committee meetings. The Finance Committee was tasked to assess options and bring recommendations to December Full Council. A comprehensive review of options was detailed in a Budget &amp; Precept Recommendations report to all Councillors for Full council. Considering the forecasted inflationary pressures, a growing expectation for local councils to do more and the estimated marginal impact on a householder's annual council tax, it was agreed that Council's service provision objectives and development plans were best served by raising the Precept to balance the 2022-23 budget of £266,295. On the proposition of Cllr Holdom, seconded by Cllr Glynn this was RESOLVED and agreed by all.</p>	
166	<p><b>TO RECEIVE AND APPROVE 2022-23 PRECEPT RECOMMENDATION</b></p> <p>To balance the recommended budget, the Finance Subcommittee had recommended the 2022-2023 Precept be set at £225,895. The rise of £14,545, represented an increase of approximately 7%. A detailed report from Councillor Rocket on Council Estate Machinery, Tools and Equipment, was received, noted and deferred to January meetings. As reserve expenditure, these items were not included within the budget discussion to set the Precept. On the proposition of Cllr Holdom, seconded by Cllr Glynn, RESOLVED and agreed by all.</p>	

167	<p><b>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S137</b> Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:</p> <p>a) Vision Norfolk</p> <p>This item was deferred to the next meeting. Information received will be circulated.</p>	
168	<p><b>TO RECEIVE FURTHER ITEMS FOR THE NEXT AGENDA</b> There were none.</p>	
169	<p><b>TO MOVE THAT THE PUBLIC &amp; PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</b> On the proposition of Cllr Coates seconded by Cllr Glynn RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public &amp; Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
170	<p><b>TO CONFIRM THE CONFIDENTIAL MINUTES OF THE FOLLOWING MEETINGS</b> <b>170.1</b> The minutes of the Full Council meeting held on 16<sup>th</sup> November 2021 were moved for reception and adoption by Cllr Foortse Seconded by Cllr Coates and agreed by all.</p>	
171	<p><b>TOWN COUNCIL ACCOMODATION</b> The Town Council Accommodation was discussed.</p>	
172	<p><b>TO MOVE INTO OPEN SESSION</b> On the proposition of Cllr Coates seconded by Cllr Campbell RESOLVED the Council moves into Open Session.</p>	
	<p>There being no further business the meeting closed at 19:06</p> <p>Confirmed this                          day of    2022.</p> <p style="text-align: center;"><b><u>CHAIRMAN</u></b></p>	