

**MINUTES** of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 6<sup>th</sup> FEBRUARY 2024** at 2.30 pm when there were present:

Tenant Representatives: Mr N Combrink, Mr S Tomlinson and Mr W Sayer

Council Representatives: Cllr Joslin (Acting Chairman)  
Cllr M Dutton

Deputy Town Clerk: Ann Kerrison

Administration Assistant: Karen Lindsay

	<b>MINUTES</b>	<b>Action (initials)</b>
18	<b>MINUTES</b> The minutes of the meeting held on 3 <sup>rd</sup> October 2023 were on the proposition of Mr S Tomlinson, seconded by Mr Combrink, agreed, and signed by the Chairman.	
19	<b>APOLOGIES</b> Were received from Cllrs Coates and Glynn	
20	<b>FAKENHAM POLICE</b> Not present	
21	<b>MATTERS ARISING FROM THE MINUTES</b> <b>a) Minute 54</b> Noticeboards – several options for new boards for Rudham Stile Lane and Greenway Lane were discussed. The preferred option was green aluminium with a glazed board mounted on a post. <b>b) Minute 11 (4,54)</b> Numbering of plots - It was agreed that slices of tree trunk with brass lettering would be the most durable. A trial of 30 on Rudham Stile Lane was agreed. Mr Combrink will source the wood and the Town Council will provide the numbers and posts. <b>c) Minute 12 Inspections</b> -Inspections bi-monthly or as required during winter months, monthly from March to October. Reps thought that the regular inspections resulted in better kept plots.	
22	<b>TO DISCUSS ANY CURRENT PROBLEMS RELATING TO THE ALLOTMENT SITES:</b> <b>a) Greenway Lane</b> – The small car park by plots 57 & 58 is very muddy and cars are getting stuck. Some plantings need to be put down. <b>b) Rudham Stile Lane</b> – The access road has several potholes that need repairing. <b>c) Grove Lane</b> – Muntjac are a problem. Cllr Joslin explained that some of the empty plots near the gate are going to be used as a nursery to grow on some whips to be used for hedging at the Creake Road cemetery.	
23	<b>TO RECEIVE NOTICE OF AN ADVERTISING CAMPAIGN IN FEBRUARY FOR EMPTY PLOTS</b> The allotments are going to be advertised on social media and notice boards in various sites around the Town. There have also been articles in the Beacon and Wensum advertiser. There are a few plots on all 3 sites.	
24	<b>TO RECEIVE NOTICE OF ADVERTISING FOR ADDITIONAL REPS ON RUDHAM STILE LANE AND GREENWAY LANE</b> Mr Sayer has put himself forward to be a rep for Grove Lane. The position for one more rep on each of the other 2 sites will be advertised.	

