

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 9TH APRIL 2024** at 2.30 pm when there were present:

Tenant Representatives: Mr N Combrink, Mr S Tomlinson and Mr W Sayer

Council Representatives: Cllr Joslin (Acting Chairman)

Deputy Town Clerk: Ann Kerrison

Administration Assistant: Karen Lindsay

	MINUTES	Action (initials)
26	MINUTES The minutes of the meeting held on 6 th February 2024 were on the proposition of Cllr V Joslin, seconded by Mr Combrink, agreed, and signed by the Chairman.	
27	APOLOGIES None were received	
28	FAKENHAM POLICE Not present	
29	MATTERS ARISING FROM THE MINUTES a) Minute 21 (54) Noticeboards – The noticeboards were due to arrive today and will be installed as soon as possible. b) Minute 21 (11,4,54) Numbering of plots – This is ongoing with nothing new to report. c) Minute 21 (12) Inspections -An inspection took place in March as a benchmark. The inspections will be monthly during the summer with the next one being on Monday 15 th April at Rudham Stile and Grove Lane. Greenway Lane will be carried out on Tuesday 16 th April. The reps from the sites asked if they could be present at the inspections. The office will let them know the times of the inspections. d) Minute 24 To receive notice of advertising for additional reps on Rudham Stile Lane and Greenway Lane. This has not yet happened but notices will be placed on the new noticeboards when they are installed.	
30	TO DISCUSS ANY CURRENT PROBLEMS RELATING TO THE ALLOTMENT SITES: a) Greenway Lane – The gate is continually being left open allowing anyone access to the site. Mr Combrink asked if letters could go out to all tenants reminding them of their responsibility to shut the gate behind them. The central pin of one of the gates is no longer making contact with the ground meaning the gates can swing open even when shut. He asked if the groundsmen could take a look. b) Rudham Stile Lane – The new development site next door was discussed. Mr Tomlinson was asked if he could find out whether any of the allotment holders witnessed the ash trees on the site being felled. Mr Tomlinson asked if the roadway could have some remedial work to fill in the pot holes. c) Grove Lane – Mr Sayer informed the meeting that the owners of the property backing onto the site needed access to repair their fence. Some of the tenants will need to move things away from the fence to allow the work to be carried out.	

	<p>A large poly tunnel has appeared on one of the plots contravening the regulations. This will be looked at during the inspection next week.</p> <p>Cllr Joslin thanked Mr Sayer for making the gate to the plot where the tree whips are being grown on.</p> <p>It was suggested by all the reps that when new tenants take on plots they should be encouraged to take on the smaller plots until they see whether they can cope with the amount of work that needs to be done. They could progress to larger plots if they want to at a later date.</p>	
31	<p>TO DISCUSS THE POSSIBILITY OF ALLOTMENT COMPETITIONS All of the reps present at the meeting thought that competitions were a good idea. They suggested that they could judge each other's sites along with FTC office staff. Possible categories to include best plot, best newcomer, etc There would need to be good prizes to encourage people to take part.</p>	
32	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING. Tuesday 2ND JULY 2024 2:30pm.</p>	
	<p>There being no further business the meeting closed at 3:11pm</p> <p>Confirmed this day of 2024</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	