

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE**  
**held at the Connect Building, Oak Street, Fakenham**

**TUESDAY 20<sup>th</sup> DECEMBER AT 5.30PM**

**PRESENT:**

Councillors: M Dutton (Chairman presiding), M Coates, A Glynn, J Holdom, G Foortse,

P Bucknall

Clerk: G Hawkes

Members of the Public: None

Press: None

		<b>Action (initials)</b>
<b>108</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllrs V Joslin	
<b>109</b>	<b>ELECTORS QUESTIONS</b> Following the recent cold spell the Clerk reported three requests for grit bins which the Clerk will review and also complete a review of grit bins within our estate for damage and usability.	<b>Clerk</b>
<b>110</b>	<b>DECLARATIONS OF INTEREST</b> There were none.	
<b>111</b>	<b>MINUTES</b> Cllr Coated advised that the minutes should include an apology from the Clerk and deputy clerk, and record that Cllr Glynn took the minutes. On the proposition of Cllr Coates, seconded by Cllr Glynn, the minutes of the Leisure and Environment meeting held on 15 <sup>th</sup> November 2022 were AGREED by all and signed by the Chairman subject to this amendment.	
<b>112</b>	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 96 (77,42,24) – Queens Road Chapel Door.</b> Chapel Door will be removed for refurbishment and the entrance secured in January 2023. <b>Minute 96 (77,42,24) - Queens Road Chapel Roof repairs.</b> Have been completed to an excellent standard. <b>Minute 96 (77,42,25) - Fire Risk assessment for Trap Lane Pavilion.</b> There is a little work to be done on updating signage which the Clerk to carry out. <b>Minute 96 (77,(42,28) - Millennium Park Fence repairs.</b> The Clerk is still awaiting estimates for work. <b>Minute 96 (77,49) – Grass Cutting contract.</b> The Clerk will write to CGM to arrange a visit.	<b>Clerk</b>  <b>Clerk</b>
<b>113</b>	<b>TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS</b> Cllr Bucknall sought clarification that the allotment tenants have responsibility to register their ownership of chickens, the Clerk advised that advice had been given in relation to avian flu, if you have over 50 birds registration is mandatory, below this number registration is advisory.  Queens Road cemetery benches – members agreed to remove from agenda. Allotment water pressure – this will be reviewed in spring 2023 when the supply is reconnected. Goggs Mill/Hayes Lane – Cllr Glynn will prepare a proposal to improve the drainage, repair the culvert and improve access for walkers. St Peters Garden railings refurbishment – some initial cleaning will be required, there may be funding available for refurbishment. Railings on Bridge Street bridge – this is a highways issue and the clerk will contact.	<b>Cllr Glyn</b>  <b>Clerk</b>



