MINUTES of the LEISURE & ENVIRONMENT COMMITTEE held at the Connect Building, Oak Street, Fakenham

TUESDAY 20th DECEMBER AT 5.30PM

PRESENT:

Councillors: M Dutton (Chairman presiding), M Coates, A Glynn, J Holdom, G Foortse,

P Bucknall

Clerk: G Hawkes

Members of the Public: None

Press: None

		Action (initials)
108	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllrs V Joslin	
109	ELECTORS QUESTIONS Following the recent cold spell the Clerk reported three requests for grit bins which the Clerk will review and also complete a review of grit bins within our estate for damage and usability.	Clerk
110	DECLARATIONS OF INTEREST There were none.	
111	MINUTES Cllr Coated advised that the minutes should include an apology from the Clerk and deputy clerk, and record that Cllr Glynn took the minutes. On the proposition of Cllr Coates, seconded by Cllr Glynn, the minutes of the Leisure and Environment meeting held on 15 th November 2022 were AGREED by all and signed by the Chairman subject to this amendment.	
112	MATTERS ARISING FROM THE MINUTES Minute 96 (77,42,24) – Queens Road Chapel Door. Chapel Door will be removed for refurbishment and the entrance secured in January 2023. Minute 96 (77,42,24) - Queens Road Chapel Roof repairs. Have been completed to an excellent standard. Minute 96 (77,42,25) - Fire Risk assessment for Trap Lane Pavilion. There is a little work to be done on updating signage which the Clerk to carry out. Minute 96 (77,(42,28) - Millennium Park Fence repairs. The Clerk is still awaiting estimates for work. Minute 96 (77,49) – Grass Cutting contract. The Clerk will write to CGM to	Clerk Clerk
113	arrange a visit. TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS Cllr Bucknall sought clarification that the allotment tenants have responsibility to register their ownership of chickens, the Clerk advised that advice had been given in relation to avian flu, if you have over 50 birds registration is mandatory, below this number registration is advisory.	
	Queens Road cemetery benches – members agreed to remove from agenda. Allotment water pressure – this will be reviewed in spring 2023 when the supply is reconnected. Goggs Mill/Hayes Lane – Cllr Glynn will prepare a proposal to improve the drainage, repair the culvert and improve access for walkers. St Peters Garden railings refurbishment – some initial cleaning will be required, there may be funding available for refurbishment. Railings on Bridge Street bridge – this is a highways issue and the clerk will contact.	CIIr Glyn Clerk

114	TO CONSIDER THE ALLOTMENT RULES AND REGULATIONS Members agreed to discuss at the January meeting, the Clerk will circulate the current regulations and suggested amendments.	Clerk
115	TO CONSIDER THE BUDGET FOR 2023-24 Cllr Holdom suggested some amendments to reduce the budget by about 3%, Cllr Dutton to review and recirculate to members prior to full council tomorrow.	

116	6 TO CONSIDER THE TRANSFER OF THE ALLOTMENT SITE FROM THE LOVELLS DEVELOPMENT TO FTC					
	The Clerk will review the site to ensure it is acceptable for transfer.					
117	AND POSSIBLE ORCHARD WHIPS. Members discussed options and agreed that a full report was needed of what had survived from the previous planting, what type of plant needed planting so that an agreed project can be proposed for the Autumn of 2023.					
120	WHITELANDS WALL This was discussed and further action reported by the Clerk					
121	TO MOVE INTO OPEN SESSION On the proposition of Cllr Coates seconded by Cllr Dutton RESOLVED the Council moves into Open Session.					
122	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 17th January 2023 at 5:30pm					
123	There being no further business the meeting closed at 18:25pm					
	Confirmed this day of 2022					
	CHAIRMAN					