MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 26th OCTOBER 2021 AT 5.30PM

PRESENT:
Councillors: J Griffiths (Chairman Presiding), M Dutton, M Coates, G Foortse, A Glynn, J Holdom, P Bucknell. V Joslin and J Rockett.

Deputy Town Clerk: L Jennings
Members of the Public: None
Press: None

		Action (initials)
62	**TO RECEIVE APOLOGIES FOR ABSENCE** No apologies were received.	
63	**ELECTORS QUESTIONS** • A request has been made for a footpath to connect from the Shell Garage to Creake Road Cemetery. Councillors felt that cost would be prohibitive.	
64	**DECLARATIONS OF INTEREST** There were none.	
65	**MINUTES** On the proposition of Cllr Coates, seconded by Cllr Joslin, the minutes of the meeting held on 28th September 2021 were AGREED by all and signed by the Chairman.	
66	**MATTERS ARISING FROM THE MINUTES** **Minute 57 – Pencil Lights in Market place – cost to repair two remaining lights.** The work has been scheduled for 24th November 2021. MINUTE UPDATE – the lights will now be repaired on 10th November 2021. **Minute 57 - Greenway Lane Allotments – cost of clearing brambles and rubbish.** Tenants of the Greenway Lane Allotments have very kindly started to complete the clearance of this bramble heap. The Council is providing skips. The access road is still to completed. **Minute 57 – Date the Queens Road cemetery work will commence.** The Clerk has been unable to contact the Contractor. The Clerk will write and withdraw the contract. The Clerk will contact the usual tree contractor to do the work. **Minute 57 – Whitelands Wall –** The Clerk has researched through old minute books and conveyance documents to find information on the history of the play area at Whitelands. Originally the play area was surrounded by shrubs and it would appear that the walls were installed by property owners at a later date. The owners will be informed of this, and the Clerk will seek guidance from the District Council. Heras fencing will be installed on the play area side of the wall. This is to protect the area in case the wall does breakdown as commented on by RoSPA during their playground inspection. On the proposition of Cllrs Joslin, seconded by Cllr Foortse this action was approved. **Minute 57 – Trap Lane Working Party –** will meet at 3pm on Monday 1st November 2021 at Trap Lane Pavilion. **Minute 57 – New Allotment site –** Nothing further has been heard. The Clerk will check whether this will be part of the S106 monies. Councillors would like to know if this area could be for Community use. The Clerk has had notification that the transfer of streetlights from Lovells new estate Grange Farm will be transferred to the Town Council shortly. The Solicitor will be in touch once documentation has been received.	**Clerk** **Clerk**

	Minute 57 – Peckover Cemetery Gates – The Clerk had not been able to find any Engineering Company to quote for these works. On the proposition of Cllr Griffiths, seconded by Cllr Glynn that the original quotation is accepted. 4 votes for, 1 against and 2 abstentions. This proposal will be an agenda item for Full Council, **Minute 57 – Street Light on Rudham Stile Lane bridge –** Lovells have assured the Town Council this will be repaired. District Councillor Cushing has also been in contact with Lovells regarding these lights.	
67	**COUNCIL'S ESTATE** • Millennium Park – The Zip Wire was repaired, and the basketball ring installed last week. The gate nearest to Lancaster Avenue is permanently left open. The Groundsmen will be asked to put a spring/automatic closer on it. • Councillors raised concerns that the bank between Millennium Park and Queens Road is dangerous and may need removing and flattening. This will be an agenda item for the next Fakenham Recreation Ground Charity meeting. • The boardwalk at Hayes Lane still has weeds growing through. • The hedge cutting at Millennium Park needs completing.	
68	**TO DISCUSS ANY ITEMS TO BE INCLUDED IN THE BUDGET FIGURES FOR 2022-23** Cllr Holdom gave a resume of the requirements and asked Councillors to bring requests to the next meeting.	
69	**TO CONSIDER A PRICE INCREASE FOR CEMETERY FEES** The price review will take effect from 1st April 2022. Comparison prices and other information will be brought to the January meeting at the latest. An updated copy of the cemetery rules and regulations will be sent to all committee members and new ones placed in the cemetery notice boards. A current price list will also be forwarded and a breakdown of fees including ground works will be completed.	**Clerk**
70	**TO CONSIDER FUTURE PROJECTS** Cllr Joslin had been investigating the cost of planters to be situated at various points in the town centre. An approximate cost of £415 + vat for a 1.5lt from Amberol. Cllr Holdom suggested the Council investigates some of the free trees that are being offered. Next agenda item – to discuss inadequate equipment that the Groundsmen use.	
71	**TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING** 23rd November 2021 at 5:30pm	
	There being no further business the meeting closed at 19.03pm Confirmed this day of 2022 **CHAIRMAN**	