

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE**  
**held at the Connect Building, Oak Street, Fakenham**

**TUESDAY 16<sup>th</sup> January 2024 at 5.30PM**

**PRESENT:**

Councillors:

V Joslin (Chairman presiding),

M Dutton, A Glynn, J Holdom, J Rockett, P Bucknell & M Campbell

Clerk: Lesley Meanley

Administration Assistant: Karen Lindsay

Members of the Public: None

Press: None

		<b>Action (initials)</b>
<b>113</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> Apologies were received and accepted from Cllr M Coates	
<b>114</b>	<b>ELECTORS QUESTIONS</b> A question was raised as to whether a fenced off dog exercise area could be installed in Millenium Park. Currently the only off lead dog exercise area is Aldiss park and the elector feels unsafe now with the unsociable activities that take place. Currently NNDC have a Public Space Protection Order in place prohibiting dogs Cllrs are looking to review the space in Millenium park and how its best used for the public.	
<b>115</b>	<b>DECLARATIONS OF INTEREST</b> None	
<b>116</b>	<b>MINUTES</b> On the proposition of Cllr Joslin, seconded by Cllr Bucknell the minutes of the Leisure and Environment meeting held on 19 <sup>th</sup> December 2023 were AGREED by all and signed by the Chairman.	
<b>117</b>	<b>MATTERS ARISING FROM THE MINUTES</b> Matters arising from the Minutes: Minute 107 – to confirm the use of CGM as grass cutting contractors for Verges and estate based on them repeating their 2023 pricing for 2024.	
<b>118</b>	<b>TO RECEIVE NEW ESTATE MANAGEMENT AND BUILDING MAINTENANCE UPDATES</b> <ul style="list-style-type: none"> <li>• To discuss Trap lane – Water Heater in Pavilion broken, £362 to repair</li> <li>• To discuss Millennium Park – Hedge will be reduced about 6 inches and shrubs pruned at appropriate times of year.</li> <li>• To discuss Creake road cemetery – Whips for edging are due Late February/early March, will need to purchase tree guards – around £50. Cllr Joslin pulling together group to plant and maintain on allotment for 12 months to grow on.</li> <li>• To discuss Queens road cemetery &amp; chapel – Kings Coronation bench to be sited in place of previous bench. Options for either bollards or planters at entrance way to stop parking being explored. Clerk to start with signage.</li> <li>• To discuss the allotment sites – Allotment meeting postponed until 6<sup>th</sup> February.</li> <li>• To discuss railway cutting maintenance – Nothing to discuss</li> <li>• To discuss tree maintenance – Clerk waiting for quotes to trim Queens road cemetery and Greenway Lane allotments hedges. Tree in Aldiss</li> </ul>	<b>Clerk</b>

	<p>park that's fallen into the river has been reported to the Environment agency.</p> <ul style="list-style-type: none"> <li>To discuss the war memorial – Nothing to discuss</li> <li>To discuss Goggs mill car park – Big Pothole has appeared – Clerk to report to Highways.</li> </ul>	<b>Clerk</b>
<b>119</b>	<p><b>TO CONSIDER THE FEES FOR TRAP LANE PAVILION</b> An increase of fees for ad hoc hires of 10% was agreed by all to start from the 1<sup>st</sup> February 2024</p>	
<b>120</b>	<p><b>TO DISCUSS POSSIBLE EVENTS:</b> <b>D-Day 80th Anniversary planning</b> – Ideas discussed. Working party to be set up at Full Council with a maximum of 5 members to plan for a commemorative event on the 6<sup>th</sup> June 2024 proposed by Cllr Holdom, seconded by Cllr Joslin <b>April Commemorative Car Rally 28.04.24</b> – Clerk had met with FAC , next meeting in February.</p>	
<b>121</b>	<p><b>TO DISCUSS IDB WORK REQUIRED IN GOGG'S MILL/HALL STAITHE</b> Clerk has emailed IDB and is awaiting a response.</p>	
<b>122</b>	<p><b>TO DISCUSS INSTALLING BAT AND BIRD BOXES IN SUITABLE IDENTIFIED AREAS OF THE ESTATE</b> Defer to next agenda</p>	
<b>123</b>	<p><b>TO DISCUSS LITTERLOTTO</b> To ask Cllr Southerland to look into</p>	
<b>124</b>	<p><b>TO MOVE THAT THE PUBLIC &amp; PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</b> On the proposition of Cllr Bucknell seconded by Cllr Dutton RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public &amp; Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
<b>125</b>	<p><b>TO DISCUSS THE FAKENHAM SWIMMING POOL PROJECT</b> One matter discussed</p>	
<b>126</b>	<p><b>TO DISCUSS A LOCATION FOR THE PROPOSED COMMUNITY ORCHARD</b> One matter discussed</p>	
<b>127</b>	<p><b>TO DISCUSS FAKENHAM TOWN COUNCIL LAND LEASES</b> One matter discussed</p>	
<b>128</b>	<p><b>TO MOVE INTO OPEN SESSION</b> On the proposition of Cllr Bucknell seconded by Cllr Joslin RESOLVED the Council moves into Open Session</p>	
<b>129</b>	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</b> 20<sup>TH</sup> FEBRUARY 2024 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 18:58 pm</p> <p>Confirmed this                      day of    2024</p> <p><b>CHAIRMAN</b></p>	