

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at the Fakenham Community Centre, Oak Street, Fakenham on **TUESDAY 11th April 2023** at 2.30 pm when there were present:

Tenant Representatives: Mr S Tomlinson
Mr N Combrink

Council Representatives: Cllr M Coates (Chairman)
Cllr A Glynn, Cllr Joslin

Deputy Clerk: Ann Kerrison

	MINUTES	Action (initials)
50	MINUTES The minutes of the meeting held on 10 th January 2023 were on the proposition of Cllr Coates, seconded by Mr Tomlinson, agreed, and signed by the Chairman.	
51	APOLOGIES Were received from Cllrs Thorpe and Dutton.	
52	FAKENHAM POLICE Not present	
53	MATTERS ARISING FROM THE MINUTES Minute 48(43,36,30, 22) – Rudham Stile Lane – new allotment site. It was reported that this is no longer likely to be used as an allotment site, as the Council already has enough allotments with several vacant. A community orchard on the site is being investigated.	
54	TO DISCUSS ANY CURRENT PROBLEMS RELATING TO THE ALLOTMENT SITES GREENWAY LANE ALLOTMENTS: The lack of plot numbers on all sites was noted, and the confusion that this causes for staff and tenants. The cost of installing markers on all plots is to be investigated. Mr Combrink also suggested that a sign with the name of the site, and Town Council contact details be placed on the gates to each site. The noticeboards have fallen into despair and need refurbishing. The cost of this will be looked into. Tenants have asked about who is responsible for overhanging trees on their allotments. These should be reported to the office, who will decide what needs to be done. RUDHAM STILE LANE ALLOTMENTS (RSL): Mr Tomlinson asked about vacant plots that are untidy and overgrown. It was agreed that the groundsmen would strim/flail the plots to stop weeds spreading. New tenants taking over untidy plots should be allowed them rent free for one year to allow them to get them tidied up. GROVE LANE ALLOTMENTS: There was nothing new to report.	Clerk Clerk

	There is still a problem with the water pressure at some of the taps on the Greenway Lane site. This needs to be investigated by Anglian Water. Cllr Joslin asked that all 3 sites be looked at.	
55	TO DISCUSS THE UPDATED RULES AND REGULATIONS It was noted that these had been sent to all tenants and placed on the Council website.	
	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING. Tuesday 4th July 2023.	
	<p>There being no further business the meeting closed at 15:00pm</p> <p>Confirmed this day of 2023</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	