



## Fakenham Town Council

12<sup>th</sup> September 2023

I give notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council will be held at the **COUNCIL CHAMBER, FAKENHAM CONNECT, OAK STREET on TUESDAY 19<sup>th</sup> SEPTEMBER 2023 at 5.30pm**

Yours faithfully

*Lesley Meanley*

Lesley Meanley  
Town Clerk

## A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

- 1 To receive Apologies for Absence.
- 2 To adjourn the Meeting for Electors' questions:
- 3 Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda.
- 4 To confirm the Minutes of the Leisure & Environment Meeting held on 15<sup>th</sup> August 2023 (attached).
- 5 Matters arising from the Minutes:  
Minute 25 (9,162,145,129,112,96,77,42,28) - Millennium Park Fence repairs,  
Minute 25 (9,162,145,129,112,96,78) – Millennium Park –entrance gates etc.  
Minute 25 (9,162,145,134) – replacement whips for Creake Road cemetery and possible orchard whips

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Town Clerk: Lesley Meanley

- 6 Estate Management and maintenance:
  - To discuss Trap Lane Pavilion Fire risk assessment.
  - To discuss the skatepark on Millennium Park.
  - To discuss Millenium park & Queens Road cemetery entrance bollards
  - To discuss the cemeteries at Creake Road and Queens Road.
  - To discuss the rules and regulations of allotment tenancy
  - To discuss Goggs mill litter bins.
  - To note street light repairs
  - To note additional security measures in place at Millenium Park, Trap Lane and Aldiss Park.
- 7 To receive draft estate plan
- 8 To consider grounds maintenance options
- 9 To discuss professional valuation of Council owned buildings
- 10 To receive an update on a meeting with St Peters and Pauls church.
- 11 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 12 To review Fakenham Town Council land leases
- 13 To discuss the possible community orchard at Brick Kiln Road
- 14 To move into Open Session.
- 15 To confirm the date and time of next meeting Tuesday 17<sup>th</sup> October 2023 at 5.30pm.