



Fakenham Town Council

Fakenham Connect

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Governance & Finance Committee Meeting

Date: **Tuesday 18th November 2025**

Time: **18:00**

Location: **FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM**

Members are hereby summoned to attend the above meeting to discuss the following items. Please take a moment to review each agenda item carefully beforehand

Committee Councillors: A Glynn (Mayor), V Joslin (Deputy Mayor), Penelope Bucknell, Martin Dutton, Lucy Harrison, David Hunter, Jim Rockett

For Information: George Acheson, Mark Campbell, Tim Duffy, Carl Fairbrother, Ali May-Hannam

Yours faithfully

L Meanley

Lesley Meanley

Town Clerk

13th November 2025

Number	Agenda	Pack Page
88/25 GF	To receive Apologies for Absence	
89/25 GF	To adjourn the Meeting for Electors' questions	
90/25 GF	Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda	
91/25 GF	To confirm the minutes of the Governance & Finance Committee meeting held on 21st October 2025	1-2
92/25 GF	To discuss any matters arising from the Governance & Finance Committee meeting held on 21st October 2025	3
93/25 GF	To discuss 9 Norwich Street	
94/25 GF	To review and agree policies and risk assessments for update: Body Camera Policy	4-7
95/25 GF	To review finance reports for month ending October 2025 To receive and review October 2025 receipts and payments for Fakenham Town Council and Charter Market	8-41

	• To receive and review October 2025 consolidated bank reconciliation reports for Fakenham Town Council and Charter Market bank accounts • To note the current Income and Expenditure Budget vs Actuals report • To receive and approve the October 2025 schedule of payments over £500 for display on the website	
96/25 GF	To note that in the absence of councillors available to authorize payment run 16 at Barclays the Clerk completed authorisations including November Salaries	
97/25 GF	To receive the RFO's report	42-44
98/25 GF	To discuss the Town Ambition Programme Bid (F&A 26-71)	45-90
99/25GF	To receive and review the Interim Internal Audit	91-132
100/25GF	To receive and review the Norfolk Pension Fund Triennial Valuation 2025-Fakenham Town Councils Draft Valuation Results	133-213
101/25 GF	To discuss Budget setting for 2026/27	
102/25 GF	To review spending recommendations from other committees and make recommendations to Full Council where appropriate	
103/25 GF	To receive the Internal Controller review	
104/25 GF	To discuss the FLASH Project	
105/25 GF	To confirm the date and time of next meeting Governance & Finance: Tuesday 10th December 2025 at 18:00	