

**MINUTES of the FULL COUNCIL MEETING**  
**of FAKENHAM TOWN COUNCIL**  
**held at the COMMUNITY CENTRE, OAK STREET, FAKENHAM**  
**on WEDNESDAY 25<sup>th</sup> JANUARY 2023 at 6:00pm**

**PRESENT:**

Councillor A Glynn (Chairman)

Cllrs: J Holdom, D Hunter, M Campbell, D Andrews, G Foortse, M Coates, V Joslin, R Mallett, T Duffy, and G Acheson.

Town Clerk: Granville Hawkes

District Cllrs: Cushing & Rest

County Cllr: Fitzpatrick

Public: one public member

The Press: none present (apologies given)

		Action (initials)
<b>AGENDA</b>		
<b>188</b>	<b>TO RECEIVE A REPORT FROM FAKENHAM POLICE</b> The Clerk read out a written report from PC Rich Dawson.	
<b>189</b>	<b>TO RECEIVE ANY ELECTORS' QUESTIONS</b> Bryan Kirby from Fakenham Tyres has emailed the Clerk about the state of the roads on the Hempton Road industrial estate, local businesses are keen to improve the road service. Cllr Duffy has agreed to make contact. The Clerk reported an email from Mr Brokhman to Cllr Andrews to which he will reply direct. The Clerk reported an email from Mrs Woodward about changes to the 49/49A bus service and he will contact Lynx buses direct.	<b>Cllr Duffy</b>
<b>190</b>	<b>TO RECEIVE ANY REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b> <b>Dist Cllr Cushing</b> reported that the levelling up bid had been unsuccessful which was disappointing, Councillors agreed and confirmed that it was important for the MUGA project to progress. <b>Dist Cllr Rest</b> reported that the new wrapping for the Newman yard building should be installed soon, the building is inspected on a monthly basis for safety purposes, he suggested that Mr Rowson attend a future meeting to follow up on his visit in August 2022. <b>County Cllr Fitzpatrick</b> reported that there was information on the County Council website covering health issues, the avian flu outbreak, and support and help for the cost of living crisis and heating bills. The County Deal had been approved by Cabinet and will be progressed.	
<b>191</b>	<b>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</b> Apologies were received and accepted from Cllrs M Dutton, P Bucknell and the Police. Cllr Glynn welcomed Cllr Mallett to the meeting following his co-option.	

192	<b>DECLARATIONS OF INTEREST</b> None	
193	<b>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 21<sup>ST</sup> DECEMBER 2022</b> The minutes of the meeting held on 21 <sup>ST</sup> December 2022 were on the proposition of Cllr Duffy and seconded by Cllr Coates, AGREED by all, and signed by the Chairman subject to,	
194	<b>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</b> Cllr Glynn advised that with help of Cllr Andrews a letter had been drafted and sent regarding the HSBC closure to the Area Director George Hemstock. The Clerk will chase a representative from the Post Office for a meeting.	<b>Clerk</b>
195	<b>TO RECEIVE THE MAYORS' ANNOUNCEMENTS</b> Cllr Glynn confirmed that the Fakenham Auto Club will hold a classic car rally in the town on 7 <sup>th</sup> May as part of King Charles Coronation celebrations.	
196	<b>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</b> Cllr Campbell reported that the Events Committee will meet next week to discuss what other events will be arranged around the Coronation weekend. Cllr Foortse is arranging a fashion show on 21 <sup>st</sup> April at Fakenham Race course to support local small businesses. Cllr Andrews had attended the Fakenham Charities quarterly meeting.	
197	<b>TO RECEIVE AND NOTE CORRESPONDENCE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</b> The Clerk advised there was nothing new to report	
198	<b>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT &amp; MARKET COMMITTEE ON THE 9<sup>th</sup> JANUARY 2023</b> The minutes of the meetings held on the 9 <sup>TH</sup> January 2023 were moved for reception and adoption by Cllr Acheson, seconded by Cllr Glynn, and agreed unanimously.	
199	<b>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE &amp; ENVIRONMENT COMMITTEE ON THE 17<sup>TH</sup> JANUARY 2023</b> The minutes of the meetings held on the 17 <sup>TH</sup> January were moved for reception and adoption by Cllr Joslin, seconded by Cllr Coates, and agreed unanimously.	

200	<p><b>FINANCIAL MATTERS – MONTHLY REPORTS</b></p> <p><b>153.1 To receive and approve Fakenham Town Council &amp; Charter Market Receipts &amp; Payments Reports for December 2022</b> On the proposition of Cllr Holdom, seconded by Cllr Duffy, RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee in January 2023.</p> <p><b>153.2 To receive and approve Fakenham Town Council &amp; Charter Market Consolidated Bank reports for December 2022</b> On the proposition of Cllr Dutton, seconded by Cllr Holdom, RESOLVED to receive and approve the consolidated bank reports and signed 3<sup>rd</sup> quarter statements for December 2022 as reviewed by the finance committee in January 2023.</p> <p><b>153.3 To receive and approve 3<sup>rd</sup> quarter Budget v actuals report as at 31<sup>st</sup> December 2022.</b> On the proposition of Cllr Holdom, seconded by Cllr Acheson, RESOLVED to receive and approve the 3<sup>rd</sup> quarter Budget v Actuals as at 31<sup>st</sup> December 2022 as reviewed by the finance committee in January 2023.</p> <p><b>153.4 To approve Minutes of Finance Committee Meeting held 16<sup>th</sup> January</b> The minutes of the meeting held on 16<sup>th</sup> January 2023, were moved for reception and adoption by Cllr Holdom, seconded by Cllr Acheson and agreed unanimously.</p> <p><b>153.5 To receive and confirm the 2023-2024 Budget and precept demand as recommended at the Finance Committee meeting 16<sup>th</sup> January 2023</b> The budget was received and shows TOTAL EXPENDITURE of £286,650 and INCOME of £47,100 The NET DEFICIT of £239,550 less current precept represents a budget SHORTFALL of £13,655. The budget was prepared through discussions at various committee meetings, the total precept requirement of £239,550 represent an increase of 6.04%, on the proposition of Cllr Holdom, seconded by Cllr Acheson, RESOLVED to increase the precept to £239,550 as recommended at the Finance Committee meeting 16<sup>th</sup> January 2023.</p> <p><b>153.6 To receive the Finance Team report</b> Cllr Holdom reported that of the six recommendations in the interim internal audit report two had been actioned and four were being progressed.</p>	
201	<p><b>TO RECEIVE INFORMATION ON THE CHAMBER OF TRADE REVIEW</b> Cllr Glynn reported that the first meeting has been arranged for next week, the HSBC bank mandate has been updated.</p>	
202	<p><b>TO RECEIVE ANY FURTHER ITEMS FOR THE NEXT AGENDA</b> None</p>	


