MINUTES OF THE FACILITIES & AMENITIES COMMITTEE MEETING HELD AT THE FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM

TUESDAY 9th DECEMBER 2025 AT 18:00

Attending Committee Councillors: V Joslin (Chair), C Fairbrother & A Glynn (Mayor)

Attending Non-Committee: J Rockett

Town Clerk: L Meanley General Public: None

Press: None

Number	Agenda		
165/25 FA	To receive Apologies for Absence		
	Apologies received from Cllr G Acheson		
166/25 FA	To adjourn the Meeting for Electors' questions		
	None Received		
167/25 FA	Declarations of Interest: Members are asked at this stage to declare any Interests,		
	which they may have, in any of the following items on the agenda		
	Cllr Joslin declared an interest in Agenda items 172/25 FA & 176/25 FA. Cllr		
	Fairbrother declared an interest in agenda item 184/25 FA		
168/25 FA	To Confirm the minutes of the Facilities & Amenities meeting held on the 11 th		
	November 2025		
	On the proposition of Cllr Joslin, seconded by Cllr Glynn the minutes of the Facilities		
	and Amenities meeting held on 11 th November 2025 were AGREED by all and		
_	signed by the Chairman		
169/25 FA	To discuss any matters arising from the Minutes of the Facilities & Amenities		
	Meeting held on 11 th November 2025		
	Agenda Item 131/25 – Website data hits had been received and an explanation		
	sheet sent out.		
470/25 54	Agenda Item 150/25 – Quotes being sought for the feeder pillar checks.		
170/25 FA	To receive an update on estate management		
171/25 50	Work ongoing noted		
171/25 FA	To note any equipment expenditure within budget None		
172/25 FA	To discuss and agree quotes for the treatment of Mares Tails at Greenway Lane		
172/23 FA	Allotment		
	On the proposition of Cllr Fairbrother, seconded by Cllr Glynn agreed to move		
	forward with Eastern Counties Knotweed quote of £395 per occasion.		
173/25 FA	To Discuss a quote for £1080 to cut the back of Creake Road Cemetery April 2026		
-> 0, ->	- March 2027.		
	On the proposition of Cllr Joslin, seconded by Cllr Fairbrother, all agreed to move		
	forward with the quote of £1080.		
174/25 FA	To update on the Millennium Park Review		
•	Deferred to the next FRGC meeting		
175/25 FA	To receive an update on the ground's vehicle		
	Awaiting update		
176/25 FA	To receive an update on Allotment services		
	Currently 6 unpaid tenants across all sites		
177/25 FA	To discuss Queens Road Cemetery oversize Memorial quotes		
	7 oversize memorials still to be inspected. Cordoning off or lying flat regarded as		
	temporary make safe options – not permanent repairs. Quote received for 4 failed		

	oversize memorials to repair, totalling £830 net. Quote received for 8 under 1.6m		
	totalling £1320. On the proposition of Cllr Joslin, seconded by Cllr Glynn to		
	recommend this work is completed as soon as possible to Full Council. Agreed.		
178/25 FA	To receive an update on Cemetery services		
	Latest figures were noted		
179/25 FA	To discuss War Memorial surveys		
	Deferred		
180/25 FA	To confirm DnA as Artists in Residence		
	Noted as beginning 28 th November 2025		
181/25 FA	To discuss the Bee Squared initiative		
	The initiative encourages residents to plant a square meter of wildflower seeds		
	distributed freely by the council to create wildflower patches forming a		
	countrywide wildlife corridor. Approx costs of £100 to be funded via market fees for		
	the benefit of residents. On the proposition of Cllr Fairbrother, seconded by Cllr		
	Joslin all agreed to support the initiative, all agreed.		
182/25 FA	To discuss the purchase of bleed kits		
	An additional mitigation for market safety and wider public access in the event of		
	an accident or incident. On the proposition of Cllr Fairbrother, seconded by Cllr		
	Glynn all agreed to purchase a lockable kit to be installed within the red phone box		
	in the town centre from Market Tolls for approximately £425.		
183/25 FA	To discuss Budget setting for 2026/27		
	Nothing further discussed		
184/25 FA	To discuss the FLASH Project		
	Grounds entrance to Trap Lane still does not have hardcore.		
	Groundsmen will liaise with on site project lead over lack of facilities provided by		
	NNDC.		
185/25 FA	To confirm the date and time of next the meeting –		
	Facilities & Amenities: Tuesday, 13 th January 2025 at 18:00		

There being no further business the meeting closed at 18:51				
Confirmed this	day of	2025		
CHAIRMAN				