



## Fakenham Town Council

17<sup>th</sup> January 2023

I give notice that a Meeting of Fakenham Town Council will be held at the  
**LOUNGE AREA OF THE COMMUNITY CENTRE, OAK STREET, FAKENHAM**

**on WEDNESDAY 25<sup>th</sup> January 2023 AT 6PM**

**PLEASE NOTE VENUE, DATE AND TIME**

Yours faithfully

**G Hawkes**

Granville Hawkes

Town Clerk

## AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To receive a report from Fakenham Police

To receive any Electors Questions:

To receive any reports from District/County Councillors

**For time management purposes, if possible written reports are requested prior to the meeting to facilitate Q&A only at the meeting.**

### AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda.
- 3 To confirm the Full Council Minutes of the Meeting held on 21<sup>st</sup> December 2022
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the agenda.  
**Minute 179** - The proposed closure of the Fakenham branch of the HSBC bank and other empty premises in the town
- 5 To fill One Town Councillor Vacancy by co-option.

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Town Clerk: Granville Hawkes

- 6 To receive the Mayor's Announcements.
- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive and note correspondence and comment upon any items for information and action:
- 9 To receive and adopt the Minutes of the Development & Market Committee held on:
  - 9<sup>th</sup> January 2023 (attached)
- 10 To receive and adopt the Minutes of the Leisure & Environment Committees held on
  - 17<sup>th</sup> January 2023 (attached)
- 11 Financial Matters - monthly reports:
  - a) To receive and approve Fakenham Town Council & Charter Market Receipts and Payments reports for December 2022.
  - b) To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports and signed 3<sup>rd</sup> Quarter statements for December 2022.
  - c) To receive and approve 3<sup>rd</sup> Quarter Budget v Actuals report as at 31<sup>st</sup> December 2022
  - d) To receive and confirm revised 2023-24 Budget as recommended at Finance Committee meeting 16 January 2023
  - e) To receive and confirm revised Precept demand as recommended at Finance Committee meeting 16 January 2023
  - f) To receive and adopt minutes for the Finance Committee meeting held on 16<sup>th</sup> January 2023
  - g) To receive Finance Team report
- 12 To receive information on the Chamber of Trade review
- 13 To receive any further items for the next agenda.
- 14 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 15 To confirm the confidential minutes of the Full Council meeting held on 21<sup>st</sup> December 2022, Development and Market Committee on 9<sup>th</sup> January 2023, Leisure and Environment Committee meeting on 17<sup>th</sup> January 2023.
- 16 To discuss Town Council Accommodation
- 17 To receive an update on the wall at Whitelands.
- 18 To note the Extra-ordinary Development and Market meeting, 16<sup>th</sup> January 2023
- 19 To discuss staff matters.
- 20 To move into Open Session.
- 21 To note the date and time of the next meeting of the Council Wednesday 22<sup>nd</sup> February 2023 at 6pm.