MINUTES OF THE FACILITIES & AMENITIES COMMITTEE MEETING HELD AT THE FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM

TUESDAY 11th NOVEMBER 2025 AT 18:00

Attending Committee Councillors: A Glynn (Mayor), V Joslin (Chair), M Campbell & G Acheson

Attending Non-Committee: J Rockett

Town Clerk: L Meanley General Public: None

Press: None

Number	Agenda			
141/25 FA	To receive Apologies for Absence			
	Apologies received from Cllr C Fairbrother			
142/25 FA	To adjourn the Meeting for Electors' questions			
	A question was raised from Vodaphone regarding being able to take drone footage			
	over Fakenham. All agreed no issue			
143/25 FA	Declarations of Interest: Members are asked at this stage to declare any Interests,			
	which they may have, in any of the following items on the agenda			
	Cllr V Joslin declared an interest in Agenda item157/25 FA			
144/25 FA	To Confirm the minutes of the Facilities & Amenities meeting held on the 14 th			
	October 2025			
	On the proposition of Cllr Glynn, seconded by Cllr Campbell the minutes of the			
	Facilities and Amenities meeting held on 14 th October 2025 were AGREED by all and			
	signed by the Chairman			
145/25 FA	To discuss any matters arising from the Minutes of the Facilities & Amenities			
	Meeting held on 14 th October 2025			
4.46/05.54	None			
146/25 FA	To discuss events:			
	Remembrance Parade			
	• Armistice			
	Thanks to the office team for arranging and the knitters for the poppies. It was noted			
	that the public stood quite far away at Armistice and couldn't all hear and that the			
147/25 50	Church started the service early so timings were out.			
147/25 FA	To receive an update on estate management			
140/25 54	Noted			
148/25 FA	To receive & discuss the annual playground inspection reports for Millennium Park			
	, Whitelands and Hayes Lane playing fields Noted – The Groundsmen are working through what they can/cannot complete			
	currently			
149/25 FA	To receive and discuss Hayes Lane Swing replacement quotes			
173/23 IA	Cllrs agreed that rather than replace equipment now a survey would be conducted			
	on what people want there, along with local residents for any comments and the			
	care home regarding the boardwalk they installed.			
	ACTION: Clerk to take Hayes Lane surveys & letters forward			
150/25 FA	To note Market place feeder pillar test results and regular inspections			
	Feeder Pillar inspection was fine, recommendation that boxes are inspected annually.			
	ACTION: Office to check whether insurance company have any stipulations.			
151/25 FA				
-	None			
152/25 FA	To discuss the Town Ambition Programme Bid			
	Highways charge £170 per streetlight structural assessment for 10.			

	Cllr Glynn proposed, seconded by Cllr Joslin that the banners & video are moved				
452/25 54	forward and produced, but banners hung in spring. All Agreed				
153/25 FA	To discuss Cinema Triangle maintenance				
	Dwindling volunteers now mean that additional monthly maintenance may need to				
	be contracted. The Clerk has allowed a small amount in the proposed budget to				
454/2558	enable this.				
154/25 FA	To discuss potential Town Centre planter locations				
	All agreed that planters would serve a dual purpose – to enhance the aesthetic of the				
	town and for addition market security. NNDC Love your Market Town in Bloom Grant				
	funding closes Friday				
455/25 54	ACTION: Clerk to apply				
155/25 FA	To update on the Millennium Park Review				
	The clerk requested that a specialist solicitor be hired to establish that both FRCG				
	and Fakenham Town Council are following the appropriate and proper practices and				
	offer advice for the future management, all agreed.				
156/25 54	ACTION: Clerk to engage an appropriate solicitor				
156/25 FA	To receive an update on the ground's vehicle				
157/25 FA	A letter has been sent to the expert witness				
15//25 FA	To receive an update on Allotment services				
	Noted that annual tenancy payments were on track and appeared to be at a normal level				
158/25 FA	To discuss Queens Road Cemetery oversize Memorial inspection				
136/23 FA	36 memorials were tested. 12 Failed the inspection and 3 recorded as Amber				
	requiring a further inspection in 12 months. All had already been cordoned off.				
	Awaiting quotes for either repair or alternative make safe options.				
159/25 FA	To receive an update on Cemetery services				
133,231A	Noted				
160/25 FA	To discuss an amendment to the Cemetery rules and regulations				
100/2317	All agreed the amendments				
161/25 FA	To discuss War Memorial surveys				
	Ongoing				
162/25 FA	To discuss Budget setting for 2026/27				
-	Cllrs agreed that messaging was key. Cllrs agreed that a reserve of £20,000 be				
	suggested for Devolution & Local Government Reform costs. Potential asset transfer				
	will be discussed at Full Council.				
163/25 FA	To discuss the FLASH Project				
-	The entranceway to the field for FTC staff and the public is very muddy and NNDC				
	had not put hardcore down. NNDC had said they would make arrangements to				
	improve the site.				
164/25 FA	To confirm the date and time of next the meeting –				
	Facilities & Amenities: Tuesday, 9 th December 2025 at 18:00				
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There being no further	There being no further business the meeting closed at 19:16			
Confirmed this	day of	2025		
CHAIRMAN				