

**MINUTES** of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at the Fakenham Community Centre, Oak Street, Fakenham on **TUESDAY 12 APRIL 2022** at 2.30 pm when there were present:

Tenant Representatives: Mr S Tomlinson  
Mr B Bridge  
Mr N Combrink

Council Representatives: Cllr M Coates (Chairman)  
Cllr V Joslin

Town Clerk: Linda Jennings

	<b>MINUTES</b>	<b>Action (initials)</b>
26	5 allotment tenants attended the beginning of the meeting. Unfortunately, their concerns could not be recorded as this was not a public meeting. They are encouraged to voice any queries through their site representatives. If it is felt that a public meeting is required, then Tenants should ask their representatives to speak to the Clerk who can then arrange one.  The Tenants left the meeting.	
27	<b>MINUTES</b> The minutes of the meeting held on 19 <sup>th</sup> October 2021 were on the proposition of Mr Bridge, seconded by Cllr Joslin, agreed, and signed by the Chairman.	
28	<b>APOLOGIES</b> Apologies were received and accepted from Cllr Thorpe.	
29	<b>FAKENHAM POLICE</b> Not present	
30	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 19 – Greenway Lane – clearance of bramble patch.</b> The committee thanked all the allotment tenants who helped with the clearance, especially Mr and Mrs Sparrow. The plot has now been let and is being cultivated. <b>Minute 22 – Rudham Stile Lane – new allotment site.</b> Representatives have met with Lovells earlier in the year to discuss the proposed new site. Fencing has still to be erected between the existing allotments and the proposed new site. The Clerk will contact Lovells regarding the fencing.	<b>Clerk</b>
31	The Clerk reported that Greenway Lane and Rudham Stile Lane sites are completely full, and Grove Lane has four vacant plots. <b>GREENWAY LANE ALLOTMENTS:</b> Mr Combrink reported that there had been an issue with loose dogs on the site. Only assistance dogs are allowed. There is a dead oak tree at the rear of plot 71 that needs inspection. The Clerk will contact the tree surgeon. <b>RUDHAM STILE LANE ALLOTMENTS (RSL):</b> Mr Bridge brought to the meetings attention some plots that need cultivating on the site. The road section from the gate to the car parking area has a few potholes and needs repair. Youths have been seen breaking into the site through an area of hedgerow with the field. Brambles will be planted as a deterrent. <b>GROVE LANE ALLOTMENTS:</b> Some plots have yet to be cultivated.	<b>Clerk</b>

32	<p><b>TO DISCUSS THE AMOUNT OF RUBBISH BEING LEFT ON ALLOTMENTS AND THE COST OF REMOVING IT.</b></p> <p>The Clerk gave the committee a breakdown of the income and expenditure for the allotment sites for 2021-2022. There is a loss of approx £1600. Most of this is for the removal of rubbish, tyres etc from plots. The rules and tenancy agreements need to be tightened reflecting when a plot is given up that it must be completely cleared. Comments have been received regarding the level of rent increase for October 2022.</p>	
	<p><b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING.</b>  <b>Tuesday 5<sup>th</sup> July 2022.</b></p>	
	<p>There being no further business the meeting closed at 15.48pm</p> <p>Confirmed this                      day of    2022</p> <p style="text-align: right;"><b><u>CHAIRMAN</u></b></p>	