MINUTES of the LEISURE & ENVIRONMENT COMMITTEE held at the Connect Building, Oak Street, Fakenham

TUESDAY 18th JULY 2023 AT 5.30PM

PRESENT: Councillors:

V Joslin (Chairman presiding),

M Dutton, P Bucknell, A Glynn, J Holdom, M Campbell, J Rockett, S Ibbetson-Brown.

Clerk: Lesley Meanley

Members of the Public: None

Press: None

		Action (initials)
21	TO RECEIVE APOLOGIES FOR ABSENCE	
	Apologies were received and accepted from Cllr M Coates.	
22	ELECTORS QUESTIONS	
	Richard Crook from Active Fakenham had asked if Cllr's would be prepared to	
	help stock the info hub – refer to Full Council	
23	DECLARATIONS OF INTEREST	
	Cllr Joslin declared a non-pecuniary interest in allotments.	
24	MINUTES	
	On the proposition of Cllr Dutton, seconded by Cllr Rockett, the minutes of the	
	Leisure and Environment meeting held on 20th June 2023 were AGREED by	
	all and signed by the Chairman.	
25	MATTERS ARISING FROM THE MINUTES	
	Minute 9 (162,145,129,112,96,77,42,28) - Millennium Park Fence repairs –	
	The Clerk advised these were on hold until the charity status was resolved.	
	Minute 9 (162,145,129,112,96,78) – Millennium Park –entrance gates etc. –	
	Discussed at FRCG 10 th July 2023.	
	Minute 9 (162,145,134) – replacement whips for Creake Road cemetery and	
	possible orchard whips – Grounds men have started to clear vegetation and	
	assess whips needed. TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS	
26		
	Queens Road Chapel - Survey booked for the 1st August on Chapel Building.	
	The clerk has received correspondence from the Commonwealth War Graves	
	Signs project informing that the Queens Road cemetery has 26 First World	<u>.</u>
	War graves and offering free signage. Clerk to liaise with Cllr Campbell	Clerk
	Trap Lane Pavilion – repairs & Maintenance - Clerk reported that the bi-	
	annual Legionnaires Risk assessment was booked for the 31st July. Agreed to	
	ask previous window and door contractor for a quote on replacing the 2	
	windows and doors not replaced in 2022. Will seek 3 separate Guttering &	Clerk
	Fascia Quotes. Will also look at additional insulation and potential Solar	
	panels options.	
	Aldiss Park Fallen tree – Clerk reported to NCC, who advised not their	
	responsibility, currently waiting for the Environment agency to look.	
	Creake Road cemetery archway and buildings – Clerk reported that a lot of	
	graves now contained a variety of ornaments and monuments making	
	maintenance difficult or impossible as well as presenting hazards for visitors.	
	Clerk has put the rules and regulations document on the notice board.	
	Appreciating the sensitivity of the issue where families are grieving the office	
	will remind the Funeral directors to advise on suitable adornments as well as	A. -
	contacting families where possible to ask them to remove unsuitable items.	Clerk /
	Notices will also be placed within the cemetery and within local media.	Deputy
	3 quotes now received for roofing work on the archway building but as the	Clerk

	rafters are not visible Cllr Rockett with the aid of the grounds men will make	
	an inspection hatch to check condition. If Rafters look to be in reasonable	
	condition all Cllrs agreed to refer the quote for £9900 exc. VAT to full council.	
27	TO RECEIVE ALLOTMENT MEETING MINUTES	
	On the proposition of Cllr Joslin, seconded by Cllr Glynn, the minutes of the	
	Allotments subcommittee meeting held on 4th July 2023 were AGREED by all.	
	Cllr Brown would like to ensure any allotment advertising campaigns also	
	show the benefits to wildlife and to mental health.	
28	TO DISCUSS THE PROVISION OF A MUGA	
	Would be sited at Trap Lane and hopefully work will start within the next 2	
	years. Council will need to ensure that the location doesn't allow for dead	
	space on the current grounds and how the site will be managed.	
29	TO DISCUSS ENVIRONMENT COMMITTEE & NNDC SUSTAINABILITY	
	GRANT FUNDING.	
	Nothing heard back yet from NNDC	
30	TO DISCUSS THE USE OF TRAP LANE FIELD BY MEMBERS OF THE	
30	PUBLIC AND BUSINESSES	
	Cllr Joslin proposed no charges for use of field until MUGA is sited. Cllrs	
	Campbell, Rockett, Glynn, Brown & Bucknell agreed. Cllr Dutton Opposed,	
	Cllr Holdom Abstained.	
31	TO DISCUSS A SUITABLE LOCATION FOR THE GIFT OF A BENCH	All CLLRS
	FROM NNDC IN COMMEMORATION OF THE CORONATION OF KING	
	CHARLES III	
	The bench is wood and not vandal proof – all Cllrs to send Clerk suggestions	
	for a suitable location.	
32	TO RECEIVE INFORMATION REGARDING POSSIBLE NEW PROJECTS.	
	Railway Cutting.	
	St Peters Church yard and garden.	
	Hayes Lane recreation area and conservation usage.	
	Goggs Mill area review conservation and usage.	
	This item was removed from the agenda.	
33	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE	
55	MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE	
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.	
	On the proposition of Cllr Dutton seconded by Cllr Glynn RESOLVED that	
	pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act	
	1960, that Public & Press be excluded from the Meeting, as publicity would be	
	prejudicial to the public interest by reason of the nature of the business to	
	be transacted.	
34	TO REVIEW FAKENHAM TOWN COUNCIL LAND LEASES	
	One matter was discussed	
35	TO DISCUSS THE PROPOSED COMMUNITY ORCHARD AT BRICK	
33	KILN ROAD	
	One Matter was discussed	
36	TO MOVE INTO OPEN SESSION	
30	On the proposition of Cllr Bucknell seconded by Cllr Dutton RESOLVED	
	the Council moves into Open Session	
37	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING	
31	15 th August 2023 at 5:30pm	
20		
38	There being no further business the meeting closed at 19:06pm	
	Confirmed this day of 2023	
	2020	
	CHAIDMAN	
	CHAIRMAN	