

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 18th JULY 2023 AT 5.30PM

PRESENT:

Councillors:

V Joslin (Chairman presiding),

M Dutton, P Bucknell, A Glynn, J Holdom, M Campbell, J Rockett, S Ibbetson-Brown.

Clerk: Lesley Meanley

Members of the Public: None

Press: None

		Action (initials)
21	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr M Coates.	
22	ELECTORS QUESTIONS Richard Crook from Active Fakenham had asked if Cllr's would be prepared to help stock the info hub – refer to Full Council	
23	DECLARATIONS OF INTEREST Cllr Joslin declared a non-pecuniary interest in allotments.	
24	MINUTES On the proposition of Cllr Dutton, seconded by Cllr Rockett, the minutes of the Leisure and Environment meeting held on 20 th June 2023 were AGREED by all and signed by the Chairman.	
25	MATTERS ARISING FROM THE MINUTES Minute 9 (162,145,129,112,96,77,42,28) - Millennium Park Fence repairs – The Clerk advised these were on hold until the charity status was resolved. Minute 9 (162,145,129,112,96,78) – Millennium Park –entrance gates etc. – Discussed at FRCG 10 th July 2023. Minute 9 (162,145,134) – replacement whips for Creake Road cemetery and possible orchard whips – Grounds men have started to clear vegetation and assess whips needed.	
26	TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS Queens Road Chapel - Survey booked for the 1 st August on Chapel Building. The clerk has received correspondence from the Commonwealth War Graves Signs project informing that the Queens Road cemetery has 26 First World War graves and offering free signage. Clerk to liaise with Cllr Campbell Trap Lane Pavilion – repairs & Maintenance - Clerk reported that the bi-annual Legionnaires Risk assessment was booked for the 31 st July. Agreed to ask previous window and door contractor for a quote on replacing the 2 windows and doors not replaced in 2022. Will seek 3 separate Guttering & Fascia Quotes. Will also look at additional insulation and potential Solar panels options. Aldiss Park Fallen tree – Clerk reported to NCC, who advised not their responsibility, currently waiting for the Environment agency to look. Creake Road cemetery archway and buildings – Clerk reported that a lot of graves now contained a variety of ornaments and monuments making maintenance difficult or impossible as well as presenting hazards for visitors. Clerk has put the rules and regulations document on the notice board. Appreciating the sensitivity of the issue where families are grieving the office will remind the Funeral directors to advise on suitable adornments as well as contacting families where possible to ask them to remove unsuitable items. Notices will also be placed within the cemetery and within local media. 3 quotes now received for roofing work on the archway building but as the	Clerk Clerk Clerk / Deputy Clerk

