

MINUTES of the FULL COUNCIL MEETING

of FAKENHAM TOWN COUNCIL

held at the PRICE OF WALES SUITE, FAKENHAM RACECOURSE,

on TUESDAY 18th OCTOBER 2022 at 7:00pm

PRESENT:

Councillor A Glynn (Chairman, Presiding)

Cllrs: G Acheson, V Joslin, M Dutton, J Holdom, D Hunter, P Bucknell, M Campbell, T Duffy (arrived 7.50pm), D Andrews and M Coates.

Town Clerk: Granville Hawkes

District Councillors: Cushing, Rest & Punchard

County Councillor: Fitzpatrick

Public: Five members of the public

**A MINUTES SILENCE WAS OBSERVED FOLLOWING THE DEATH OF EX EMPLOYEE
GORDON CHIVERS**

		Action (initials)
AGENDA		
113	TO RECEIVE A REPORT FROM FAKENHAM POLICE There was no formal report from the Police but the meeting was advised that some local farms had been targeted in recent weeks.	
114	TO RECEIVE ANY ELECTORS' QUESTIONS A member of the public reported incidents of footway encroachment outside the Red Lion Public House which County Cllr Fitzpatrick and Cllr Campbell will follow up. A member of the public reported problems with recent flash floods in Nelson Lane, County Cllr Fitzpatrick advised that he had been contacted by a resident and reported the issue of the storm drains to Anglian Water. Chris Marshall Smith a teacher at the Fakenham Academy reported that the Head teacher would like to attend a future meeting and Cllr Glynn confirmed that she would send him an invitation. Cllr Joslin asked County Cllr Fitzpatrick when the scaffolding would be removed from the library and he advised that although initial repairs had been done there were still ongoing leaks which needed to be repaired. Cllr Joslin asked who was responsible for the concrete pad at the junction of Hayes Lane and Sandy Lane which County Cllr Fitzpatrick will investigate. Cllr Joslin reported that the Highfield Road car park toilets were in a poor condition which which Dist Cllr Rest will advise the Property Department of NNDC. Cllr Bucknell enquired about the six week road closure for footway repairs in Wells Road and expressed concern that Sculthorpe Road would be used rather than the published diversion. County Cllr Fitzpatrick advised that six weeks was the worst case scenario and that he will keep up to date on how the works progress.	Cllr Glynn

	<p>Cllr Campbell advised that the Conservative club may wish to reinstate a gate facing into their car park and Dist Cllr Rest advised the Club to first contact the Planning Department.</p> <p>Cllr Campbell reported issues on market day with parking on yellow lines by the Cinema and was advised to contact parking enforcement.</p>	
115	<p>TO RECEIVE ANY REPORTS FROM DISTRICT/COUNTY COUNCILLORS</p> <p>County Cllr Fitzpatrick reported that work on the river Wensum project is due to start and will mean the closure of bridleway eight until the works are completed.</p> <p>Dist Cllr Punchard reported that the 2016-2036 Local Plan early in 2023 will be submitted to the Planning Inspectorate who may take a year to review and reply.</p> <p>Dist Cllr Rest reported that a motion had been passed at District Council to not increase their proportion of the council tax in view of other cost of living increases and that the finance had been agreed for repairs to the Serpentine wall.</p> <p>Dist Cllr Cushing reported that the outcome of the levelling up bid should be known by the end of October.</p>	
116	<p>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</p> <p>Apologies were received and accepted from Cllrs G Foortse and G Thorpe.</p>	
117	<p>DECLARATIONS OF INTEREST</p> <p>None</p>	
118	<p>TO CONFIRM THE MINUTES OF THE MEETING HELD ON 27th SEPTEMBER 2022</p> <p>The minutes of the meeting held on 27th September 2022 were on the proposition of Cllr Coates and seconded by Cllr Hunter, AGREED, and signed by the Chairman.</p>	
119	<p>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</p> <p>The Clerk reported that the Queens Road chapel door would be removed for repair in December and a quote for repairs to the chapel had been received for £1,600.</p>	
120	<p>TO RECEIVE THE RESIGNATION OF A COUNCILLOR</p> <p>The Clerk reported the resignation of Cllr W Simmons this had been advised to North Norfolk District Council who will advertise the vacancy.</p>	
121	<p>TO RECEIVE THE MAYORS' ANNOUNCEMENTS</p> <p>Cllr Glynn reported that as a temporary measure a skip had been placed at the entrance to Aldiss Park to deter trespassers, she will set up a working party of herself Cllrs Dutton and Hunter and the Clerk to prepare a proposal for a permanent solution, Cllr Acheson advised that contractors could access the park via the trees.</p>	
122	<p>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</p> <p>Cllr Andrews reported attendance at the Fakenham Charities quarterly meeting where concern was expressed at the lack of referrals for help as living costs increase.</p> <p>Cllr Holdom reported visiting the Nurture Project.</p>	
123	<p>DECISION LOG AND CLERKS REPORT</p> <p>The log was discussed and on recommendation of the Clerk it was agreed that it was no longer required as items remain on committee agendas until they are sorted.</p>	
124	<p>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</p> <p>The Clerk advised there was nothing new to report</p>	

125	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT & MARKET COMMITTEE ON THE 3RD OCTOBER 2022</p> <p>The minutes of the meetings held on the 3rd October 2022 were moved for reception and adoption by Cllr Acheson, seconded by Cllr Glynn, and agreed unanimously.</p>	
126	<p>TO RECEIVE AND ADOPT THE MINUTES OF THE POLICIES & RESOURCES COMMITTEE ON THE 4TH OCTOBER 2022</p> <p>The minutes of the meetings held on the 4th October 2022 were moved for reception and adoption by Cllr Glynn, seconded by Cllr Joslin, and agreed unanimously.</p>	
127	<p>FINANCIAL MATTERS – MONTHLY REPORTS</p> <p>127.1 To receive and approve Fakenham Town Council & Charter Market Receipts & Payments Reports for July, August and September 2022 On the proposition of Cllr Dutton, seconded by Cllr Acheson, RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee for July, August and September 2022.</p> <p>127.2 To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports for July, August and September 2022 On the proposition of Cllr Dutton, seconded by Cllr Holdom, RESOLVED to receive and approve the consolidated bank reports as reviewed by the finance committee for July, August and September 2022.</p> <p>127.3 To adopt and approve 2nd quarter Budget v Actuals report as at 30th September 2022 for Fakenham Town Council On the proposition of Cllr Dutton, seconded by Cllr Glynn, RESOLVED to receive and approve the Budget v Actuals reports as reviewed by the finance committee for September 2022.</p> <p>127.4 To adopt and approve 2nd quarter 2022-2023 variance report for Fakenham Town Council On the proposition of Cllr Dutton, seconded by Cllr Glynn, RESOLVED to receive and approve the 2nd quarter variance reports as reviewed by the finance committee for September 2022.</p> <p>127.5 To approve Minutes of Finance Committee Meeting held 8th August and 10th October 2022 The minutes of the meetings held on 8th August and 10th October 2022, were moved for reception and adoption by Cllr Dutton, seconded by Cllr Holdom and agreed unanimously.</p> <p>127.6 To confirm arrangements for the 2022-2023 Interim Internal Audit Cllr Dutton reported that this had been arranged for the 17th November 2022</p> <p>127.7 To receive Notice of Completion of the 2021-2022 Audit Cllr Dutton advised that this had been received and would be posted on the Councils website</p> <p>127.8 To receive the Finance Team report Cllr Dutton reported that amendments had been made to the Financial Regulations and FR7 but more work was needed. Sub Committees need to be considering their budget proposals for the financial year 2023-2024.</p>	Deputy Clerk
128	<p>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972 SECTION 137</p> <p>Cllr Holdom reported that she had visited the Nurture Project who operate out of a converted barn and need a toilet block to be able to offer an improved service to users of which one third are Fakenham residents. Following a discussion it was resolved by Cllr Coates, seconded by Cllr Hunter to award £1,000 towards the £6,000 cost, this was carried by members with six in favour, with four abstentions.</p>	

	<u>CHAIRMAN</u>	