MINUTES of the LEISURE & ENVIRONMENT COMMITTEE held at the Connect Building, Oak Street, Fakenham

TUESDAY 21st NOVEMBER 2023 AT 5.30PM

PRESENT: Councillors:

V Joslin (Chairman presiding),

M Dutton, A Glynn, J Holdom, J Rockett, Mark Campbell, N Southerland, T Duffy

Clerk: Lesley Meanley

Members of the Public: None

		Action (initials)		
83	TO RECEIVE APOLOGIES FOR ABSENCE			
	Apologies were received and accepted from Cllr P Bucknell & Cllr M Coates.			
84	ELECTORS QUESTIONS A question was raised over the condition of Aldiss Park car park and disabled access. The Clerk previously acquired quotes for work. It was proposed by Cllr Dutton and Seconded by Cllr Joslin to put forward to Full Council the previous quote of £1494 accepting there is likely to have been a slight raise in costs. Cllr Dutton received a query over overgrown verges on Goggs mill Lane. These have recently been cut. Work to the pathway may be considered in the future. A request was made for a Grit bin to be installed at the Great Eastern Way & The Drift junction. The Clerk will approach Highways for costs and potential agreement to site one there. A request was made to the Council to Tidy up the corner of Whitehouse Street.	Clerk		
	As this land doesn't belong to the council and there are no permissions in place to enable the council to maintain the Clerk will write to the management company to ask them to either tidy or give permission.	Clerk		
	A question was raised if this year's litter pick will be repeated. Clerk will pass details onto Cllr Southerland to take forward	Clerk/NS		
85	DECLARATIONS OF INTEREST None			
86	MINUTES			
	On the proposition of Cllr Campbell, seconded by Cllr Joslin the minutes of the Leisure and Environment meeting held on 17 th October 2023 were AGREED by all and signed by the Chairman.			
87	Matters arising from the Minutes: Minute 44 – Queens Road Chapel Repairs – Electrical testing and certificate due to be carried out 22 nd November. It is proposed by Cllr Rockett, seconded by Cllr Glynn that a sum of £50,000 be included in the 2024/5 budget to cover the initial costs of the early stages of restoration, decisions on which are delegated to the Leisure & Environment Committee. It was proposed by Cllr Joslin and seconded by Cllr Rockett to purchase 10 sections of Heras fence to reduce hire costs. Minute 44 – Creake Road - Drainage & Cesspit Survey - Ongoing Minute 57 – Trap Lane Pavilion - emergency lighting installation – due 24/11. Minute 57 – Parking Bollard supply and installation - Ongoing Minute 57 – Creake Road Cemetery Consecration and future layout - Ongoing Minute 57 – Goggs Mill litter bin alternatives- Ongoing. Minute 59 – Grounds maintenance & Equipment options – It was proposed by Cllr Joslin and seconded by Cllr Campbell that – • the contract with CGM is terminated due to poor service and to bring the care of the FTC estate in–house. CGM or another contractor will be retained to tend the highway verges.			

	one part-time groundsman is recruited on a total annual hour's					
	contract at a cost of approximately £14,500 (including ongoing costs)					
	additional grounds maintenance equipment is purchased at a cost of					
	£20,000, excluding the cost of replacing the tractor, for which £20,000					
	is already in reserve, a separate budget for this exists.					
	4 Cllrs in agreement, 1 against, 1 abstained.					
88	TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS					
	To discuss Trap Lane – Fascia & gutters have been replaced. Changing room					
	windows and doors have been replaced. Emergency lighting being installed.					
	To discuss Millennium Park – The Skatepark is currently being repaired. The					
	side fence was replaced on the 20 th November to an unsatisfactory standard					
	so remedial work will take place on the 22 nd November. The front fence work					
	is due to start on the 27 th November. The children's swing was repaired. Work					
	has been authorized on the main gates, with the expectation they are					
	reinstalled in early spring.					
	To discuss Creake Road Cemetery. Location identified to grow on boundary	VJ				
	whips for a year. Cllr Joslin will consider options for aftercare. A cemetery					
	inspection has taken place at Creake Road. Initially notices identifying items					
	not allowed in the cemetery will be posted, letters will be sent as appropriate.					
	To discuss the allotment sites. Still several plot holders left to pay before					
	confirming exact number of empty plots.					
	To discuss Railway cutting maintenance - deferred					
	To discuss Tree Maintenance – Cllr Glynn take forward an initial contact for	AG				
	consultation					
	To discuss the War memorial – Some areas of the stonework need repair and	Clerk				
	the railings need refurbishment. Clerk to seek quotes.					
89	Clir Campbell Left. TO DISCUSS THE MEETING WITH FAKENHAM CHURCH					
09	The damaged tree and potential for a Tree survey were discussed. The Clerk					
	will seek quotes for the church wall repair or replacement. The Church are	Clerk				
	looking to increase their biodiversity so are considering the trial of a hedge to	0.0				
	replace railings.					
90	TO DISCUSS D-DAY 80 TH ANNIVERSARY PLANNING					
	Deferred to Decembers meeting					
91	TO DISCUSS BUDGET SETTING FOR 2024/25					
• •	Cllr Dutton will amend figures ahead of Full Council on 22 nd November					
92	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE					
92	MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE					
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.					
	On the proposition of Cllr Glynn seconded by Cllr Dutton RESOLVED that					
	pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act					
	1960, that Public & Press be excluded from the Meeting, as publicity would be					
	prejudicial to the public interest by reason of the nature of the business to					
	be transacted.					
93	TO DISCUSS THE LAND BEING DONATED BY LOVELLS ON					
	RUDHAM STILE LANE					
	One Matter was discussed.					
94	TO REVIEW FAKENHAM TOWN COUNCIL LAND LEASES					
	One matter was discussed					
95	TO MOVE INTO OPEN SESSION					
	On the proposition of Cllr Glynn seconded by Cllr Joslin RESOLVED the					
	Council moves into Open Session					
96	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING					
	19 th December 2023 at 5:30pm					
	There being no further business the meeting closed at 19:29pm					
	Confirmed this day of 2023					
	Confirmed this day of 2023					
	CHAIRMAN					
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