

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 28th JUNE 2022 AT 5.30PM

PRESENT:

Councillors: V Joslin (Chairman), P Bucknell, M Coates, J Rockett, M Coates, A Glynn, J Holdom, J Griffiths, M Dutton, M Campbell & W Simmonds.

Town Clerk: G Hawkes

Members of the Public: None

Press: None

		Action (initials)
20	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr G Footse.	
21	ELECTORS QUESTIONS <ul style="list-style-type: none"> • Dist Cllr Punchard has responded to the concern of a resident about noise levels from the skatepark in Millennium Park, Councillors discussed immediate concerns about antisocial behaviour including damage to a recently installed concrete bin and attempted fire which the fire service attended. Longer term there may be an opportunity to move the park to an alternative location. Agreed this item be included on the agenda for the next meeting. The Clerk will respond to the resident. • Cllr Campbell advised that there had been a road traffic collision on the Dereham to Hempton road and car debris had been left on the highway. The Clerk will liaise with the Hempton clerk to ensure this is reported to Norfolk Highways. 	Clerk Clerk
22	DECLARATIONS OF INTEREST There were none.	
23	MINUTES On the proposition of Cllr Coates, seconded by Cllr Griffiths, the minutes of the Leisure and Environment meeting held on 24 th May 2022 were AGREED by all and signed by the Chairman.	
24	MATTERS ARISING FROM THE MINUTES Minute 124 – Queens Road Chapel door – The Clerk reported that a Carpenter was due to complete a site visit next month Minute 10 – New equipment for groundsmen – the equipment is available to be picked up. Minute 130 – Concrete bin for Millennium Park – has been installed and vandalized. Minute 125 CCTV Millennium Park – will be covered later on the agenda.	
25	COUNCIL’S ESTATE <ul style="list-style-type: none"> • Guttering and windows Trap Lane Pavilion – The Groundsman has reported this is in a poor condition and Cllr Dutton will review. The Clerk will chase for an installation date for the windows. • Trapp Lane – the fire risk assessment is being chased by the Clerk. Cllr Campbell has the qualifications to complete a report if it is still outstanding. Cllr Glynn advised that Kings & Barnham had looked at the heating system, the work needed is not major and the Clerk will obtain a quotation for the work. Cllr Glynn advised that the levelling up bid will be submitted in early July. 	MD/Clerk Clerk

	<ul style="list-style-type: none"> • Lovells Patch - Cllr Joslin advised that we need sight of the deeds and this should be added to the agenda for the next meeting. • Queens Road cemetery - Cllr Joslin advised that the beech Hedge in Rudhams Style lane and at Queens Road cemetery will both need a trim in July. The benches also need painting. The Clerk will instruct our Groundsmen. • Railway cutting – Cllr Joslin advised that with Cllr Dutton they will visit and prepare a report about ongoing care and attention. This will include options on fly tipping surveillance. Funding maybe available from the Green Recovery fund. 	<p>Clerk</p> <p>VJ</p>
26	<p>TO DISCUSS THE POSSIBLE INCREASE OF RENTS AT TRAP LANE PAVILION DUE TO INCREASED UTILITY COSTS</p> <p>On the proposition of Cllr Bucknell, seconded by Cllr Griffiths, to delay the review until the September meeting when the outcome of the levelling up bid may be known, AGREED by all.</p>	
27	<p>TO DISCUSS PROVIDING WELFARE FACILITES FOR THE GROUNDS STAFF</p> <p>Having previously considered quotes obtained by Cllr Rockett for a welfare cabin. Cllrs Joslin and Dutton will look at an alternative use for one of the changing rooms in the Pavilion.</p>	VJ/MD
28	<p>TO RECEIVE AN UPDATE ON THE INSTALLATION OF THE NEW PLAY EQUIPMENT FOR MILLENNIUM PARK</p> <p>The Clerk reported an installation was due to commence on 18th July but was aware of escalating antisocial behaviour in the park with four incidents in June. The latest caused an estimated £1,000 of damage to the new concrete bin and fencing before trying to set a fire. The incidents have been reported to the police. As a result of the escalation the following was discussed,</p> <ul style="list-style-type: none"> • Cllr Glynn is trying to coordinate a meeting with Cllr Duffy and the existing CCTV contractor, also to involve UPP to see if, as a community project, we could cable up our CCTV and to advise on the positioning of cameras. • The Police have confirmed they will do three patrols per day. • The Clerk will obtain three quotes to repair the short length of damaged fencing up to the substation. This expenditure will need to be ratified by the FRGC committee. <p>On the proposition of Cllr Joslin, seconded by Cllr Coates, that the installation goes ahead as planned this was AGREED by all with the Clerk to ensure that the insurance value is updated on installation, and the old equipment removed by the installer.</p>	<p>AG/TD</p> <p>Clerk</p> <p>Clerk</p>
29	<p>TO CONSIDER FUTURE PROJECTS</p> <p>It was proposed by Cllr Joslin, seconded by Cllr Coates that this item be deferred to the next meeting, AGREED BY ALL.</p>	
30	<p>TO CONSIDER UNDERTAKING A LITTER PICK AROUND THE ESTATE</p> <p>It was proposed by Cllr Joslin, seconded by Cllr Coates that this item be deferred to the next meeting, AGREED BY ALL.</p>	
31	<p>TO CONSIDER FUTURE PROJECTS AND POSSIBLE FUNDING</p> <p>It was proposed by Cllr Joslin, seconded by Cllr Coates that this item be deferred to the next meeting, AGREED BY ALL.</p>	
32	<p>TO CONSIDER THE GRASS CUTTING CONTRACT FOR 2022-23</p> <p>Members expressed concern about the terms of the current contract and the regularity of cuts. On the proposition of Cllr Dutton, seconded by Cllr Joslin, that the Clerk refresh the existing specification with plans with the existing contractor, AGREED BY ALL.</p>	Clerk

33	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</p> <p>On the proposition of Cllr Coates seconded by Cllr Dutton RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
34	<p>WHITELANDS WALL</p> <p>Councillors agreed they were keen to seek a resolution and on a review of the file the Clerk will draft a letter to the residents Solicitor for full Council approval.</p>	Clerk
35	<p>TO MOVE INTO OPEN SESSION</p> <p>On the proposition of Cllr Coates seconded by Cllr Glynn RESOLVED the Council moves into Open Session.</p>	
36	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 26th July 2022 at 5:30pm</p>	
	<p>There being no further business the meeting closed at 19.40pm</p> <p>Confirmed this day of 2022</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	