

**MINUTES** of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council held at Fakenham Connect, Oak Street, Fakenham on **TUESDAY 9 JULY 2019** at 2.30 pm when there were present:

Tenant Representative     Mr B Bridge

Council Representatives:   Cllrs M Coates (Chairman), G Acheson, G Foortse, J Holdom, M Dutton and G Thorpe

Town Clerk:                  Linda Jennings

<b>MINUTES</b>		<b>Action (initials)</b>
27	<b>MINUTES</b> The minutes of the meeting held on 15 April 2019 were received,	
28	<b>APOLOGIES</b> Mr M Dixon & Mr S Tomlinson	
29	<b>FAKENHAM POLICE</b> There was none present from the Police but they had sent a message to say that they were not aware of any incidents.	
30	<b>ALLOTMENT REPRESENTATIVES</b> <b>GREENWAY LANE ALLOTMENTS:</b> Mr Dixon was not present. Cllr Coates had completed an inspection of the allotments and those that have not been cultivated will be written to. <b>RUDHAM STILE LANE ALLOTMENTS:</b> Mr Bridge reported that the bank needed strimming especially around old tree stumps. Dust is being blown from the building site onto the allotments and there is still rubbish between the allotments and the new Lovell site. The Clerk will write to Lovells. There will be a gate between the allotments and the building site although it will be permanently locked. Allotment tenants were not happy with the bonfire ban. This had been enforced because of the building materials on the new building site. Fires in braziers were allowed. <b>GROVE LANE ALLOTMENTS:</b> All ok.	<b>Clerk</b>          <b>Clerk</b>
	Cllrs Foortse, Holdom and Acheson left the meeting	
31	<b>LETTER TO ALL TENANTS</b> A letter will be sent to all tenants shortly to ask for updated contact details, reminder that gates must be kept locked and that the office will only accept card or cheque payment.	
32	<b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING;</b> 8 October 2019 at 2.30pm	
	There being no further business the meeting closed at 3.00pm  Confirmed this                  day of                  2019  <p style="text-align: right;"><b><u>CHAIRMAN</u></b></p>	