

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at the Fakenham Community Centre, Oak Street, Fakenham on **TUESDAY 10th January 2023** at 2.30 pm when there were present:

Tenant Representatives: Mr S Tomlinson
Mr B Bridge

Council Representatives: Cllr M Coates (Chairman)
Cllr A Glynn

Deputy Clerk: Ann Kerrison

	MINUTES	Action (initials)
45	MINUTES The minutes of the meeting held on 4 th October 2022 were on the proposition of Cllr Coates, seconded by Mr Bridge, agreed, and signed by the Chairman.	
46	APOLOGIES Were received from Mr N Combrink.	
47	FAKENHAM POLICE Not present	
48	MATTERS ARISING FROM THE MINUTES Minute 43(36,30, 22) – Rudham Stile Lane – new allotment site. There was nothing new to report. Minute 43(39) – Tenants lists to be given to allotment reps – There have been no objections from tenants therefore a complete list of each site will be given to the reps for that site. These will be updated at every allotment meeting.	
49	TO DISCUSS ANY CURRENT PROBLEMS RELATING TO THE ALLOTMENT SITES GREENWAY LANE ALLOTMENTS: Mr Combrink was not available, and there have been no matters reported to the office. RUDHAM STILE LANE ALLOTMENTS (RSL): Mr Bridges stated that he will be stepping down as rep for the site. Cllrs Coates and Glyn thanked him for the work he has done. It was agreed to advertise for another rep. GROVE LANE ALLOTMENTS: There was nothing new to report. It was noted that several plots have been given up recently on all 3 sites. It was agreed that these need to be advertised. The Deputy Clerk will give Cllr Glyn the allotments leaflet from the office, to help write an article to go in the Beacon. It was agreed that new tenants could have a plot at half price for the first year, to encourage more people to try their hand.	

	<p>The water pressure on all 3 sites will be tested when the water is turned back on in the spring.</p> <p>It was noted that an inspection of all 3 sites will be carried out in January. Mr Tomlinson suggested that this should be a monthly or bi-monthly task to pick up problems early making them easier to deal with. This was agreed.</p> <p>The Deputy Clerk stated that there are still one or two outstanding rents. They will be chased and if necessary, plots taken back by the Council.</p>	
	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING. Tuesday 11th April 2023.</p>	
	<p>There being no further business the meeting closed at 14.57pm</p> <p>Confirmed this day of 2023</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	