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Fakenham Town Council
Full Council Meeting

Date: **Wednesday 30th September 2026** Time: **18:00**
Location: **LOUNGE AREA, COMMUNITY CENTRE, OAK STREET, FAKENHAM**

Councillors: Angela Glynn (Mayor), Gary Thorpe (Deputy Mayor), Penelope Bucknell, Mark Campbell, Tim Duffy, Martin Dutton, Carl Fairbrother, Andy Girton, Lucy Harrison, David Hunter, Viv Joslin, Alice Kemp, Jim Rockett

Members are hereby summoned to attend the above meeting to discuss the following items. Please take a moment to review each agenda item carefully beforehand

Members of the public and the press may attend but may only address the Council during the Open Forum for Public Participation. Questions may be raised on items on this agenda, with responses provided at a later date if necessary. Issues for future consideration may be submitted subject to a Councillor's support. This item is limited to 10 minutes. The Public may not take part in Council debates.

Yours faithfully
L Meanley
Lesley Meanley
Town Clerk
24th September 2026

Number	Agenda	Pack Page
143/26	**To consider for acceptance apologies for absence**	
144/26	**Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda**	1-2
145/26	**Open Forum for Public Participation** a)To receive a report from Fakenham Police b) To receive any Electors Questions: Members of the public will be invited to ask questions of the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item is limited to 10 mins c) To receive any reports from District/County Councillors For time management purposes, if possible written reports are requested prior to the meeting to facilitate Q&A only at the meeting.	3 4-22
146/26	**To discuss a Memorial Bench at Greenway Lane – Acceptance of Maintenance Liability Subject to Installation Approval by Norfolk Highways**	
147/26	**To confirm the Full Council Minutes of the Meeting held on 26th August 2026**	23-31

148/26	**To receive an update on actions taken after the last Council Meeting if these matters are not included on the agenda or Clerk update**	32 – 33
149/26	**To receive any reports from Councillors who have attended Meetings outside the Council**	
150/26	**To receive and note correspondence and comment upon any items for information and action**	
151/26	**To fill Town Councillor vacancies by co-option**	
152/26	**Financial Matters** a) To receive, review and approve August 2026 Payments and Receipts Lists for Fakenham Town Council and Charter Market b) To receive, review and approve August 2026 consolidated bank reconciliation reports for Fakenham Town Council and Charter Market bank accounts c) To receive and review the current Income and Expenditure Budget vs Actuals report d)To receive and approve the August 2026 schedule of payments over £500 for display on the website	Separate financial pack
153/26	**To receive the following applications for a grant from the Market Tolls:** • **Wensum Dementia Café** • **Creake Encounters**	34 35-38 39-41
154/26	**To note the EP Youth Streetlife report June – August 2026**	42-44
155/26	**To receive the Internal Controllers report**	
156/26	**To discuss littering within Fakenham**	
157/26	**To discuss and agree a Fakenham Town Council response to the Police and Crime Plan 2026/28 Police Budget 2027/28 Consultation – Closing date 9th October 2026**	45-52
158/26	**To discuss and note Fakenham Town Councils view on the variety of shops within the high street**	
159/26	**To discuss Greenway Lane Speeding Concerns**	
160/26	**To note the Aldiss Park Wetland Public Consultation to be launched 15th October and Close 30th November**	53-55
161/26	**To discuss a quotation for the treatment of Japanese Knotweed at Aldiss Park**	56-57
162/26	**To note the current withdrawal of Local Government Reorganisation**	
163/26	**To consider quotations for replacement Mayoral Chains**	58-59
164/26	**To discuss Houses of Multiple Occupation.**	
165/26	**To consider planning applications up to 24th September 2026:** • **PF/26/1918 -** Waterhouse Farm , Waterhouse, Fakenham, Norfolk, NR21 0LA - Erection of single-storey building for use as sauna and cold-water wellbeing facility, and formation of pedestrian access path https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TL3G0HLNIQW00 **Response Deadline:** 13/10/2026 • **PF/26/1304 – Reconsultation, amended plans.** Evermore House, 11 Wells Road, Fakenham, Norfolk, NR21 9EG - Erection of single-storey side / rear extension	

	https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TGRW2ALNHWX00 **Response Deadline:** 7/10/2026 **Previous comments:** Councillors offered no objections and no comments • **LA/26/1445 – Reconsultation, amended plans.** Evermore House, 11 Wells Road, Fakenham, Norfolk, NR21 9EG - Works associated with erection of single-storey side / rear extension https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=THURX5LNI3Q00 **Response Deadline:** 7/10/2026 **Previous comments:** Councillors offered no objections and no comments	
166/26	**To note comments on applications for planning applications as agreed via Email:** • **Reconsultation due to amended plans PF/26/0841 -** Ceramic Tile Distributors, 74 Holt Road, Fakenham - Demolition of all existing buildings and the erection of a 66 bed care home with external amenities and associated parking PF/26/0841 | Demolition of all existing buildings and the erection of a 66 bed care home with external amenities and associated parking | Ceramic Tile Distributors 74 Holt Road Fakenham Norfolk NR21 8DY **Response Deadline:** 09/09/2026 **Councillors' response:** Having reviewed the available information, Councillors maintain their objection to this application. Councillors noted that whilst there has been a decrease in size of the building, the size and design remain out of place with the surrounding area. Councillors continue to hold concerns regarding the additional pressures on the Fakenham Medical Practice. Councillors also commented that the plans contain insufficient parking space. • **PF/26/1732 -** 11 - 13 Norwich Street, Fakenham, Norfolk, NR21 9AF - Replacement of first and second floor windows in front elevation with UPVc sash windows (retrospective) https://idoxpa.north-norfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=TJPALCLN06Z00 **Response Deadline:** 24/09/2026 **Councillors' response:** Councillors strongly object to this planning application on heritage and design grounds. Councillors noted that the UPVC windows are not in keeping with the conservation area. Their retention would adversely affect the character and appearance of the building and the wider conservation area. Councillors also raised concerns over potential non approved activities and commented that enforcement action is required to investigate the current use of the property. • **PF/26/1705 -** 11 - 13 Norwich Street, Fakenham, Norfolk, NR21 9AF - Installation of roller shutters to shop front (retrospective)	

	https://idoxpa.north-norfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=TJLK4ILN06Z00 **Response Deadline:** 24/09/2026 **Councillors' response:** Councillors strongly object to this planning application on heritage and design grounds. Councillors noted that the materials and design of the shutters are not in keeping with the conservation area. Their retention would adversely affect the character and appearance of the building and the wider conservation area. Councillors also raised concerns over potential non approved activities and commented that enforcement action is required to investigate the current use of the property.	
167/26	**To receive notice of decisions of the planning authority and agree any further actions:** • **PF/23/0460 -** 2 Driftlands, Fakenham, Norfolk, NR21 8EB - Two-storey and single-storey extensions to dwelling, front porch and canopy https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQTWTALNKPF00 Councillors' response: Councillors offered no objection and no comments. **Approved** • **PF/26/1616 -** 2 The Orchard, Holt Road, Fakenham, Norfolk, NR21 8JF - Garage conversion and erection of car port https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TJ0XZNLNICG00 Councillors' response: Councillors offered no objection and no comments. **Approved** • **ADV/26/1456 -** 14 Whitehorse Street, Fakenham, Norfolk, NR21 8AD - Display of 1no. non-illuminated sign on north elevation https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=THY20SLNI4F00 Councillors' response: Councillors offered no comments and no objections. **Approved** • **LA/26/1455 -** 14 Whitehorse Street, Fakenham, Norfolk, NR21 8AD - Works associated with display of 1no. non-illuminated sign on north elevation https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=THY20ILNI4D00 Councillors' response: Councillors offered no comments and no objections. **Approved** • **ADV/26/1581 -** 17 Bridge Street, Fakenham, Norfolk, NR21 9AG- Installation of new fascia signage to front and side elevations. https://idoxpa.north-norfolk.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=TIUE7JLNIAT00 Councillors' response: Councillors offered no comments and no objections.	

	Approved • **PF/26/1628 -** 7A Norwich Road, Fakenham, Norfolk, NR21 8AU - Change of use from tattoo studio (no specified use class) to beauty salon (Class E) https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TJ6I3XLNID50 Councillors' response: Councillors offered no comments and no objections. **Approved** • **PF/26/1364 -** 174 Norwich Road, Fakenham, Norfolk, NR21 8LX - Single storey rear extension to existing detached residential dwelling https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TH84OMLNHZV00 Councillors' response: Councillors offered no comments and no objections. **Approved** • **PF/26/1678 -** 13 The Drift, Fakenham, Norfolk, NR21 8EE - Proposed replacement single storey dwelling https://idoxpa.north-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TJDWOSLNIFD00 Councillors' response: Councillors offered no comments and no objections. **Approved**	
168/26	**To receive any further items for the agenda**	
169/26	**To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960**	
170/26	**To discuss Fakenham Town Council taking over established/non established events.**	Confidential 1-2
171/26	**To discuss grounds staff depot proposals**	Confidential 3-4
172/26	**To consider the progression of proposals for securing alternative accommodation for Council administrative staff and to determine, in principle, the next steps.**	Confidential 5
173/26	**To discuss 9 Norwich Street**	
174/26	**To move into open session**	
175/26	**To confirm the date & time of the next meetings:** **Allotment Sub-Committee: Tuesday 6th October 2026 at 14:30** **Facilities & Amenities: Tuesday 13th October 2026 at 18:00** **Governance & Finance: Tuesday 20th October 2026 at 18:00** **Full Council: Wednesday 28th October 2026 at 18:00**	