

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at the Fakenham Community Centre, Oak Street, Fakenham on **TUESDAY 19 OCTOBER 2021** at 2.30 pm when there were present:

Tenant Representatives: Mr S Tomlinson
Mr B Bridge

Council Representatives: Cllr M Coates (Chairman)
Cllr V Joslin
Cllr G Footse

Town Clerk: Linda Jennings

	MINUTES	Action (initials)
16	MINUTES The minutes of the meeting held on 14 th September 2021 were on the proposition of Mr Bridge, seconded by Cllr Joslin, agreed, and signed by the Chairman.	
17	APOLOGIES Apologies were received and accepted from Cllr Thorpe.	
18	FAKENHAM POLICE Nothing further has been heard from the Police.	
19	MATTERS ARISING FROM THE MINUTES Minute 9 – Update regarding the arson incident – nothing further heard to date. Minute 10 – Rudham Stile Lane hedge to be removed. The committee agreed that the hedge should be left for a year and then decide if it needs moving. The back still needs clearing. Minute 14 – To receive a quotation for the removal of the bramble patch and rubbish and repair the roadway. The committee had received offers of help clearing the area if the Council provides a skip. The committee gratefully accepted. The roadway however will still be repaired. B & Q were thanked by the committee for the vouchers following the incident at Greenway Lane Allotments. They have been used.	
20	TO APPROVE AMENDMENTS AND REMINDERS TO THE RULES AND REGULATIONS. Dogs are not allowed on the sites unless they are assistance dogs. Hosepipes can be used to fill watering cans and water butts but not to water the plot or to attach sprinklers. Cllr Joslin asked if more standpipes can be installed on the right hand side of the site to avoid pipes trailing across the roadway. It was noted that this would compromise the pipes already there as they would need to be put under the roadway. Bees can be kept but permission needs to be gained from the Clerk and evidence of a bee keeping course shown before hives are installed.	
21	GREENWAY LANE ALLOTMENTS: Mr Combrink was not in attendance, and nothing has been reported. RUDHAM STILE LANE ALLOTMENTS (RSL): Mr Bridge brought to the meetings attention some plots that need cultivating on the site. The gate is	

	<p>continuously being left open and the padlock has been removed and lost. Mr Bridge will ensure the replacement padlock is secure and cannot be removed.</p> <p>GROVE LANE ALLOTMENTS:</p> <p>Mr Bridge reported that one plot is very overgrown. The hedge is very high and needs cutting down to 4ft.</p>	
22	<p>TO DISCUSS THE NEW ALLOTMENT PLOT AT RUDHAM STILE LANE</p> <p>Concerns were raised regarding what has been buried underneath the topsoil. Digging a test hole/area was suggested. No legal documents have been received to date.</p>	
23	<p>TO REVIEW THE LEVEL OF DEPOSIT PAID FOR NEW TENANCIES</p> <p>Following a discussion, it was agreed to leave the deposits at £50. A note should be added to the rules and the bottom of invoices saying 'If the plot is not left in a clean and tidy state you will lose your deposit and you will be charged if the Town Council has to hire a skip.</p>	
24	<p>TO PROPOSE THE ALLOTMENT TENANTS, HAVE THE CHOICE OF PAYING THEIR ANNUAL RENTS BY BACS OR BY CARD</p> <p>This was agreed.</p>	
	<p>Clr Foortse left the meeting</p>	
25	<p>TO RECEIVE NOTIFICATION THAT THE RENT FOR ALLOTMENTS WILL INCREASE TO 20P PER SQUARE METRE FROM 11TH OCTOBER 2022</p> <p>This increase had been agreed by the Town Council.</p> <p>Mr. Bridge asked that the Council tries to find a Rep for Grove Lane and a second Rep for Greenway Lane. The Clerk will arrange posters to be erected.</p>	
	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING;</p> <p>Tuesday 11th January 2022.</p>	
	<p>There being no further business the meeting closed at 3.15pm</p> <p>Confirmed this day of 2022</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	