

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 8th OCTOBER 2024 at 5.30PM

Councillors: V Joslin (Chairman presiding), A Glynn, J Rockett, J Holdom, P Bucknell & M Dutton

Town Clerk: L Meanley

RFO: K Lindsay

Members of the Public: None

Press: None

89	TO RECEIVE APOLOGIES FOR ABSENCE Cllr Campbell, Cllr Southerland and Cllr May-Hannam
90	ELECTORS' QUESTIONS None
91	DECLARATIONS OF INTEREST Cllr Joslin declared a non-pecuniary interest in allotments
92	MINUTES On the proposition of Cllr Joslin, seconded by Cllr Holdom the minutes of the Leisure and Environment meeting held on 10 th September 2024 were AGREED by all and signed by the Chairman.
93	MATTERS ARISING FROM THE MINUTES None
94	TO DISCUSS EVENTS: <u>94.1 - Remembrance Sunday parade & Armistice Day</u> The police currently are unable to assist with holding traffic to allow the parade to enter Norwich Street and exit via Oak Street. No staff are trained. ACTION: Clerk to approach fire service to see if they can assist Rather than fully staff the Remembrance Sunday event, Cllrs will see if they have enough volunteers with the possibility of one member of staff on duty. ACTION: Office to provide list of volunteer duties and timings to full council. <u>94.2 - VE Day 80th Anniversary 2025 planning</u> The official guide has been sent out to all.
95	TO RECEIVE AND DISCUSS THE CLERK'S WRITTEN REPORT ON ESTATE MANAGEMENT AND BUILDING MAINTENANCE The tree survey is booked for the 10 th October. Library Corner has been fixed. St Peters church wall has been completed. The Millennium Park concrete is booked for the 11 th October. The front of the park is very untidy. ACTION: Cllrs Joslin & Cllrs Glynn will write a proposal and costs to improve the area. The streetlight that was knocked down in Jubilee Avenue has a replacement quote for £2220 which will go through the insurance. The Duke of Lancaster school may be able to assist with a community project in Queens road cemetery. The Fakenham racecourse offered to repair part of the Aldiss Park boardwalk but Cllrs felt it should remain closed while other options are considered. Playground repairs – Cllrs agreed to move forward with repairs at Millenium Park to the slide £422.80, to the carousel £3720, to the Swing basket – inspection for £140 or replacement part if not recently replaced of £1995 and to the seesaw of £229.50. To Whitelands park swing for £239.10. Incidentals such as waste clearance, travel are an additional £587.70.
96	TO RECEIVE AND DISCUSS THE ESTATE MANAGEMENT WORKING GROUP RECOMMENDATIONS A mechanical issue has forced the Kioti off of the road. The estates working group agreed for the clerk to spend up to her delegated authority to temporarily hire a vehicle which was hired from the 7 th October. After feedback from the groundsmen the estates working group will discuss a purchase proposal to go to full council. Cllr Bucknell left the meeting
97	TO RECEIVE THE MINUTES OF THE ALLOTMENTS SUB-COMMITTEE MEETING HELD ON: 01st OCTOBER 2024

	<p>On the proposition of Cllr Joslin, seconded by Cllr Glynn the minutes of the Allotments sub-committee meeting held on 01st October 2024 were received.</p> <p>The meeting raised the question of whether tyres or polytunnels would be allowed. Cllrs agreed that no tyres would be allowed and polytunnels wouldn't be allowed. Cllrs classed a polytunnel as being large enough to walk into and garden inside.</p> <p>The Clerk also raised the issue of Muntjac as there is hedging not fencing. Cllrs didn't have a solution to stop them getting through.</p>
98	<p>TO DISCUSS BUDGET SETTING FOR 2025/2026</p> <p>To consider stock of Heras fencing / regular maintenance schedules and replacement schedules / machinery / major works</p> <p>ACTION: Draft budget proposal for November meeting</p>
99	<p>TO DISCUSS THE FLASH PROJECT</p> <p>Nothing to report</p>
100	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</p> <p>On the proposition of Cllr Joslin seconded by Cllr Dutton RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>
101	<p>TO DISCUSS THE NORFOLK MITIGATION FUND</p> <p>Nothing to report</p>
102	<p>TO MOVE INTO OPEN SESSION</p> <p>On the proposition of Cllr Joslin seconded by Cllr Dutton RESOLVED the Meeting moves into Open Session</p>
103	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</p> <p>Tuesday 12th November 2024 at 17:30pm</p>
	<p>There being no further business the meeting closed at 19:18 pm</p> <p>Confirmed this day of 2024</p> <p>CHAIRMAN</p>