

**MINUTES of the LEISURE & ENVIRONMENT COMMITTEE**  
**held at the Connect Building, Oak Street, Fakenham**

**TUESDAY 25<sup>TH</sup> JANUARY 2022 AT 5.30PM**

**PRESENT:**

Councillors: J Griffiths (Chairman Presiding), V Joslin, M Dutton, M Coates, M Dutton, A Glynn, J Holdom and J Rockett.

Deputy Town Clerk: L Jennings

Members of the Public: None

Press: None

		<b>Action (initials)</b>
<b>85</b>	<b>TO RECEIVE APOLOGIES FOR ABSENCE</b> Apologies were received from Cllrs Bucknell and Foortse	
<b>86</b>	<b>ELECTORS QUESTIONS</b> <ul style="list-style-type: none"> <li>• Riverside Walk – An Elector has raised concerns regarding the condition of the Riverside Walk. Work had begun last year but the water level was too high and had to be abandoned. Work will recommence spring/early summer.</li> <li>• Lovell Homes have asked to meet with Councillors to discuss any remedial works at Rudham Stile Lane Allotments. Cllrs Coates and Griffiths will attend on Tuesday 1<sup>st</sup> February 2022 at 10am.</li> </ul>	
<b>87</b>	<b>DECLARATIONS OF INTEREST</b> There were none.	
<b>88</b>	<b>MINUTES</b> On the proposition of Cllr Coates, seconded by Cllr Dutton, the minutes of the Leisure and Environment meeting held on 23 <sup>rd</sup> November 2021 were <b>AGREED</b> by all and signed by the Chairman.	
<b>89</b>	<b>MATTERS ARISING FROM THE MINUTES</b> <b>Minute 73 – Bulb planting</b> - The bulbs have been planted in St Peters Churchyard. <b>Minute 78 - Greenway Lane Allotments – cost of clearing brambles and rubbish.</b> This is now complete. The hedge at the rear of the plot that caught fire needs cutting right down to about 4-6ft. The Clerk will get the work done. <b>Minute 76 – Date the Queens Road cemetery work will commence.</b> This has been completed. <b>Minute 76 – Trap Lane Working Party</b> – Cllr Dutton has two quotations for replacement upvc windows and awaiting one more. <b>Creake Road Cemetery</b> – the Groundsmen were thanked for their hard work repairing the road at the Cemetery. Councillors complimented them on the standard of work. <b>Edward VII Lamp and gates at Peckover Cemetery</b> – The restoration works will begin in the Spring. <b>Grounds maintenance</b> – part of the hedge at Hayes Lane Playing Field has not been cut and the bank on Highfield Road outside the old Six Form Centre had parts missed. The Clerk will chase the grass cutters.	<b>Clerk</b>
<b>90</b>	<b>COUNCIL'S ESTATE</b> New equipment for grounds staff: <ul style="list-style-type: none"> <li>• On the proposition of Cllr Griffiths, seconded by Cllr Glynn that the Council purchases a Makita brushless angle grinder and spare battery at an approximate cost of £265.00, All in favour.</li> </ul>	

	<ul style="list-style-type: none"> <li>On the proposition of Cllr Coates, seconded by Cllr Griffiths that the Council purchases a 4-stroke petrol hedge trimmer with attachment at an approximate cost of £800.00. All in favour.</li> <li>The purchase of a woodchipper was deferred.</li> <li>On the proposition of Cllr Joslin, seconded by Cllr Coates that the Council purchases a leaf blower at an approximate cost of £500.00. All in favour.</li> <li>On the proposition of Cllr Coates, seconded by Cllr Griffiths that a security container is sourced at a maximum cost of £250.00. All in favour. On the proposition of Cllr Holdom, seconded by Cllr Glynn that the Clerk and Cllr Rockett have delegated authority to purchase this item immediately.</li> </ul> <p>The angle grinder, hedge trimmer and attachment will be purchased in this financial year. The leaf blower in the next financial year.</p>	Clerk/ JR
91	<p><b>CCTV UPDATE – MILLENNIUM PARK</b></p> <p>The Clerk has been in contact with BT regarding installing radio pads on the top of the telephone exchange on Queens Street. Another company deals with this and awaiting a response. The CCTV contractors are trying new radio pads from America.</p>	
92	<p><b>PLAN FOR THE 315 TREELETS THAT HAVE BEEN ORDERED FOR THE QUEENS PLATINUM JUBILEE</b></p> <p>The 315 treelets consists of a mix of hedging and tree whips. These will be divided between Aldiss Park and Creake Road Cemetery extension.</p>	
93	<p><b>TO DISCUSS MEMORIAL PLAQUES FOR HRH DUKE OF EDINBURGH AND THE QUEENS PLATINUM JUBILEE</b></p> <p>This is deferred to the next meeting.</p>	Clerk
94	<p><b>QUEENS ROAD CEMETERY CHAPEL DOOR AND LITTER BIN</b></p> <p>Following a discussion, it was agreed to leave this to a later date and then discuss a restoration project. The Clerk will arrange for 'No Dogs' to be erected in the Cemetery.</p>	
95	<p><b>EDWARD VII LAMP</b></p> <p>Works to repaint the lamp will commence in the spring.</p>	
96	<p><b>TO RECEIVE NOTIFICATION FROM NORTH NORFOLK DISTRICT COUNCIL (NNDC) OF THE REVIEW AND CONSULTATION OF THE PUBLIC SPACE PROTECTION ORDERS (PSPO'S – DOG RESTRICTRICTIONS:</b></p> <ul style="list-style-type: none"> <li>Goggs Mill Picnic Area – the area covered needs confirming</li> <li>Hayes Lane playing Field</li> <li>Millennium Park Play Area, Queens Road</li> <li>St Peter and St Pauls Church Yard</li> <li>Trap Lane Playing Field</li> <li>Whitelands Play Area – half of the play area is not covered, this needs rectifying.</li> </ul>	Clerk/ GA
97	<p><b>TO DISCUSS THE ST PETERS CHURCH WALL SECTION NEAR THE FRONT PORCH AND ITS CONDITION.</b></p> <p>The Clerk will get more information for the next meeting.</p>	Clerk
98	<p><b>TO RECEIVE A REQUEST TO SITE A MEMORIAL BENCH IN FAKENHAM TOWN CENTRE</b></p> <p>The Clerk is arranging this.</p>	Clerk
99	<p><b>TO RECEIVE NOTIFICATION OF THE PROSPECTIVE RAILWAY STATION SITE IN FAKENHAM</b></p> <p>The Melton Constable Trust have written informing that a site at Fayre Green, immediately north of section of railway track bed that they own is the best prospect although they would like to keep Aldiss Park as a reserve possibility.</p>	
100	<p><b>TO CONSIDER FUTURE PROJECTS</b></p> <p>Councillors felt that there are enough projects at the moment.</p>	

101	<b>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING</b> 22 <sup>nd</sup> February 2022 at 5:30pm	
	There being no further business the meeting closed at 19.03pm  Confirmed this                                day of    2022   <p style="text-align: center;"><b><u>CHAIRMAN</u></b></p>	