



Fakenham Town Council

**A meeting of the FINANCE SUB COMMITTEE WILL BE HELD AT
FAKENHAM CONNECT, OAK STREET, FAKENHAM ON
MONDAY 12th December 2022 at 4.30pm**

A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording

1. To receive apologies for absence
2. To receive minutes of the Finance subcommittee meeting 14th November 2022
3. To review Matters arising from the Minutes:
 - **Minute** 47 (11, 21, 29, 36) – Amendment to the Asset register:
 - **Minute** 47 (13, 21, 29, 36) - Updates to Finance Regs, Financial Risk Assessment (FRA7) and Standing Orders still outstanding
 - **Minute** 47 (32) – Bank Mandate update
4. To review finance reports for month ending 30th November 2022
 - a. Receive and review November 2022 payments and receipts for Fakenham Town Council and Charter Market
 - b. Receive and review November 2022 consolidated bank reconciliation reports for Fakenham Town Council and Charter Market bank accounts.
5. To approve final draft of 2023-24 Budget
6. To receive the Finance Team report Internal and External Audits
7. Internal and external audits
 - To receive notification of appointment of External Auditor.
 - To note receipt of Draft Internal Audit Report.
8. To note the date and time of the next Finance Committee meeting: Monday 16th January 2023 at 4:30pm