## MINUTES of the LEISURE & ENVIRONMENT COMMITTEE held at the Connect Building, Oak Street, Fakenham

## TUESDAY 15th AUGUST 2023 AT 5.30PM

**PRESENT:** Councillors:

V Joslin (Chairman presiding),

M Dutton, P Bucknell, A Glynn, J Holdom, M Campbell, J Rockett, M Coates, N Southerland

Clerk: Lesley Meanley

Members of the Public: None

Press: None

		Action (initials)
39	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr. S Brown	
40	ELECTORS QUESTIONS  Dog mess and overgrown verges issue in footpath between Wells Road/Seppings Road/Fisher Road. Cllrs recommended Environmental Health be contacted re Dog Poo as there is a bin there already. Clerk has contacted NCC re verges, if they won't cut will ask FTC ground staff as a one off. Bike racks opposite the library being a less secure type - Currently there are a variety of different bike racks – 2 types near the library and at Tesco's, as well as lower market, so the current ones won't be changed, Cllr's agreed to consider a different version if they install more within town.	Clerk
41	DECLARATIONS OF INTEREST None	
42	MINUTES On the proposition of Cllr Dutton, seconded by Cllr Bucknell, the minutes of the Leisure and Environment meeting held on 18 <sup>th</sup> July 2023 were AGREED by all and signed by the Chairman.	
43	MATTERS ARISING FROM THE MINUTES  Minute 25 (9,162,145,129,112,96,77,42,28) - Millennium Park Fence repairs – The Clerk advised these were on hold until the charity status was resolved. Minute 25 (9,162,145,129,112,96,78) – Millennium Park –entrance gates etc. – Clerk will get 3 quotes for moving/additional fencing to the entrance way. Minute 25 (9,162,145,134) – replacement whips for Creake Road cemetery and possible orchard whips – Around 40-50 whips required. Clerk will look to source.	Clerk Clerk
44	TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS Queens Road Chapel to receive the report from the conservation architect – Report received and details 5-year attention plan. Clerk to seek quotes for work as per the reports next 12 months recommendations. Trap lane Pavilion – repairs & Maintenance – Quote to finish windows from original installer received all agreed to move to full council. Clerk sourcing quotes for guttering & Fascia. Aldiss Park Fallen Tree - currently waiting for the Environment agency to look.	Clerk Clerk
	Creake Road cemetery archway and buildings – Clerk to seek quotes for Drainage & Cesspit survey.	Clerk
45	TO RECEIVE ANNUAL ROSPA PLAYGROUND REPORTS Reports were received. Clerk to ask cableway repair company back to review cableway. Clerk to seek skatepark work quotes. Clerk to source metal sleeves Clerk to ask grounds staff to repaint where recommended.	Clerk Clerk Clerk Clerk

	Clerk to get Multiplay companies comment on ROSPA report.	Clerk				
46	TO RECEIVE A REPORT ON THE ESTATES MACHINERY AND EQUIPMENT					
	Repair to Kioti agreed as emergency expenditure to be ratified at next Full					
	Council.					
47	TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE					
	MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE					
	PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.					
	On the proposition of Cllr Bucknell seconded by Cllr Dutton RESOLVED that					
	pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act					
	1960, that Public & Press be excluded from the Meeting, as publicity would be					
	prejudicial to the public interest by reason of the nature of the business to be transacted.					
48	TO REVIEW FAKENHAM TOWN COUNCIL LAND LEASES					
	One matter was discussed					
49	TO DISCUSS THE POSSIBLE COMMUNITY ORCHARD AT BRICK					
	KILN ROAD					
	One Matter was discussed					
50	TO MOVE INTO OPEN SESSION					
	On the proposition of Cllr Bucknell seconded by Cllr Dutton RESOLVED					
	the Council moves into Open Session					
51	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING					
	19 <sup>th</sup> September 2023 at 5:30pm					
	There being no further business the meeting closed at 19:14pm					
	Confirmed this day of 2023					
	CHAIRMAN					