# MINUTES of the LEISURE \& ENVIRONMENT COMMITTEE held at the Connect Building, Oak Street, Fakenham 

TUESDAY $15^{\text {th }}$ AUGUST 2023 AT 5.30PM

## PRESENT:

Councillors:
V Joslin (Chairman presiding),

M Dutton, P Bucknell, A Glynn, J Holdom, M Campbell, J Rockett, M Coates, N Southerland

Clerk: Lesley Meanley
Members of the Public: None
Press: None

|  |  | Action (initials) |
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| 39 | TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr. S Brown |  |
| 40 | ELECTORS QUESTIONS <br> Dog mess and overgrown verges issue in footpath between Wells Road/Seppings Road/Fisher Road. Cllrs recommended Environmental Health be contacted re Dog Poo as there is a bin there already. Clerk has contacted NCC re verges, if they won't cut will ask FTC ground staff as a one off. Bike racks opposite the library being a less secure type - Currently there are a variety of different bike racks - 2 types near the library and at Tesco's, as well as lower market, so the current ones won't be changed, Cllr's agreed to consider a different version if they install more within town. | Clerk |
| 41 | DECLARATIONS OF INTEREST None |  |
| 42 | MINUTES <br> On the proposition of CIIr Dutton, seconded by CIIr Bucknell, the minutes of the Leisure and Environment meeting held on $18^{\text {th }}$ July 2023 were AGREED by all and signed by the Chairman. |  |
| 43 | MATTERS ARISING FROM THE MINUTES Minute 25 ( $9,162,145,129,112,96,77,42,28$ ) - Millennium Park Fence repairs The Clerk advised these were on hold until the charity status was resolved. Minute 25 ( $9,162,145,129,112,96,78$ ) - Millennium Park -entrance gates etc. - Clerk will get 3 quotes for moving/additional fencing to the entrance way. Minute $25(9,162,145,134)$ - replacement whips for Creake Road cemetery and possible orchard whips - Around 40-50 whips required. Clerk will look to source. | Clerk Clerk |
| 44 | TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS <br> Queens Road Chapel to receive the report from the conservation architect Report received and details 5 -year attention plan. Clerk to seek quotes for work as per the reports next 12 months recommendations. <br> Trap lane Pavilion - repairs \& Maintenance - Quote to finish windows from original installer received all agreed to move to full council. Clerk sourcing quotes for guttering \& Fascia. <br> Aldiss Park Fallen Tree - currently waiting for the Environment agency to look. Creake Road cemetery archway and buildings - Clerk to seek quotes for Drainage \& Cesspit survey. | Clerk Clerk <br> Clerk |
| 45 | TO RECEIVE ANNUAL ROSPA PLAYGROUND REPORTS <br> Reports were received. <br> Clerk to ask cableway repair company back to review cableway. <br> Clerk to seek skatepark work quotes. <br> Clerk to source metal sleeves <br> Clerk to ask grounds staff to repaint where recommended. | Clerk <br> Clerk <br> Clerk <br> Clerk |


|  | Clerk to get Multiplay companies comment on ROSPA report. | Clerk |
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| $\mathbf{4 6}$ | TO RECEIVE A REPORT ON THE ESTATES MACHINERY AND EQUIPMENT <br> Repair to Kioti agreed as emergency expenditure to be ratified at next Full <br> Council. |  |
| $\mathbf{4 7}$ | TO MOVE THAT THE PUBLIC \& PRESS BE EXCLUDED FROM THE <br> MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE <br> PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960. <br> On the proposition of Cllr Bucknell seconded by CIlr Dutton RESOLVED that <br> pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act <br> 1960, that Public \& Press be excluded from the Meeting, as publicity would be <br> prejudicial to the public interest by reason of the nature of the business to <br> be transacted. |  |
| $\mathbf{4 8}$ | TO REVIEW FAKENHAM TOWN COUNCIL LAND LEASES <br> One matter was discussed |  |
| $\mathbf{4 9}$ | TO DISCUSS THE POSSIBLE COMMUNITY ORCHARD AT BRICK <br> KILN ROAD <br> One Matter was discussed |  |
| $\mathbf{5 0}$ | TO MOVE INTO OPEN SESSION <br> On the proposition of Cllr Bucknell seconded by CIIr Dutton RESOLVED <br> the Council moves into Open Session |  |
| $5 \mathbf{5 1}$ | TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING <br> 19th September 2023 at 5:30pm |  |
|  | There being no further business the meeting closed at 19:14pm <br> Confirmed this <br> day of |  |
| CHAIRMAN |  |  |

