

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 19TH MARCH 2024 at 5.30PM

PRESENT:

Councillors:

V Joslin (Chairman presiding),

A Glynn, J Holdom, J Rockett, M Dutton and M Campbell

Clerk: Lesley Meanley

Deputy Clerk: A Kerrison

Members of the Public: None

Press: None

		Action (initials)
147	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllrs P Bucknell, and A May-Hannam	
148	ELECTORS QUESTIONS An elector has asked who is responsible for the removal of rubbish behind the bungalows on Red Lion Court, those that are backing on to Loves Lane. Victory Housing are responsible – the office will let the elector know who to contact.	
149	DECLARATIONS OF INTEREST None	
150	MINUTES On the proposition of Cllr Joslin, seconded by Cllr Glynn the minutes of the Leisure and Environment meeting held on 20 th February 2024 were AGREED by all and signed by the Chairman.	
151	MATTERS ARISING FROM THE MINUTES Matters arising from the Minutes: <ul style="list-style-type: none"> • Minute 134 (118) Millenium Park hedge work - Ongoing Aldiss Park fallen tree - Ongoing, currently too wet to get to. Queens Road cemetery entrance - Parking is an ongoing issue despite signage • Minute 131 Fakenham Events Committee would like to change their request to use Millenium Park for a community event from 20th July to 31st August 2024 – Request to be confirmed as there is another event in Fakenham on that date. 	MC
152	TO RECEIVE AN UPDATE ON THE CEMETERY WHIPS PROJECT Cllr Joslin and a group of volunteers have planted the whips after the ground's men prepared the area. The volunteers will look after the whips until the root ball is judged to be large enough to be transported to their permanent location.	
153	TO RECEIVE AN UPDATE ON THE GROUNDS VACANCY An offer has been made and verbally accepted. A proposed start date of the beginning of April agreed.	
154	TO RECEIVE AN UPDATE ON THE LITTER PICK PLANNED FOR FRIDAY 22ND MARCH 2024 Litter picking equipment will allow for 20 volunteers, 15 from the Rotary confirmed. The Gallows will lay on a sandwich lunch afterwards for volunteers	

	<p>at a cost of £7.50 a head, so a total spend of £150 proposed by Cllr Joslin, seconded by Cllr Campbell. All Agreed.</p> <p>Cllr Dutton reminded all of the importance of agreeing expenditure before events so budgets can be kept to. All expenditure must be out through to Full Council for agreement.</p>	
155	<p>TO RECEIVE NEW ESTATE MANAGEMENT AND BUILDING MAINTENANCE UPDATES</p> <ul style="list-style-type: none"> • To discuss Trap Lane – nothing to discuss • To discuss Millenium Park – Gateway works - Cllr Dutton proposed, seconded by Cllr Joslin to bring the gate site forward, closer to the road if it leaves enough room for large appliances to enter the park. This would potentially do away with a need for bollards. Cllr's and the office to visit the site to assess. • To discuss Creake Road Cemetery – estimates required for remaining maintenance work on entrance / To discuss broken fence and fencing options – broken interior fence will be removed. The remainder interior fence and gate will remain at present. The cemetery currently is not fenced in, but is surrounded by a border of trees and hedgerow. A tile has slipped from the roof, Clerk will speak to the builders. Clerk will meet Cllr Rockett there to review other potential works and issues. • To discuss Queens Road Cemetery & Chapel – health and safety works. Contractor is meeting Cllr Duffy this week to discuss materials and then can give a start date. • To discuss the war memorial - Cllr Glynn will talk to Cllr Hunter re possible War memorials trust grant. Needs a full plan. • To discuss progress of repair work on Aldiss Park car park area – Contractor needs 2 dry weeks prior to work commencing. The boardwalk has several broken areas. It has been temporarily closed until it can be repaired. Cllr Rockett will look with Clerk to see if possible, to fix in house. Cllr Campbell will liaise with Mens shed if required. 	<p>Clerk Clerk/JR</p> <p>Clerk/JR</p>
156	<p>TO DISCUSS A STREETLIGHT IN JUBILEE AVENUE THAT IS LEANING</p> <p>Streetlight number 9178 has been reported as leaning. Our contractors have established it has been hit but has been undamaged and isn't in danger of falling. The cost for them to realign is £150 plus VAT. Office to check with the police to see if accident recorded and possible to claim.</p>	
157	<p>TO RECEIVE INFORMATION REGARDING AN OBSCURED STREETLIGHT IN LOVES LANE</p> <p>The householder has been written to twice and has yet to respond about a tree obscuring the streetlight. Grounds staff will review to see if its possible to cut back.</p>	
158	<p>TO RECEIVE AN UPDATE ON THE ST PETERS CHURCH MEETING</p> <p>Meeting planned for the 11th April</p>	
159	<p>TO DISCUSS EVENTS:</p> <p>D-Day 80th Anniversary planning -An update was given on plans for the day and evening events. Several military personnel will be in attendance, food and entertainment will be provided. The office will arrange for the collection of the searchlight for the beacon lighting.</p> <p>April Commemorative Car Rally 28.04.24 – FAC event, FTC are assisting, just waiting on graphics to enable promotion.</p>	
160	<p>TO DISCUSS THE FLASH PROJECT</p> <p>Next stakeholder engagement group 25th March, Cllr Glynn confirmed, Cllr's Duffy & Hunter yet to confirm.</p>	
161	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</p> <p>On the proposition of Cllr Dutton seconded by Cllr Glynn RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act</p>	

	1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.	
162	TO RECEIVE AN UPDATE ON SKATEPARK INSURANCE CLAIM Cllr Campbell Left Insurance claim and action so far discussed	
163	TO MOVE INTO OPEN SESSION On the proposition of Cllr Joslin seconded by Cllr Dutton RESOLVED the Council moves into Open Session	
164	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 16 th April 2024 at 5:30pm	
	There being no further business the meeting closed at 18:59 pm Confirmed this day of 2024 CHAIRMAN	