

**MINUTES OF THE FACILITIES & AMENITIES COMMITTEE MEETING
HELD AT THE FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM**

TUESDAY 9th JUNE 2026 AT 18:00

Attending Committee Councillors: G Thorpe (Chair), A Glynn, J Rockett

Attending Non-Committee: None

Town Clerk: L Meanley

General Public: None

Press: None

Number	Agenda
01/26 FA	To elect a Chair of the Committee to serve until the next Annual Meeting of the Council. Cllr Glynn proposed Cllr Thorpe, seconded by Cllr Rockett, agreed by all.
02/26 FA	To elect a Deputy Chair of the Committee to serve until the next Annual Meeting of the Council Cllr Glynn proposed Cllr Fairbrother, seconded by Cllr Thorpe, agreed by all.
03/26 FA	To receive Apologies for Absence Apologies received from C Fairbrother, M Campbell and T Duffy
04/26 FA	To adjourn the Meeting for Electors' questions None
05/26 FA	Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda Cllr Thorpe declared an interest in agenda item 19/26 FA
06/26 FA	To Confirm the minutes of the Facilities & Amenities meeting held on the 12th May 2026 On the proposition of Cllr Glynn, seconded by Cllr Rockett the minutes of the Facilities and Amenities meetings held on 12 th May 2026 were AGREED by all and signed by the Chairman.
07/26 FA	To discuss any matters arising from the Minutes of the Facilities & Amenities Meeting held on 12th May 2026 The Clerk advised that so far 15 emails had been received in response to the Hayes Lane Playing Field Survey which closes on the 26 th June. Quotes have been sought for the lighting at Creak Road Cemetery toilet and for repairs to priority 1 memorials in Queens Road Cemetery. Cllrs had previously agreed that Aldiss Park should be land registered under FRGC and agreed professional costs. Deeds have been discovered for an element of land belonging to FTC for which there is a separate charge of £700 to register. All agreed to move forward with registration.
08/26 FA	To receive an update on estate management The large gates at Hayes Lane Playing field are in the process of repair as per issues identified in the independent operational inspection. The smaller gate had been hit so has been removed, as 3 lots of whips have not taken next to it a section of metal fencing will be placed and attached to the gate. Unauthorised encampments were discussed. ACTION: Clerk to get bailiff service details and prices
09/26 FA	To note any equipment expenditure within budget None
10/26 FA	To discuss and agree a quotation for tomb fencing in the Fakenham Churchyard

	On the proposition of Cllr Glynn, seconded by Cllr Thorpe, with one objection Cllrs agreed to accept a quote for 3 Tombs to be fenced for £3600 with the remaining tombs to be fenced in 2027/28
11/26 FA	To discuss the 2026/2027 NCC Bus Shelter Grant Scheme Defer until August meeting
12/26 FA	To discuss litter and fly tipping into the Railway Cutting It was agreed that very little can be done to stop the fly tipping and littering due to the positioning of the railway cutting. ACTION: Clerk to look at options to raise base levels.
13/26 FA	To discuss Open Water safety quotes. On the proposition of Cllr Thorpe, seconded by Cllr Rockett, all agreed to accept a quote for £2470
14/26 FA	To discuss Christmas Lights 2027 ACTION: Clerk to seek information and approximate costs
15/26 FA	To note the application for Love Your Market Town Grant funding – Fakenham Grounds for Growth Noted
16/26 FA	To note the 4 monthly operational playground inspections. Operational inspections completed but not yet received - defer
17/26 FA	To discuss quotes for recommended works to the War Memorial Not yet received - defer
18/26 FA	To receive an update on the ground's vehicles The van has now been detailed and is driveable although the paintwork is ruined. The Expert witness is arranging dates to view the pickup.
19/26 FA	To receive an update on Allotment services None this month as transitioning IT services.
20/26 FA	To receive an update on Cemetery services Noted
21/26 FA	To discuss the FLASH Project Site meeting to be held on the 15 th June
22/26 FA	To confirm the date and time of next the meeting – Facilities & Amenities: Tuesday, 11th August 2026 at 18:00

	There being no further business the meeting closed at 19:07
	Confirmed this day of 2026
	CHAIRMAN