

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 21st MARCH 2023 AT 5.30PM

PRESENT:

Councillors:

V Joslin (Chairman presiding),

M Coates, A Glynn, J Holdom, G Foortse, P Bucknell & M Dutton.

Deputy Clerk: A Kerrison

Members of the Public: None

Press: None

		Action (initials)
158	TO RECEIVE APOLOGIES FOR ABSENCE Apologies were received and accepted from Cllr J Griffiths.	
159	ELECTORS QUESTIONS There were none.	
160	DECLARATIONS OF INTEREST Cllr Joslin pecuniary and non-pecuniary interest in allotments.	
161	MINUTES On the proposition of Cllr Coates, seconded by Cllr Dutton, the minutes of the Leisure and Environment meeting held on 21 February 2023 were AGREED by all and signed by the Chairman.	
162	MATTERS ARISING FROM THE MINUTES Minute 145 – Queens Road Chapel Door. The Chapel Door renovation is ongoing. Minute 145 - Fire Risk assessment for Trap Lane Pavilion. This is ongoing. Minute 145 - Millennium Park Fence repairs. The Clerk is still awaiting estimates for the work. Minute 145 – Millennium Park gate repair. An FRGC meeting will be called once the new Clerk is in place in May 23. Minute 145 – The Clerk has a meeting with the contractors scheduled for 29 th March 23. Minute 145 - Replacement whips for Creake Road cemetery and possible Orchard whips. This is ongoing.	Clerk Clerk
163	TO RECEIVE ESTATE REPORTS AND UPDATES ON OUSTANDING ITEMS Dog bins – This is ongoing. The deputy Clerk will contact NNDC for a list of all the bins in the Town, the location and who owns them. The Deputy Clerk will ask the Groundsmen to look at the bins in Barbers Lane to see if they are repairable or need replacing. Queens Road Chapel rear door – This was deferred until The Clerk is back from holiday. St Peters Garden railings – The Clerk has spoken to the fabric officer of the Church about this. We have also had a complaint about the state of the ground in the ashes garden opposite the Church. After long discussion it was agreed to wait until the Clerk reported back on his meeting with the fabric officer. Goggs Mill / Hayes Lane – Cllr Glynn reported that a response is awaited from NCC Highways. This is to be kept on the agenda until it is resolved. Trap Lane Pavilion guttering – Cllr Dutton reported that the Clerk had obtained 2 quotes to get the guttering replaced. On the proposition of Cllr Joslin, seconded by Cllr Holdom and agreed by all that this should be put forward for approval at the Full Council meeting. It was agreed to check the	Deputy Clerk Clerk Clerk Clerk

	<p>quotes to make sure they are still current, and if a 3rd quote is needed Cllr Glynn would provide the name of a recommended company.</p> <p>Travelers Access – The Clerk has met with a company at Aldiss Park regarding preventing future access by Travelers. A quote is awaited. At Trap Lane a fence needs repairing and a bund may need to be built. This will need agreement from NNDC as it borders their property.</p> <p>Aldiss Park Boardwalk – Cllr Dutton reported that this was repaired a few months ago but now needs further repair. The Groundsmen are to be asked to take a look to see if it something that they can do. The matter will then need to be discussed at an FRGC meeting.</p> <p>Creake Road Cemetery – The Deputy Clerk reported that the Groundsmen had found a problem with the arch over the entrance to the cemetery. The ceiling plaster was crumbling and cracked. It was agreed to get a structural report done as soon as possible.</p>	<p>Clerk / AG</p> <p>Clerk</p>
167	<p>TO CONSIDER THE ALLOTMENT RULES AND REGULATIONS AND INSPECTION OF WATER SUPPLY BY ANGLIAN WATER AT ALL 3 ALLOTMENT SITES.</p> <p>The revised rules and regulations were discussed. It was agreed to remove “tenant in situ before that date are exempt” from the opening paragraph. With that amendment made, on the proposition of Cllr Dutton, Seconded by Cllr Bucknell and agreed by all that this should be recommended to Full Council for approval.</p> <p>A date for the water inspection has not yet been fixed. Cllrs would like this to happen before the end of March. It was felt that this was urgent as the water bills for the winter were high, especially on Rudham Stile Lane, despite the water being switched off. It was feared there may be a leak somewhere.</p>	<p>Clerk</p> <p>Clerk</p>
168	<p>TO RECEIVE AN UPDATE ON THE RESURFACING OF THE ALSISS PARK ACCESS ROAD AND CAR PARK</p> <p>We are awaiting a quote from a local company regarding the resurfacing of the car park. Cllr Duffy was dealing with the access road. An update will be sought at the Full Council meeting.</p>	<p>Clerk</p>
169	<p>TO DISCUSS THE PROPOSED COMMUNITY GARDEN AT WENSUM GRANGE</p> <p>It was noted that this site is in fact Brick Kiln Road and not Wensum Grange. A quote has been received from the Garden Centre to landscape the area. Cllr Glynn will circulate the quote to committee members. A discussion took place regarding the cost, whether this was the right site for a community garden and what should be contained within the garden. It was noted that it was expected that outside funding would be sought for the project with FTC paying a small amount towards it. It was agreed that the project should not go ahead before next year when funding could be included in the 2024-25 budget. This is to be discussed further at the next meeting.</p>	<p>AG</p> <p>Clerk</p>
170	<p>TO DISCUSS THE REFURBISHMENT OF THE BOOTS RAILINGS AND THE CHARTER MARKET NOTICE</p> <p>The Clerk is to be asked if a reply has been received from Boots, when he returns from holiday. It was agreed that smaller posters for the Info hub and Charter Market could be put on one side of the railings, with the Heritage Trail poster on the other side.</p>	<p>Clerk</p>
171	<p>TO RECEIVE INFORMATION REGARDING POSSIBLE NEW PROJECTS</p> <p>Oak street – the sculpture, bench and litter bin all need refurbishment. This is ongoing and a reply from NNDC is awaited.</p> <p>The war memorial refurbishment – It was noted that Cllr Dutton is looking into funding.</p>	<p>Clerk</p> <p>MD</p>
172	<p>TO RECEIVE A REPORT FROM A LITTER PICK ON 10TH MARCH 2023</p> <p>It was reported that this had to be cancelled due to the inclement weather. It has been re-arranged for Friday 31st March. It will start at 9:30am at Fakenham Racecourse office. NNDC are loaning the litter pickers and supplying refuse bags. FTC are providing a sandwich lunch for volunteers.</p>	

173	TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 18 th April 2023 at 5:30pm	
157	There being no further business the meeting closed at 18:25pm Confirmed this day of 2023 CHAIRMAN	

