

**MINUTES of the FULL COUNCIL MEETING**

**of FAKENHAM TOWN COUNCIL**

**held at the PRICE OF WALES SUITE, FAKENHAM RACECOURSE,**

**on TUESDAY 15<sup>th</sup> March 2022 at 6:00pm**

**PRESENT:**

Councillor G Foortse (Chairman, Presiding)

Cllrs: M Campbell, D Hunter, M Dutton, J Holdom, M Coates, V Joslin, D Andrews, J Rockett, G Acheson, T Duffy, A Glynn

Deputy Town Clerk: A Kerrison

District Councillors: C Cushing, J Rest, J Punchard

County Councillor: T Fitzpatrick

Police: None

Press: A McMillan (EDP)

Public: One

		Action (initials)
<b>AGENDA</b>		
<b>228</b>	<b>TO ALLOW KATHARINE KEMP FROM THE FAKENHAM ACADEMY TO ADDRESS THE MEETING</b> Ms Kemp explained what the pupils of the academy are doing to raise funds for the Disaster Emergency Committee (DEC) to help the people of Ukraine. Counsellors suggested events that could be undertaken to raise more funds.	
<b>229</b>	<b>TO RECEIVE A REPORT FROM FAKENHAM POLICE</b> The deputy Clerk read out a report from the Police. This covered the increase in theft of heating oil, and the antisocial behaviour carried out by two girls in the Town. The report raised the issue of developing more facilities for teenagers in the Town. Cllr Glynn stated that Tom Raynham from Raynham Estates is offering a piece of land at the Bullock Hills for wild cycling. This would require a charity to run it to make sure that safeguarding and health and safety is covered. This land lies in Hempton not Fakenham. Cllr Fitzpatrick is attending a Hempton meeting tomorrow and will bring this up with them. Cllr Glynn will forward him the details. Cllr Holdom had connections with the Parklife project which included BMX biking. She will investigate whether they may be able to help.	<b>TF/AG</b>  <b>JH</b>
<b>230</b>	<b>TO RECEIVE ANY ELECTORS' QUESTIONS</b> A member of the public has asked for permission to use a metal detector on Council land. After discussion, it was agreed not to allow this on Council land. A member of the public has written asking for a copy of the Will relating to the transfer of Goggs Meadow to Fakenham Town Council. This is to be an agenda item for the next L&E meeting. Cllr Glynn will draft a reply to the resident. The matter of the fly tipping under the arch next to the Newman building was raised. It is the responsibility of the landowner to dispose of this, but nothing is happening. Cllrs Hunter, Campbell and Foortse will arrange for it's removal.	<b>Deputy Clerk / AG</b>  <b>DH/GF MCAMP</b>

231	<p><b>TO RECEIVE ANY REPORTS FROM DISTRICT/COUNTY COUNCILLORS</b></p> <p><b>Cllr Rest</b> – updated the meeting regarding the Newman building in Norwich Street. There has been no commitment from the owner regarding compliance with the urgent works notice. NNDC will now undertake getting this work done. The Greenbuild Festival is due to be held in Fakenham in September of this year. The demolition of the Queens Road car park toilets is due to take place 21<sup>st</sup> March 22, with the building of the new toilets to commence after that.</p> <p><b>Cllr Punchard</b> – Nothing further to add</p> <p><b>Cllr Cushing</b> – UK Power networks and the development company of Fox Grove in Fakenham have discussed the relocation of the electricity pole on the footpath at the front of the development. It was concluded that it would be cost prohibitive to move the pole. The entrance to the site will be re-designed to alleviate the problem. The Community responders organisation are looking to recruit 6 responders in Fakenham. They are also looking for funding to cover their training costs. He asked if FTC would consider contributing to the cost.</p> <p>Cllr Acheson said he was disappointed and dissatisfied that the potential moving of the parish boundaries to move Sandy Lane and Sculthorpe Eastgate from Sculthorpe into Fakenham was not supported by our District Councillors. District Councillors replied that FTC did not reply to the consultation, and the District Cllrs were representing the residents in that area that did not want to be moved. It was noted FTC did respond to the consultation and were unhappy with the outcome as they provide the amenities for the residents of that area, but the funding goes to Sculthorpe Parish Council.</p> <p>The district Councillors were asked what was being done by NNDC regarding the Ukrainian refugees, as they seem to be lagging behind other Councils. Cllr Rest said that work has been done in conjunction with NCC, who are working with all District Councils to put pans in place.</p> <p><b>Cllr Fitzpatrick</b> – gave an overview of UUP Broadband organisation, COVID-19 information, and the Norfolk and Waveney health organisations.</p> <p>Cllrs Fitzpatrick, Rest, Punchard and Cushing left the meeting.</p>	
232	<p><b>TO CONSIDER FOR ACCEPTANCE APOLOGIES FOR ABSENCE.</b></p> <p>Apologies for absence were received and accepted from Cllrs Bucknell, Thorpe and Griffiths and the Clerk.</p>	
233	<p><b>DECLARATIONS OF INTEREST</b></p> <p>There were none.</p>	
234	<p><b>TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 15<sup>th</sup> FEBRUARY 2022</b></p> <p><b>234.1</b> The minutes of the meeting held on 15<sup>th</sup> February 2022 were on the proposition of Cllr Coates and seconded by Cllr Dutton, AGREED, and signed by the Chairman.</p> <p>It was noted that Minute No 207 should be headed Electors Questions.</p>	
235	<p><b>TO RECEIVE UPDATE ON ACTIONS TAKEN AFTER THE LAST COUNCIL MEETING IF THESE MATTERS ARE NOT ON THE AGENDA</b></p> <p>There were none.</p>	
236	<p><b>TO FILL ONE COUNCILLOR VACANCY BY CO-OPTION</b></p> <p>There were no applicants.</p>	
237	<p><b>TO RECEIVE THE MAYORS' ANNOUNCEMENTS</b></p>	

	<p>17 February – with Cllr Glynn met with the High Sherriff of Norfolk and gave him a tour of the Town</p> <p>7 March – with Cllr Glynn and the Clerk, met with the Community Liaison Manager at UPP, who are delivering Next Level Broadband across Norfolk &amp; Lincolnshire. They are looking for local projects to support. This is to be an item on the next L&amp;E agenda.</p> <p>The work on the new Queens Road toilets is due to begin 21<sup>st</sup> March 21. The old post office building on Queens Road has been painted. NNDC Greenbuild festival are hoping to be in Fakenham Market place on 10<sup>th</sup> September 22. This is to be an agenda item for the next L&amp;E meeting.</p>	<p><b>Deputy Clerk</b></p> <p><b>Deputy Clerk</b></p>
<b>238</b>	<p><b>TO RECEIVE ANY REPORTS FROM COUNCILLORS WHO HAVE ATTENDED MEETINGS OUTSIDE THE COUNCIL</b></p> <p>Cllr Campbell – attended an RNLI event at Wells-next-the-sea. They are looking for people to get involved.</p> <p>Cllr Dutton – Attended the RNLI event at Wells.</p> <p>Cllr Hunter – reported on the clearing of the trees out of the river Wensum. More work is to be carried out in June. He is going to walk the footpath with a member of the Ramblers association and the Community footpaths officer to see what further needs to be done.</p> <p>It was noted that correspondence has been received from the secretary of the Ramblers association offering financial assistance to reinstate the river footpath. The Deputy Clerk will acknowledge the letter.</p> <p>Cllr Acheson – a team of Councillors and members of FACT planted in excess of 300 trees, mostly at Creake Road cemetery.</p> <p>Cllr Rockett – helped plant the trees at Creake Road, and some more at Aldiss Park.</p>	<p><b>Deputy Clerk</b></p>
<b>239</b>	<p><b>DECISION LOG AND CLERKS REPORT</b></p> <p>The Log was discussed and updated.</p>	
<b>240</b>	<p><b>TO RECEIVE AND COMMENT UPON ANY ITEMS FOR INFORMATION AND ACTION</b></p> <p>These were noted.</p>	
<b>241</b>	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE DEVELOPMENT &amp; MARKET COMMITTEE ON 21<sup>st</sup> FEBRUARY and 7<sup>th</sup> MARCH 2022</b></p> <p>241.1 The minutes of the meeting held on 21<sup>st</sup> February 2022 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Hunter and agreed unanimously.</p> <p>241.2 The minutes of the meeting held on 7<sup>th</sup> March 2022 were moved for reception and adoption by Cllr Duffy Seconded by Cllr Hunter and agreed unanimously.</p>	
<b>242</b>	<p><b>TO RECEIVE AND ADOPT THE MINUTES OF THE LEISURE AND ENVIRONMENT COMMITTEE ON 22<sup>nd</sup> FEBRUARY 2022</b></p> <p>242.1 As the minutes of the meeting held on 22<sup>nd</sup> February 2022 were moved for reception and adoption by Cllr Joslin Seconded by Cllr Coates and agreed unanimously.</p> <p>It was noted that approval was needed from Full Council for expenditure agreed at the L&amp;E meeting.</p> <p>Minute 106 - £6,803.00 + VAT for windows and doors at Trap Lane pavilion was agreed unanimously.</p> <p>Minute 107 - £680.00 + VAT for a hedge trimmer was agreed unanimously.</p>	

243	<p><b>FINANCIAL MATTERS</b></p> <p><b>243.1 To receive and approve Fakenham Town Council &amp; Charter Market Receipts &amp; Payments February 2022</b> On the proposition of Cllr Holdom, seconded by Cllr Dutton, RESOLVED to receive and approve the receipts and payments of the accounts as reviewed by the finance committee for February 2022.</p> <p><b>243.2 To receive and approve Fakenham Town Council &amp; Charter Market Consolidated Bank reports for February 2022</b> On the proposition of Cllr Holdom, seconded by Cllr Dutton, RESOLVED to receive and approve the consolidated bank reports as reviewed by the finance committee for February 2022.</p> <p><b>243.3 To receive and approve notification from the National Joint Committee (NJC) of the recommended 1.75% increase to staff rates of pay, applicable from 1<sup>st</sup> April 2021.</b> On the proposition of Cllr Holdom, seconded by Cllr Dutton, RESOLVED to receive and approve the recommended increase to staff rates of pay. This will be back dated to April 2021 and will be paid in the April 2022 salaries.</p> <p><b>243.3 To Receive Minutes of Finance Committee Meeting held 7<sup>th</sup> March 2022</b> The minutes of the meeting held on 7<sup>th</sup> March 2022, were moved for reception and adoption by Cllr Holdom, seconded by Cllr Dutton and agreed unanimously.</p> <p><b>243.4 To receive Business Rates Summary.</b> The business rates have been confirmed with NNDC and were received by Council.</p> <p><b>243.5 To receive 2022-23 Budget with revised Ear Marked Reserves.</b> On the proposition of Cllr Holdom, seconded by Cllr Dutton, RESOLVED to receive and approve the budget with revised Ear Marked reserves.</p> <p><b>243.6 To Receive Finance Team Report.</b> There was nothing further to add.</p>	
244	<p><b>TO AWARD A GRANT UNDER THE LOCAL GOVERNMENT ACT 1972, S137</b> Under the provisions of Section 137 of the Local Government Act 1972 the following expenditure should be incurred which, in the opinion of the Council is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the expenditure:</p> <p>a) To discuss the giving of a donation to Ukraine On the proposition of Cllr Acheson, seconded by Cllr Foortse and agreed by 11 votes for and 1 abstention to award £1,000.00 to the Fakenham Academy Ukraine appeal, which will be paid to the Disaster Emergency Committee (DEC).</p>	
245	<p><b>TO RECEIVE AND APPROVE POLICIES REVIEWED AND AMENDED</b> On the proposition of Cllr Dutton, seconded by Cllr Acheson, and agreed unanimously to receive and approve the updated Finance Risk Assessment, the Social media policy, NEST pension policy, GDPR policy. The updated standing orders were adopted subject to the list of amendments to the public contracts regulations. The risk Management Policy is to be reviewed at the next Policy and Resources meeting.</p>	Deputy Clerk
246	<p><b>TO RECEIVE AN UPDATE ON GOGGS MILL MEADOW</b> This was discussed under electors questions</p>	
247	<p><b>TO RECEIVE AN UPDATE ON HIGHFIELD ROAD CAR PARK.</b> The letter received from NNDC regarding the car park was discussed. It was noted that the car park used to be an HGV park and therefore is likely to have contaminated ground from diesel etc. It was agreed to add this as an agenda item for the next D&amp;M meeting for a reply to be drafted for NNDC. It was also</p>	



