

MINUTES of the proceedings at a Meeting of the **ALLOTMENTS SUB-COMMITTEE** of the Leisure & Environment Committee of the Fakenham Town Council at the Fakenham Community Centre, Oak Street, Fakenham on **TUESDAY 6 JULY 2021** at 2.30 pm when there were present:

Tenant Representatives: Mr N Combrink
Mr B Bridge
Mr S Tomlinson

Council Representatives: Cllr M Coates (Chairman)
Cllr V Joslin
Cllr J Griffiths
Cllr G Foortse

Town Clerk: Linda Jennings

	MINUTES	Action (initials)
	Mr Nico Combrink was welcomed to the meeting as the new Representative for Greenway Lane allotments.	
1	TO ELECT A CHAIRMAN OF THE SUB-COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL MEETING OF THE COUNCIL On the proposition of Cllr Griffiths, seconded by Mr Combrink that Cllr Coates should continue as Chairman. All in favour.	
2	MINUTES The minutes of the meeting held on 13 April 2021 were on the proposition of Cllr Coates, seconded by Cllr Foortse, agreed, and signed by the Chairman.	
3	APOLOGIES Cllr Thorpe.	
4	FAKENHAM POLICE There was no one present, and no report received.	
5	MATTERS ARISING FROM THE MINUTES Minute 18 - The Clerk asked if the increase in rents could be done by a monetary amount rather than a percentage. The software used for the allotment accounts does not recognise percentage amounts. Mr Bridge proposed a 10p increase. Mr Tomlinson asked for the annual accounts for the allotments, the Clerk will bring them to the next meeting. Cllr Joslin suggested that the Allotment subcommittee meetings should be every two months and, in the evening, to accommodate those who work. The Clerk will also provide the number of plots for all sites. Minute 19 – New hedge on Rudham Stile Lane – this still needs moving. The Clerk will get a price from CGM or ask the new Groundsman to do this. The Groundsman will also be asked to spray and strim inside the hedge. Minute 20 – Cllrs Coates, Joslin and the Clerk met with the Tree Officer from North Norfolk District Council to establish if any of the trees that adjoin the new development were in danger of falling. He reported that they were safe and effectively holding the bank up, to remove them would be much more of a problem and could cause the bank to collapse. He suggested various works to the trees and hedges line along this stretch.	Clerk Clerk
6	GREENWAY LANE ALLOTMENTS: Various plots require strimming as they are overgrown. The Clerk will arrange for this work to be done. RUDHAM STILE LANE ALLOTMENTS (RSL):	Clerk

	<p>Some plots require strimming because of weeds. Questions were asked regarding the bank on the Lovell's site and what is happening to the soil. The Clerk will contact Lovells.</p> <p>Cllr Joslin raised the subject of toilets on each allotment site. She will investigate a possible grant from the Lottery.</p> <p>Some items have allegedly been stolen from two plots.</p> <p>GROVE LANE ALLOTMENTS:</p> <p>Nothing to report.</p>	<p>Clerk</p>
	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING; THURSDAY 16 SEPTEMBER 2021 at 6pm</p>	
	<p>There being no further business the meeting closed at 3.30pm</p> <p>Confirmed this day of 2021</p> <p style="text-align: right;"><u>CHAIRMAN</u></p>	