

MINUTES of the LEISURE & ENVIRONMENT COMMITTEE
held at the Connect Building, Oak Street, Fakenham

TUESDAY 2nd AUGUST AT 5.30PM

PRESENT:

Councillors: V Joslin (Chairman), M Coates, D Hunter, J Rockett, A Glynn, J Holdom, J Griffiths, M Dutton & W Simmonds.

Town Clerk: G Hawkes

Members of the Public: None

Press: None

Guest: Prof D Harper

		Action (initials)
37	TO RECEIVE APOLOGIES FOR ABSENCE Cllr P Bucknall	
38	<p>D HUNTER REPORT ON RIVER WENSUM PROJECT: The Internal Drainage Board (IDB) proposal is to clear trees, reinforce the river bank and reinstate the four metre wide bridleway thus diverting water into a culvert to create five ponds. The support of the Walsingham Estate, Landowners and the Council will be required before work starts in the Autumn. Project cost estimated at £36,000, pledges so far total £30,000 plus a possible £3,000 from the Environment agency. To fund the shortfall, plus cost of fencing and gates The Council would need to apply for a Sustainable Community grant of £12,000. The IDB surveyor will consider the impact on wild life and liaise with the Environment Agency and Natural England for their approval. On the proposition of Cllr Joslin, seconded by Cllr Coates, it was proposed that The Council support the plan, AGREED BY ALL. On the proposition of Cllr Joslin, seconded by Cllr Coates, it was proposed that The Council financially support the project and prepare a funding bid, AGREED BY ALL. Cllrs Glynn and Hunter & Prof D Harper left the meeting.</p>	Cllr Glynn/ Clerk
39	<p>ELECTORS QUESTIONS</p> <ul style="list-style-type: none"> • A resident had telephoned to complain about the new play equipment installation at Millennium Park, express concern about the slide and asked when the car park would reopen. The play equipment is inspected annually. The Council acted on the recommendations of the last report which did not mention any concern about the slide, the position regarding the car park remains under review. • An email had been received about the state of the wetland area at Goggs Mill, the Council has let the land to The Hawk & Owl Trust who we believe are experienced in land management and are best placed to act as custodians. • An email has been received about a damaged dog bin in Fisher Road leading to Wells Road, we need to establish if the bin was installed by The Council and then arrange to repair/replace, this will be investigated 	Cllr Dutton
40	DECLARATIONS OF INTEREST There were none.	
41	MINUTES On the proposition of Cllr Griffiths, seconded by Cllr Coates, the minutes of the Leisure and Environment meeting held on 28 th June 2022 were AGREED by all and signed by the Chairman.	

42	<p>MATTERS ARISING FROM THE MINUTES</p> <p>Minute 24 – Queens Road Chapel door and roof repairs – The Clerk reported that a quote of £7,358 plus VAT to remove and refurbish both doors had been received. There was £5,500 available in the cemetery budget. The roof will need to be surveyed and a quote obtained to repair. On the proposition of Cllr Dutton, seconded by Cllr Simmonds that we use the available budget to get the main door refurbished before applying for funding, this was AGREED BY ALL with one abstention.</p> <p>Minute 25 – Trap Lane windows – installation has started this week.</p> <p>Minute 25 – Trap Lane fire risk assessment – the Clerk has chased and will ask Cllr Campbell to undertake this if no reply is received.</p> <p>Minute 25 – Railway cutting – Cllr Joslin had visited and our groundsmen need to cut back the nettles, we will seek help from the restitution team to clear up rubbish on the banks.</p> <p>Minute 28 – Millenium Park play equipment – the Clerk reported that the equipment had been installed, inspected and was open for use.</p> <p>Minute 28 – Millenium Park fence repairs – the Clerk reported that he was still trying to obtain quotations.</p> <p>Minute 28 – Millenium Park CCTV – the Clerk reported that Cllr Acheson was contacting various parties.</p>	Clerk
43	<p>COUNCIL’S ESTATE</p> <p>There was no new update as matters had been covered elsewhere in the minutes.</p>	
44	<p>TO DISCUSS THE POSSIBLE INCREASE OF RENTS AT TRAP LANE PAVILION DUE TO INCREASED UTILITY COSTS</p> <p>This matter will be carried forward until the outcome of the levelling up bid is known.</p>	
45	<p>TO DISCUSS PROVIDING WELFARE FACILITES FOR THE GROUNDS STAFF</p> <p>The immediate way forward is to utilize the Trap Lane pavilion changing rooms, to be carried forward to the next meeting agenda.</p>	
46	<p>TO RECEIVE AN UPDATE ON THE INSTALLATION OF THE NEW PLAY EQUIPMENT FOR MILLENNIUM PARK</p> <p>See Minute 42.</p>	
47	<p>TO CONSIDER FUTURE PROJECTS</p> <p>It was proposed by Cllr Joslin, seconded by Cllr Coates that this item be deferred to the next meeting, AGREED BY ALL.</p>	
48	<p>TO CONSIDER UNDERTAKING A LITTER PICK AROUND THE ESTATE</p> <p>Cllr Simmonds is waiting to arrange a meeting of interested parties and community groups.</p>	
49	<p>TO CONSIDER THE GRASS CUTTING CONTRACT FOR 2022-23</p> <p>The Clerk will contact the current contractor to confirm the details of the existing contract to enable a new specification to be drawn up.</p>	Clerk
50	<p>TO MOVE THAT THE PUBLIC & PRESS BE EXCLUDED FROM THE MEETING UNDER THE PROVISIONS OF SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960.</p> <p>On the proposition of Cllr Griffiths seconded by Cllr Joslin RESOLVED that pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that Public & Press be excluded from the Meeting, as publicity would be prejudicial to the public interest by reason of the nature of the business to be transacted.</p>	
51	<p>WHITELANDS WALL</p> <p>The Clerk has responded by letter to the residents Solicitor and awaits a reply.</p>	

52	<p>TO MOVE INTO OPEN SESSION On the proposition of Cllr Coates seconded by Cllr Joslin RESOLVED the Council moves into Open Session.</p>	
53	<p>TO CONFIRM THE DATE AND TIME OF THE NEXT MEETING 23rd August 2022 at 5:30pm</p>	
54	<p>There being no further business the meeting closed at 18.40pm Confirmed this day of 2022 CHAIRMAN</p>	