

MINUTES of the proceedings at a Meeting of the

POLICY & RESOURCES COMMITTEE

WHO MET AT FAKENHAM CONNECT, OAK STREET, FAKENHAM

On TUESDAY 9th January 2024 at 5:30pm

PRESENT:

Councillors: J Holdom (Deputy Chairman presiding), P Bucknell, V Joslin, M Dutton and G Acheson.

Town Clerk: Lesley Meanley

Administration Assistant: Karen Lindsay

Public: None

		Action (initials)
MINUTES		
44	TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 7th NOVEMBER 2023 The Minutes of the Policy and Resources Committee Meeting held on 7 th November 2023, were on the proposition of Cllr Joslin, seconded by Cllr Acheson AGREED by all and signed by the Chairman.	
45	APOLOGIES Apologies were received from Cllr A Glynn.	
46	DECLARATIONS OF INTEREST There were none.	
47	Matters arising from the Minutes of 7th November 2023 There were none.	
48	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE MEETING: The Minutes of the meeting held on 13 th November 2023 have been accepted and ratified at Full Council meeting 22 nd November 2023 by all. The minutes of the meeting held on the 11 th November 2023 have been accepted and ratified at Full Council meeting 20 th December.	
49	TO RECEIVE THE MINUTES OF THE HR SUB-COMMITTEE MEETING HELD ON 5th JANUARY 2024 The minutes for the 5 th January 2024 were received. Cllr Holdom noted at minute 33 that for future reference enrollment percentage is not limited but is taxable after £60,000.	
50	TO RECEIVE AND REVIEW POLICIES FOR UPDATE: <ul style="list-style-type: none">• Policy for advertising banners – Deferred to 5th March Meeting• Lone working risk assessment – Deferred to 5th March Meeting• Green space and amenities policy- Deferred to 5th March Meeting• Reserves policy – Defer to Finance subcommittee. Clerk to add GDPR & Recruitment Policy to 5 th March meeting	Clerk
51	TO RECEIVE DETAILS ON ADMINISTRATION AND OVERHEAD COSTS RELEVANT TO BUDGET 2024-25 PREPARATION. None – already provided	

