



Fakenham Town Council

20th September 2022

I give notice that a Meeting of Fakenham Town Council will be held at the
PRINCE OF WALES SUITE, FAKENHAM RACECOURSE

on TUESDAY 27th SEPTEMBER 2022 AT 7PM

PLEASE NOTE VENUE, DATE AND TIME

Yours faithfully

G Hawkes

Granville Hawkes

Town Clerk

AGENDA

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

To receive a report from Fakenham Police

To receive any Electors Questions:

To receive any reports from District/County Councillors

For time management purposes, if possible written reports are requested prior to the meeting to facilitate Q&A only at the meeting.

AGENDA

- 1 To consider for acceptance apologies for absence.
- 2 Declarations of Interest: Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda.
- 3 To confirm the Full Council Minutes of the Meeting held on 19th July 2022
- 4 To receive an update on actions taken after the last Council Meeting if these matters are not included on the agenda.
- 5 To receive the resignation of a Councillor
- 6 To receive the Mayor's Announcements.

Fakenham Connect, Oak Street, Fakenham, Norfolk NR21 9DY

Tel: 01328 853653

Email: info@fakenhamtowncouncil.co.uk

Website: www.fakenhamtowncouncil.org.uk

Town Clerk: Granville Hawkes

- 7 To receive any reports from Councillors who have attended Meetings outside the Council.
- 8 To receive an update on the Decision Log (attached).
- 9 To receive and note correspondence and comment upon any items for information and action:
- 10 To receive and adopt the Minutes of the Development & Market Committees held on:
 - 8th August 2022 (attached)
 - 5th September 2022 (attached)
- 11 To receive and adopt the Minutes of the Leisure & Environment Committee held on:
 - 2nd August 2022 (attached)
 - 23rd August 2022 (attached)
- 12 Financial Matters - monthly reports:
 - a) To receive and approve Fakenham Town Council & Charter Market Receipts and Payments reports for July and August 2022.
 - b) To receive and approve Fakenham Town Council & Charter Market Consolidated Bank reports for July and August 2022.
 - c) To receive and adopt minutes for the Finance Committee meeting held on 8th August.
 - d) To receive Finance Team report
- 13 To follow up 2022 End of Year Internal Audit Recommendations
- 14 To discuss the date, time and frequency of Committee meetings
- 15 To receive notification of the parish partnership scheme for 2023/24
- 16 To receive a report on Travellers occupying Aldiss Park & Trap Lane
- 17 To receive the Minutes of the FRGC 15th March and 19th July 2022 meetings
- 18 To confirm FRGC 2021-22 Annual Accounts were received at the July 2022 FRGC meeting
- 19 To receive any further items for the next agenda.
- 20 To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
- 21 To confirm the confidential minutes of the Full Council meeting held on 19th July 2022 (attached) and Leisure and Environment held on 23rd August 2022 (attached)
- 22 To discuss Town Council accommodation
- 23 To receive an update on the wall at Whitelands
- 24 To discuss staff matters
- 25 To move into Open Session.
- 26 To note the date and time of the next meeting of the Council on 18th October 2022.