



## Fakenham Town Council

07<sup>th</sup> August 2024

I give notice that a Meeting of the **LEISURE & ENVIRONMENT COMMITTEE** of Fakenham Town Council will be held at the **COUNCIL CHAMBER, FAKENHAM CONNECT, OAK STREET on TUESDAY 13<sup>th</sup> AUGUST 2024 at 5.30pm**

Yours faithfully

*Lesley Meanley*

Lesley Meanley  
Town Clerk

## A G E N D A

In the interests of openness and transparency, Councillors and Members of the Public are reminded that the law permits any person to film, record, photograph or use Social Media in order to report on the proceedings of a meeting of the Council. The Council request anyone wishing to record the meeting lets the Council know beforehand so appropriate arrangements can be made to facilitate the recording.

1. To receive Apologies for Absence.
2. To adjourn the Meeting for Electors' questions:
3. Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda.
4. To confirm the Minutes of the Leisure & Environment Meeting held on 9<sup>th</sup> July 2024 (attached).
5. To discuss any Matters arising from the Minutes.
  - a. Minute 8 (193) – Quotes for tree surgery at Aldiss Park.
6. To discuss events:  
Remembrance Sunday parade & Armistice Day  
VE-Day 80<sup>th</sup> Anniversary 2025 planning.
7. To receive and discuss the annual RoSPA reports

8. To receive and discuss the Clerks written report on estate management and building maintenance.
9. To discuss new estates machinery.
10. To discuss grass cutting options
11. To discuss Groundsman & accommodation
12. To discuss Creake Road Cemetery ongoing maintenance
13. To receive and review Tree Survey quotations
14. To discuss the Woodland Trusts free trees/hedging offer
15. To receive and discuss cemetery mapping quote
16. To receive an update on the St Peters Church wall
17. To discuss Millenium Park entranceway
18. To discuss the FLASH Project
19. To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.
20. To confirm the confidential minutes of the Leisure and Environment meeting held on 9<sup>th</sup> July 2024 (attached)
21. To discuss the Norfolk Mitigation Fund
22. To discuss land leases
23. To move into Open Session.
24. To confirm the date and time of next meeting Tuesday 10<sup>th</sup> September 2024 at 5.30pm.