



Fakenham Town Council

Fakenham Connect
Oak Street
Fakenham
Norfolk
NR21 9DY
Tel: 01328 853653

e-mail: info@fakenhamtowncouncil.gov.uk
website: fakenhamtowncouncil.gov.uk

Facilities & Amenities Committee Meeting

Date: **Tuesday 13th October 2026**

Time: **18:00**

Location: **FAKENHAM CONNECT BUILDING, OAK STREET, FAKENHAM**

Members are hereby summoned to attend the above meeting to discuss the following items. Please take a moment to review each agenda item carefully beforehand

Committee Councillors: A Glynn (Mayor), G Thorpe (Deputy Mayor), M Campbell, T Duffy, C Fairbrother, J Rockett P Bucknell, M Dutton, V Joslin, L Harrison, D Hunter A Kemp & A Girton

Members of the public and the press may attend but may only address the Council during the Open Forum for Electors Questions. Questions may be raised on items on this agenda, with responses provided at a later date if necessary. Issues for future consideration may be submitted subject to a Councillor's support. This item is limited to 10 minutes. The Public may not take part in Council debates.

Yours faithfully

L Meanley

Lesley Meanley

Town Clerk

08th October 2026

Number	Agenda	Pack Page
55/26 FA	To receive Apologies for Absence	
56/26 FA	To adjourn the Meeting for Electors' questions	
57/26 FA	Declarations of Interest: Members are asked at this stage to declare any Interests, which they may have, in any of the following items on the agenda	1-2
58/26 FA	To Confirm the minutes of the Facilities & Amenities meeting held on the 11 th August 2026	3-5
59/26 FA	To discuss any matters arising from the Minutes of the Facilities & Amenities Meeting held on 11 th August 2026	6-7
60/26 FA	To receive an update on estate management	
61/26 FA	To note any equipment expenditure within budget	
62/26 FA	To review and agree policies and risk assessments for update: • Thursday Market Risk Assessment	8-12
63/26 FA	To note the Remembrance Parade Event Plan and Risk Assessment	13-27

64/26 FA	To review 2026 Bee Squared project and consider repeating for 2027	28
65/26 FA	To discuss & agree a further maintenance schedule for Queens Road Chapel as suggested by the 2023 report	29-47
66/26 FA	To note fencing expenditure at Millennium Park as agreed on 26 th August at FRCG of £1850 exc. VAT	
67/26 FA	To agree a 2027/28 quote to cut Hayes Lane Hedge £401.70 + Vat	
68/26 FA	To agree a quotation for 2026/7 season hedge cutting totalling £2305 + Vat	48-56
69/26 FA	To agree an Estate wide Tree survey Quotation for £1590 + Vat	57
70/26 FA	To review and agree quotations for new football posts at Hayes Lane Playing Field and Millennium Park	58
71/26 FA	To review the received Hayes Lane Playground plans and agree next steps	
72/26 FA	To discuss the 2026/2027 NCC Bus Shelter Grant Scheme	59-64
73/26 FA	To discuss the Railway Cutting	
74/26 FA	To discuss Christmas Lights 2027	
75/26 FA	To receive the minutes of the Allotments Sub-Committee meeting held on 7 th July 2026 and 6 th October 2026	65-70
76/26 FA	To receive an update on Allotment services	71
77/26 FA	To consider responsibility for pest control on individual allotment plots, including rats, wasps, rabbits and other pests, and whether the cost should be met by the Council or the individual tenant, with the Allotment Rules and Conditions of Letting amended accordingly.	
78/26 FA	To receive an update on the treatment of Mares Tail at an allotment site and consider any appropriate next steps.	
79/26 FA	To receive an update on Cemetery services	72
80/26 FA	To discuss the FLASH Project	
81/26 FA	To move that the Public & Press be excluded from the Meeting under the provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960	
82/26 FA	To discuss and agree further land areas to be registered.	Confidential 1
83/26 FA	To receive an update on the ground's vehicle	Confidential 2-77
84/26 FA	To discuss the memorial policy	
85/26 FA	To move into open session	
	To confirm the date and time of next the meeting – Facilities & Amenities: Tuesday, 8 th December 2026 at 18:00	