

MINUTES of the proceedings at a Meeting of the

POLICY & RESOURCES COMMITTEE

WHO MET AT FAKENHAM CONNECT, OAK STREET, FAKENHAM

On TUESDAY 16TH JULY at 5:30pm

PRESENT:

Councillors: Angela Glynn (Chairman presiding), J Holdom, V Joslin, P Bucknell, and M Dutton.

Town Clerk: L Meanley

Administration Assistant: K Lindsay

Public: None

		Action (initials)
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MINUTES

9	TO CONFIRM THE MINUTES OF THE MEETING HELD ON THE 7TH MAY 2024 AND THE EXTRAORDINARY MEETING HELD ON 31ST MAY 2024 The Minutes of the Policy and Resources Committee Meeting held on 7 th May 2024, were on the proposition of Cllr Glynn, seconded by Cllr Bucknell AGREED by all and signed by the Chairman. The Minutes of the Extraordinary Policy and Resources Committee Meeting held on 31st May 2024, were on the proposition of Cllr Glynn, seconded by Cllr Bucknell AGREED by all and signed by the Chairman.	
10	APOLOGIES Cllr Harrison	
11	DECLARATIONS OF INTEREST None	
12	MATTERS ARISING FROM THE MINUTES OF 7TH MAY AND 31ST MAY 2024 None	
13	TO RECEIVE THE MINUTES OF THE FINANCE SUB-COMMITTEE MEETINGS HELD ON 17TH MAY 2024 AND 17TH JUNE 2024: The minutes from 17 th May 2024 and 17 th June 2024 Finance Subcommittee were received at Full Council on the 22 nd May 2024 and 26th June 2024, respectively.	
14	TO RECEIVE AND REVIEW POLICIES FOR UPDATE: <ul style="list-style-type: none">• Members Code of Conduct - Deferred until next meeting Cllr Glynn reviewing• Biodiversity Policy – Clerk to amend the wording ‘the council uses’ within the action plan section and refer to Full Council for approval.• Training and Development Policy - all agreed, refer to full council for approval. Clerk to look at what full council training is on offer.• Discipline and Grievance Policy - all agreed, refer to full council for approval.• Compliments and Complaints Policy - all agreed, refer to full	AG Clerk Clerk

